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## Overview and Scrutiny Committee

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MONDAY, 7TH OCTOBER, 2013 at 18:00 HRS - CIVIC CENTRE, HIGH ROAD, WOOD GREEN, N22 8LE.

MEMBERS: Councillors Bull (Chair), Winskill (Vice-Chair), Adamou, McNamara and Newton

Co-Optees: Ms Y. Denny (Church of England representative),<sup>1</sup> Catholic Diocese vacancy, Mr E. Reid (Parent Governor) and Mrs M. Ezeji (Parent Governor)

### AGENDA

#### 1. WEBCASTING

**Please note:** This meeting may be filmed for live or subsequent broadcast via the Council's internet site - at the start of the meeting the Chair will confirm if all or part of the meeting is being filmed. The images and sound recording may be used for training purposes within the Council.

Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.

If you have any queries regarding this, please contact the Committee Clerk at the meeting.

#### 2. APOLOGIES FOR ABSENCE

#### 3. URGENT BUSINESS

The Chair will consider the admission of any late items of urgent business. (Late items will be considered under the agenda item where they appear. New items will be dealt with at item below).

#### **4. DECLARATIONS OF INTEREST**

A member with a disclosable pecuniary interest or a prejudicial interest in a matter who attends a meeting of the authority at which the matter is considered:

- (i) must disclose the interest at the start of the meeting or when the interest becomes apparent, and
- (ii) may not participate in any discussion or vote on the matter and must withdraw from the meeting room.

A member who discloses at a meeting a disclosable pecuniary interest which is not registered in the Register of Members' Interests or the subject of a pending notification must notify the Monitoring Officer of the interest within 28 days of the disclosure.

Disclosable pecuniary interests, personal interests and prejudicial interests are defined at Paragraphs 5-7 and Appendix A of the Members' Code of Conduct

#### **5. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS**

To consider any requests received in accordance with Part 4, Section B, paragraph 29 of the Council's constitution.

#### **6. ST ANN'S REDEVELOPMENT**

To receive a presentation on the St Ann's Redevelopment, from Andrew Wright - Director of Strategic Development – Barnet, Enfield and Haringey Mental Health NHS Trust

#### **7. CABINET MEMBER QUESTIONS - CABINET MEMBER FOR FINANCE, EMPLOYMENT AND CARBON REDUCTION**

An opportunity for the Committee to question Councillor Goldberg on the Finance, Employment and Carbon Reduction portfolio:

- Carbon reduction strategies
- Council budget, taxation and benefits
- Asset management and investment policy
- Procurement
- Property
- IT
- Customer contact
- Corporate Property
- Employment
- Youth unemployment

**Note:** *Youth Services, Youth Democracy, and Youth Offending are covered by the Children and Young People Scrutiny Panel.*

**8. BUDGET MONITORING REPORT (PAGES 1 - 14)**

To receive The Council's Budget Management Performance – July 2013, as presented to Cabinet on 10 September 2013.

An opportunity to scrutinise the areas covered by OSC:

- Performance
- External Partnerships
- Northumberland Park Project
- Corporate Policy & Strategy
- Communications
- Legal services
- Human resources
- Organisational development
- Council Budget
- Corporate property
- IT
- Customer Services
- Benefits
- Regeneration
- Employment/worklessness
- Community cohesion
- Tottenham Regeneration Project
- St Ann's redevelopment
- Partnership arrangements
- Carbon reduction

**9. CUSTOMER SERVICES TRANSFORMATION PROGRAMME (PAGES 15 - 20)**

To receive an update on the scope, objectives and benefits arising from a review of Customer Services across the Council, and an opportunity for Members to ask questions.

**10. SCRUTINY REVIEW UPDATE - CORPORATE PARENTING (PAGES 21 - 40)**

To receive an update on the recommendations of the Corporate Parenting Review, carried out in 2011.

**11. UNDER OCCUPATION OF SOCIAL HOUSING AND HOUSING BENEFIT ENTITLEMENT - SCOPING REPORT (PAGES 41 - 52)**

To receive the scoping document for Under Occupation of Social Housing and Housing Benefit Entitlement.

## **12. SCRUTINY PANELS SCOPING REPORTS (PAGES 53 - 90)**

To receive:

- Scoping report – Adults & Health Scrutiny Panel – Mental Health & Physical Health
- Scoping report – Adults & Health Scrutiny Panel – Mental Health & Accommodation
- Scoping report – Environment & Housing Scrutiny Panel – Strategic Enforcement Scope
- Scoping report – Children & Young People Scrutiny Panel – Two Year Old Free Early Entitlement

## **13. SCRUTINY PANELS FEEDBACK (PAGES 91 - 116)**

To receive:

- Executive summary and minutes – Children & Young People Scrutiny Panel – 6 July 2013
- Executive summary and minutes – Communities Scrutiny Panel – 25 July 2013

### **TO FOLLOW:**

- Draft Executive summary and minutes – Adults & Health Scrutiny Panel – 19 September 2013
- Draft Executive summary and minutes – Environment & Housing Scrutiny Panel – 26 September 2013
- Draft Executive summary and minutes – Children & Young People Scrutiny Panel – 26 September 2013
- Draft Executive summary and minutes – Communities Scrutiny Panel – 26 September 2013

## **14. OSC WORK FORWARD PLAN (PAGES 117 - 118)**

To receive the OSC work forward plan.

## **15. FORWARD PLAN**

For Members to note and discuss whether OSC wishes to input into any forthcoming decisions.

*NOTE – the Forward Plan covering 1 October-31 December will be sent as a 2<sup>nd</sup> dispatch, as it will not be published until 1 October 2013.*

## **16. FEEDBACK FROM CHAIRS OF AREA COMMITTEES**

## **17. NEW ITEMS OF URGENT BUSINESS**

**18. MINUTES (PAGES 119 - 132)**

To receive and agree the minutes of the meetings held on 17 June 2013 and 14 August 2013.

**19. FUTURE MEETINGS**

Monday 25 November 2013  
Monday 16 December 2013 (budget)  
Thursday 23 January 2014  
Monday 17 March 2014

**20. SCRUTINY COMMITTEE ACTIONS REQUESTED (PAGES 133 - 142)**

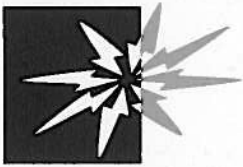
To note the actions completed since the last meeting.

David McNulty  
Head of Local Democracy and  
Member Services  
River Park House  
225 High Road  
Wood Green  
London N22 8HQ

Felicity Parker  
Principal Committee Co-Ordinator  
Tel: 020-8489 2919  
Fax: 020-8881 5218  
Email: [felicity.parker@haringey.gov.uk](mailto:felicity.parker@haringey.gov.uk)

Friday 27 September 2013

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**Haringey** Council

Report for:	Cabinet	Item Number:	
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Title:	The Council's Budget Management Performance – July 2013
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Report Authorised by:	<p><i>J. Parker 2/9/13.</i>          Julie Parker, Director of Corporate Resources</p>
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Lead Officer:	Kevin Bartle, Assistant Director - Finance
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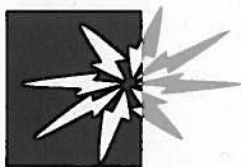
Ward(s) affected: All	Report for Key/Non Key Decisions: Key
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## 1 Describe the issue under consideration

- 1.1 To consider the forecast financial revenue and capital outturns for 2013/14 based on actual performance to 31 July 2013.
- 1.2 To consider the proposed management actions and approve the budget adjustments (virements) in response to monthly budget management during the financial year to date.
- 1.3 To consider progress in delivering savings for 2013/14 and 2014/15.

## 2 Introduction by the Cabinet Member for Finance and Carbon Reduction – Councillor Joe Goldberg

- 2.1 The 2013/14 budget requires the delivery of a significant level of savings in addition to the already substantial savings achieved by the end of 2012/13. The Government's austerity programme continues to penalise the Borough and its residents; it was initially envisaged that austerity would start to taper off at this point, but as we all know, it will now continue for at least the next five years if current plans continue.
- 2.2 However, the financial pressures and risks contained within the medium term financial plan, in particular, the demographic pressures surrounding the delivery of



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Adult Social Care, are starting to materialise as funding continues to be cut. Overall, budget pressures have so far been largely contained, and the budget will be monitored closely during the remainder of the year with effort focussed on achieving a balanced position by the year-end.

**3 Recommendations**

That Cabinet:-

- 3.1 Consider the report and the progress being made against the Council's 2013/14 budget in respect of revenue and capital expenditure;
- 3.2 Approve the budget changes (virements) set out in Appendix 3; and,
- 3.3 Note the comments relating to the retention of right to buy receipts in Section 7.

**4 Other options considered**

- 4.1 This report proposes that the Cabinet should consider the overall financial position for 2013/14 in line with existing procedures.
- 4.2 A risk based approach to budget monitoring has been developed in order to manage the Council's finances in a time of economic and financial uncertainty.
- 4.3 Cabinet could choose to adopt a less rigorous regime and examine the financial position at a later stage. Projections could be marginally more accurate if a delayed approach was adopted, but there would be less time for robust development and consideration of management action.

**5 Revenue Budget Projection**

- 5.1 The overall forecast outturn position for the General Fund as projected by budget holders using financial information up to 31 July 2013 is an overspend of £1.6m. The Housing Revenue Account (HRA) is forecasting an overspend of £600k. The main variations, risks and pressures for both the General Fund and the HRA are analysed below.

**Adults and Housing**

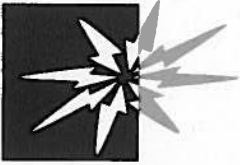
Adult Social Care

- 5.2 Pressures are continuing in the Adults care purchasing budget, and at this stage of the year there may be some level of over commitment in the data. As a result, the reported pressures have been estimated at £1.2m. The level of commitment recorded in the commissioning systems are being monitored and refined as the year progresses, and an action plan is being developed to manage pressures.

Housing Services

- 5.3 A pressure of £2.7m has been highlighted within the community housing service, relating to temporary accommodation costs.
- 5.4 A number of changes were introduced by the Welfare Reform Act 2012 that have had an impact on the Temporary Accommodation budget.
- 5.5 Although the most significant of these was the introduction of the Benefit Cap in April 2013, the extension of the Shared Room Rate to include claimants aged 26-35





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and the lowering of the Local Housing Allowance (LHA) to the 30 percentile (together with limitations placed on the up rating of LHA rates) have also reduced the financial support for housing costs.

- 5.6 There is evidence of an increase in homelessness across London and increasing pressure on the market for temporary accommodation.
- 5.7 Adults self contained accommodation (Annexes) are showing a projected overspend of £2.6m. The number of households in nightly-purchased Annexes is increasing as the availability of other types of temporary accommodation reduces. As London boroughs compete with one another for the same limited supply, there has been sustained upward pressure on the prices paid for Annexes, resulting in a price increase of 16% per annum over the last six months. There has been a 34% rise in prices since January 2011, when prices were fixed with Haringey's suppliers at LHA rates.
- 5.8 Private Sector Leases (PSL) are also projecting a £100k overspend; as leases expire in 2013/14 these leases are increasing by an average of 10%.
- 5.9 A management action plan is being developed to address the budget gap.

**Chief Executive**

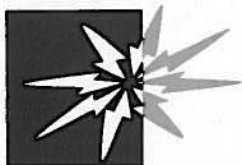
- 5.10 The latest Human Resources SLA and schools maternity/paternity insurance uptake data shows a likely fall in schools income this year compared to 2012/13. There are also forecast over spends in other areas of the budget, however these are being offset by under spends elsewhere in the service. Work is planned to review the current budget allocation against spending to improve forecasting. At this time the service is forecasting a balanced position at the year end.

**Public Health**

- 5.11 There has been a delay in some areas of the commissioned budget which means that service delivery is not in line with the grant allocation. The unspent grant will be transferred to a reserve at year end for future commitments, and this will result in a break even position.

**Place & Sustainability**

- 5.12 Overall, the Directorate is forecasting an £800k overspend for the year. This includes a number of variations, both under and overspends, as set out below.
- 5.13 Operations and Community Safety is reporting a £288k overspend which incorporates a Traffic Management underspend due to increased fees income which is offsetting overspends in Leisure, Client & Commissioning, Asset Management, Business Support and Direct Services.
- 5.14 There is currently an overspend on the staffing costs of the Tottenham Team of £300k within the Directorate which is being offset by an underspend within Strategy and Regeneration of £100k. Plans for future funding of the Tottenham Team will be developed, which should reduce the overall overspend being reported by the year end.



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5.15 There is a forecast overspend in Planning of £292k which includes the impact of the late implementation of Carbon Management staffing savings, a shortfall against Building Control income targets and additional casework support largely within Planning. Work is ongoing to determine whether the budget pressure within Planning is a short-term issue or will replicate in later years.

**Children and Young People**

5.16 Overall the directorate is reporting a £400k overspend, with the following main variations within service areas:

Children and Families

5.17 The Children and Families Service is projecting a £200k overspend as follows.

5.18 Looked after children placements and associated staffing costs are currently projecting an £80k underspend in line with the MTFP savings in 2013/14.

5.19 The number of no recourse to public funds clients is continuing to show a projected overspend of £600k. Since May a dedicated Home Office worker has been assigned to the service and their input should contain the overspend.

5.20 The Children and Families Legal Services budget is now projecting a £320k underspend. This continues to be a 'straight line projection' provided by Legal Services and should be treated with some caution because of the late billing by Chambers and the difficulty with estimating the need for such services.

Prevention and Early Intervention

5.21 The service is now projecting an overspend of £90k due to under recovery of income at the Professional Development Centre (PDC), and management actions are being identified to bring this back within financial limits.

Director

5.22 An overspend of £300k on the School related redundancy budget is currently projected by the year-end. The position is being kept under review in the light of Academy conversions. Other underspends within the service have reduced the pressure to £110k.

**Corporate Resources**

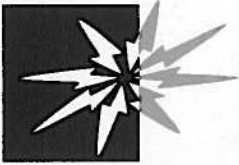
5.23 No issues are being reported for this directorate.

**Strategy and Performance**

5.24 No issues are being reported for this directorate.

**Non Service Revenue**

5.25 At this stage £2m of contingencies are available to offset overspends elsewhere in the budget. Additionally, the Council's treasury management performance continues to deliver savings and is estimated to provide a further £1.5m this year; ongoing savings associated with this area are already reflected in agreed savings proposals.



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- 5.26 Cabinet agreed a sizeable revenue carry forward into 2013/14 for the Alexandra Park and Palace Trust to provide support to the planned regeneration activity. It is unlikely that this will all be required for 2013/14 and the Trust is currently working on a medium term regeneration strategy which will set out the profiling of this budget. This should be available to report to Cabinet in December.

**Housing Revenue Account (HRA)**

- 5.27 The forecast outturn position on the HRA is an overall £600k overspend as set out below.

Company Account

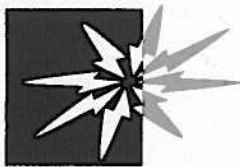
- 5.28 The Company Account is showing a forecast overspend of £90k and the main variances are as follows.
- 5.29 There is a £90k forecast overspend in Property Services which mostly relates to the repairs contract. This budget overspent significantly last year but action was taken to address this. The full year effect of changes to operatives pay and other management action have reduced costs significantly. A new Repairs Service Improvement plan is now being put into place to reduce this overspend. A lower income figure is however expected to be generated from work carried out on the Council's Private Sector Leasing properties and Hostels.
- 5.30 The Repairs Service overspend is mitigated to some extent by additional income expected to be generated in New Business fees and reduced expenditure on disrepair and compensation costs.
- 5.31 Housing Management is forecasting a £126k overspend. The service has been restructured and this has resulted in £1.5m savings this year. This overspend reflects the transitional phase.
- 5.32 It is estimated that the entire contingency budget for the company will not be required, resulting in an £124k underspend.

Managed Account

- 5.33 The managed account is showing a forecast over-spend of £468k.
- 5.34 The variance mainly consists of an overachievement of miscellaneous income of £122k and the bad debt provision shows a projected overspend of £539k. This provision is being reviewed on a monthly basis and normally improves as the year progresses. However there are known issues arising from Welfare Reform that may mean this normal recovery does not happen so the forecast has been made on a prudent basis.
- 5.35 Other minor variances account for the remainder of the forecast.

Retained Account

- 5.36 The current forecast for the retained account is an overspend of £18k. There are strong pressures on the Community Alarms budget that is showing an overspend of £97k while sheltered housing is showing a projected underspend of £79k.



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### **Capital Programme**

- 5.37 An overall underspend of £1.4m is currently projected. Individual variances that make up the forecast underspend are set out in Appendix 2; key issues and variances are set out below.
- 5.38 The developing delivery programme for Tottenham regeneration is unlikely to require support from the Council's capital resources until 14/15, so a virement is proposed to re-profile £4m of budgetary provision into the following financial year.
- 5.39 The fund for supporting temporary and permanent primary school expansions within Primary Schools Capital is projected to underspend by £1.2m. This is because the consultation programme for three prospective new expansions is likely to extend until the autumn of 2014, and detailed design work and construction will only take place once all consultations are complete. A virement is proposed to return the surplus budget to the CYPS programme contingency.
- 5.40 The Place and Sustainability Directorate has reported a potential capital overspend of £500k on the Lordship Recreation Ground scheme. The final account is currently being determined with the contractor.
- 5.41 At present the 2013/14 Decent Homes programme is projected to achieve full spend however, the majority of the spend is due to occur in the last quarter of the financial year and there is, therefore, a risk of slippage which we are working closely with the contractors to manage. In particular, given the time of year the programme is scheduled for, the potential for slippage due to poor weather conditions is high.

### **6 Medium Term Financial Plan (MTFP) Savings**

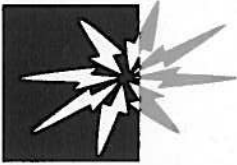
- 6.1 The savings required for 2013/14 and 2014/15 have been risk assessed, and the items reported by directorates are detailed below, along with any management action that is being proposed:

#### **Adults and Housing**

- 6.2 In respect of social care the staffing structural savings of £720k over 2013/14 and 2014/15 are particularly challenging, and other savings may need to be brought forward from 2015/16 in order to assist in delivering the overall saving. The £1.4m saving on the placement budget in 2014/15 remains amber, although work continues with the North London Strategic Alliance (NLSA) and high end placements are being reviewed.

#### **Chief Executive**

- 6.3 Delivery of 2014/15 savings may require changes to the HR and OD structures, and the savings associated with those service areas.
- 6.4 The planned reduction in canvassing costs following the introduction of individual voter registration may not deliver the £35k savings in 14/15. The situation is being monitored and other options developed.
- 6.5 The £155k saving in Revenues, Benefits and Customer Services could be impacted by increased demand and the outcome of the Customer Services Transformation Programme. Demand will be monitored, and the impact of CST in the Council's



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broader transformation plans is to be assessed.

- 6.6 Delivery of £180k increase in external income for Legal Services on S106 agreements is dependant on the maintenance of current activity levels.

**Place and Sustainability**

- 6.7 The primary risk is the 2014/15 accommodation strategy saving of £1.1m. This is currently being investigated and re-profiled. Other risks to delivery are being mitigated through the identification of compensatory savings within the Directorate.

**Children and Young People**

- 6.8 The £250k saving on SEN transport in 2013/14 (£100k) and 2014/15 (£150k) have been identified as high risk, and an exercise is commencing to zero base the budget in advance of any planned changes.

**7 Retention of Right to Buy Receipts**

- 7.1 A new Right to Buy (RTB) regime came into force on 1<sup>st</sup> April 2012. This offered large discounts for house purchasers (up to £100k in London) and a new pooling regime for use of receipts. Under the scheme, Councils can retain a proportion of the receipts to fund new affordable housing.
- 7.2 Use of the receipts depends upon match funding being provided on a 30/70 basis. The match funding must itself not come from the sale of social or affordable housing or GLA/ Homes and Community Agency funding.
- 7.3 There is a financial risk in retaining receipts in that the receipts and associated match funding must be spent within three years of retention; there is an interest rate penalty for money unspent in that period.
- 7.4 At the time the receipts were retained, Haringey was developing infill/small sites scheme and it was proposed that the receipts be used to fund this. Since then the Council has applied for GLA grant funding which under the new regulations would preclude use of RTB receipts.
- 7.5 In order to mitigate the financial risk and deliver housing priorities, new build schemes will be developed and included in the 14/15 MTFP and Capital Programme for the Housing Revenue Account. However, a risk of slippage still exists.

**8 Virements**

- 8.1 Appendix 3 sets out the virements over £100k requiring approval by Cabinet as at period 4.

**9 Comments of the Chief Finance Officer and financial implications**

- 9.1 As the report is primarily financial in its nature, comments of the Chief Financial Officer are contained throughout the report.

**10 Head of Legal Services and legal implications**

- 10.1 There are no specific legal implications in this report.



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**11 Equalities and Community Cohesion Comments**

11.1 Equalities issues are a core part of the Council's financial and business planning process.

**12 Head of Procurement Comments**

12.1 Not applicable.

**13 Policy Implications**

13.1 There are no specific policy implications in this report.

**14 Use of Appendices**

14.1 Appendix 1: Forecast Revenue Outturn by Directorate.

14.2 Appendix 2: Forecast Capital Outturn by Directorate.

14.3 Appendix 3: Virements over £100k requiring approval.

**15 Local Government (Access to Information) Act 1985**

15.1 The following background papers were used in the preparation of this report:

- Budget management papers
- Business plans

15.2 For access to the background papers or any further information please contact Barry Scarr, Interim Head of Corporate Finance.

**Revenue 2013/14** - The aggregate revenue projected position in 2013/14 is shown in the following table.

	<b>Approved Budget</b>	<b>Projected variation</b>
	<b>£m</b>	<b>£m</b>
Adults and Housing	98.5	3.9
Place & Sustainability	55.9	0.8
Public Health	18.3	0.0
Corporate Resources	0.0	0.0
Children and Young People	73.6	0.4
Strategy and Performance	0.2	0.0
Chief Executive	9.4	0.0
Non-service revenue	32.1	(3.5)
<b>Total - General Fund</b>	<b>288.0</b>	<b>1.6</b>
<b>Total - Housing Revenue Account</b>	<b>(12.5)</b>	<b>0.6</b>





## APPENDIX 2

**Capital 2013/14** - The aggregate projected position in 2013/14 is shown in the following table.

Capital Scheme	Approved Budget	Spend to Date	Projected Variance
	£m	£m	£m
<b>Place and Sustainability Directorate</b>			
Transport for London	7.0	0.0	0.0
Parking Plan	0.4	0.0	0.0
Street Lighting	0.4	0.0	0.0
Road safety improvement	0.2	0.0	0.0
Borough roads and footways	6.0	0.0	0.0
Tottenham Hale Gyratory	0.5	0.3	(0.2)
Affordable Housing	0.8	0.1	0.0
Energy Saving Measures (Green Deal)	0.4	0.0	0.0
Green Lanes	2.0	0.0	0.0
Tottenham Regeneration	8.7	0.6	0.0
Corporate Management of Property	0.8	0.0	0.0
Hornsey Town Hall redevelopment	1.1	0.0	(0.6)
Accommodation/Smarter Working	1.2	0.0	0.0
Lordship Recreation Ground	0.2	0.0	0.5
Downlane Recreation Ground	0.3	0.3	0.0
Other Schemes under £1m	0.6	0.3	0.3
<b>Total - Place and Sustainability</b>	<b>30.4</b>	<b>1.5</b>	<b>(0.0)</b>
<b>Children's Directorate</b>			
BSF Schools Capital Programme	1.6	0.0	0.4
ICT Managed Service Provider	0.6	0.3	0.0
Primary Capital Programme	16.5	3.6	(0.7)
Early Years and Community Access	0.5	0.0	(0.3)
Planned Asset Maintenance	1.3	0.2	(0.2)
Devolved Schools Capital	0.6	0.0	0.0
Carer Home Adaptations	0.1	0.0	(0.1)
<b>Total - Children's</b>	<b>21.2</b>	<b>4.1</b>	<b>(0.9)</b>
<b>Adults and Housing Directorate</b>			
<b>Adults</b>			
Disabled Facilities Grant - Agency	1.5	0.2	0.0
Housing Aids and Adaptations	1.2	0.4	0.0
Multiple Client Group Schemes	0.2	0.0	0.0
CPO's	0.5	0.0	0.0
<b>Total - Adults</b>	<b>3.4</b>	<b>0.6</b>	<b>0.0</b>
<b>HRA</b>			
Housing Estate Improvement	0.7	0.0	0.0
Structural Works	0.2	0.1	0.0
Extensive Void Works	0.9	0.0	0.0
Boiler Replacement	3.5	1.0	0.0
Capitalised Repairs	4.4	0.0	0.0
Lift Improvements	2.2	0.2	(0.3)
Decent Homes	15.5	2.0	0.0
Major works conversions	0.3	0.0	0.0
Mechanical and Electrical Works	1.3	0.0	(0.7)
Professional Fees	1.7	0.4	0.0
Affordable housing projects	1.7	0.4	0.0
Other Schemes	0.5	0.0	0.5
<b>Total - HRA</b>	<b>32.8</b>	<b>4.1</b>	<b>(0.5)</b>

<b>Corporate Resources Directorate</b>			
IT Capital Programme	0.9	0.1	0.0
Infrastructure Programme	0.0	0.3	0.0
Customer Services	0.6	0.0	0.0
ERP Replacement – One SAP	0.6	0.0	0.0
Alexandra Palace	1.4	0.0	0.0
<b>Total - Corporate Resources</b>	<b>3.5</b>	<b>0.4</b>	<b>0.0</b>
<b>Total – Haringey Capital Programme</b>	<b>91.3</b>	<b>10.8</b>	<b>(1.4)</b>

Period	Service	Key Decision	Rev/ Cap	Amount current year (£'000)	Full year Amount (£'000)	Reason for budget changes	Description
2	AH		Rev	200	200	Budget re-alignment	Moving budget to correct coding lines - all within Director's Business Unit
2	PS	**	Rev	582	0	Government Grant	DCLG Weekly Collection Support Scheme Grant funding for 2013-14 - creation of income budget
2	PS		Rev	128	128	Budget re-alignment	Re-alignment of Libraries budget to reduce income shortfall against reduction to Book Fund
2	PS	**	Rev	308	308	Budget reduction	Reduction in Veolia Contract Transport recharge budget due to reduced fleet level in Council
2	PS		Rev	297	297	Budget re-alignment	Budget re-alignment within Neighbourhood Action Team
3	CS		Rev	960	960	Budget re-alignment	re-alignment of the Commissioning Budget in line with latest placement profile for Looked after Children
3	CS	**	Rev	658	0	Budget re-alignment	Spending plan for the new Youth Justice grant allocation
3	CS		Rev	400	400	Budget re-alignment	Budget moved to Youth Offer cost centre
3	CS	**	Rev	345	0	Budget re-alignment	Establish budgets to recognise receipt of Youth Justice Board funding for secure accommodation
3	CS		Rev	200	200	Budget re-alignment	Budget moved to Edge of care cost centre
3	CS		Rev	172	172	Budget re-alignment	re-alignment of Youth Offending and Primary Education Welfare Service
3	PS	**	Rev	810	0	Allocation of grant income	TFL Smarter Travel Grant expenditure budget
3	PS		Rev	175	0	Allocation of grant income	TFL bridges Grant expenditure budget
3	PS		Rev	346	346	Budget re-alignment	Budget re-alignment within Neighbourhood Services
3	PS		Rev	166	166	Budget re-alignment	Budget re-alignment within Regulatory Services
3	PS		Rev	993	993	Budget re-alignment	Budget re-alignment of income within Sustainable Transport
3	PS		Rev	536	536	Budget re-alignment	Budget re-alignment within Traffic Management
3	PS		Rev	1,112	855	Budget re-alignment	Budget re-alignment within PRE to better match budget with spend
3	PS	**	Cap	3,013	0	New budget allocation	GoTHR - Tottenham Green Culture input of 13-14 budget
4	PH		Rev	271	271	Budget re-alignment	Creating Healthy £250k Tottenham Hub budget and increasing Emergency Planning Salary budget by £21k
4	PH	**	Rev	1,715	1,715	Budget re-alignment	Creating staffing budget on SAP system as part of Public Health Set up
4	PS		Rev	120	120	Budget Allocation	Additional net HRA funding for ASBAT to better reflect case load
4	PS		Rev	856	856	Budget move	Transfer of Head of Neighbourhood Services Management budget to Business Support following restructure
4	PS		Rev	215	22	Budget re-alignment to reflect restructure	P&S Legal budget re-alignment to reflect new structure
4	PS		Rev	168	0	Budget re-alignment	Reapportionment of overheads between new Planning & Strategy & Regeneration business units following restructure
4	PS		Rev	330	330	Budget re-alignment to reflect restructure	Re-alignment of salary budgets to reflect new P&S structure
4	PS		Rev	259	259	Budget re-alignment	Salaries budget re-alignment within Sustainable Transport to better reflect where actual cost are charged
4	PS	**	Rev	332	332	Budget re-alignment to reflect programme closure	Removal of capitalisation budgets following closure of BSF programme
4	PS		Rev	191	191	Budget re-alignment to reflect programme closure	Removal of Income budgets funded by BSF programme
4	CS		Rev	626	626	Budget re-alignment	Transferring Contact Service budgets to the Children in Care service
4	CS	**	Rev	274	0	Budget re-alignment	Recognising receipt of Housing Related Support funding for Young Adults service
4	PS	**	Cap	616	0	Budget re-alignment	Green Lanes OLF, Budget adjustment to agree to confirmed GLA grant for 2013-14
4	PS	**	Cap	526	0	Budget re-alignment	Growth on the High Rd, Budget adjustment to agree to approved GLA grant funding 2013-14
4	PS	**	Cap	1,096	0	Budget re-alignment	re-alignment of budget from Northumberland Park Regeneration to North Tottenham Highways & Parking GLA
4	PS	**	Cap	295	0	Budget increase to match GLA grant allocation	Additional budget for North Tottenham Highways & Parking GLA to match GLA approval level
4	PS	**	Cap	4,000	0	Budget re-profile to 14/15	Re-profile of budget allocations for Tottenham Regeneration to 14/15
4	PS	**	Cap	750	0	Budget re-alignment	re-alignment of 2013-14 budget into new internal order within Corporate Management & Property
4	PS	**	Cap	3,038	0	Budget reduction to match TfL allocation	Adjustment to Sustainable Transport capital Programme to reflect revised TfL Capital allocations
4	PS	**	Cap	300	0	Budget re-alignment	re-alignment of budget from Biking Boroughs to Parking Plan
4	PS	**	Cap	3,495	0	New budget allocation	Leisure services capital works drawdown, budget allocation for 13-14

Period	Service	Key Decision	Rev/ Cap	Amount current year (£'000)	Full year Amount (£'000)	Reason for budget changes	Description
4	PS	**	Cap	5,137	0	Budget re-alignment	Re-alignment of 2013-14 CYPS Capital budgets to reflect current programme of works including provision of approved budget for Rhodes Avenue Phase 3
4	PS	**	Cap	800	0	Budget transfer to another directorate	Transfer budget for Affordable Housing initiatives to allow reporting alongside other HRA funded initiatives in Adults and Housing programme
4	PS		Cap	200	0	Budget re-alignment	Remove surplus budget for Tottenham Gyrotray project
4	PS	**	Cap	1,244	0	Budget re-alignment	Budget for pupil place expansions not required in current year, transfer to CYPS programme contingency
4	PS		Cap	237	0	Budget re-alignment	Budget for Aiming High short break facilities not required in current year, transfer to CYPS programme contingency
5	AH		Rev	250	250	Budget re-alignment	re-alignment of Budget from Adults and Housing to Place and Sustainability to support Leisure Services
5	AH		Rev	237	178	Cash Limit Increase	Budget provision for Staff Pay Award
5	AH		Rev	201	201	Government Grant	Local Reform and Community Voices Grant
5	IT	**	Rev/ Cap	2,861	0	OneSAP Implementation	Establishing the one-off programme budget. This is a mixture of internal and external cost and will also be both revenue and capital in nature. The majority of the funding has already been identified. It is proposed that the remainder is funded by in year savings against the contract budget (IT) and a one-off contribution from early achievement of other 14/15 savings
5	IT	**	Cap	583	0	Completion of Infrastructure Renewal Programme (IRP) and initiation of the Evergreening Programme	This expenditure is fully funded from earmarked IT revenue and draw-down from the IT Infrastructure reserve
5	PS		Rev	224	0	Budget Allocation	Allocation of centrally held budget to cover the 13/14 revenue costs of Homsey Depot pending disposal
5	PS		Rev	175	0	Budget Allocation	Additional budget to support work undertaken in parks in achieving green flag accreditations
5	CE	**	Rev	257	257	Budget re-alignment	Allocation of budget to Communications business unit to realign to realistic activity levels.
5	CS	**	Rev	950	0	Budget re-alignment	Establish budgets to recognise receipt of Troubled Families Grant allocation
5	CS	**	Rev	361	0	Budget re-alignment	Establish budgets to recognise receipt of Multi Systemic Grant allocation
5	CS		Rev	135	135	Budget re-alignment	re-alignment to reflect staff savings delivery plan
5	CS		Rev	100	100	Budget re-alignment	Removal of redundant recharge income budget for the Integrated Working and Family Support service
5	CS	**	Rev	29,668	29,668	Budget re-alignment	Re-alignment of the DSG following the Government's fundamental changes to school funding from April 2013. This includes the effect of pupil number changes and Academy conversions.

1 Financial regulations require proposed budget changes to be approved by Cabinet. These are shown in the above table. These changes fall into one of the following categories:

- all changes in gross expenditure and/or income budgets between business units in excess of £100,000; and
- all changes in gross expenditure and/or income budgets within business units in excess of £100,000.
- any virement that affects achievement of agreed policy or produces a future year's budget impact if above £100,000.

2 Under the Constitution, certain virements are key decisions. Key decisions are:

- for revenue, any virement which results in change in a directorate cash limit of more than £250,000; and
- for capital, any virement which results in the change of a programme area of more than £250,000.

3 Key decisions are highlighted by an asterisk in the table.

4 The above table sets out the proposed changes. There are two figures shown in each line of the table. The first amount column relates to changes in the current year's budgets and the second to changes in future years' budgets (full year).



**Haringey** Council

<b>Report for:</b>	<b>Overview &amp; Scrutiny Committee</b>	<b>Item Number:</b>	
<b>Title:</b>	<b>Customer Service Transformation Programme</b>		
<b>Report Authorised by:</b>	<b>Stuart Young, Assistant Chief Executive</b>		
<b>Lead Officer:</b>	<b>Catherine Galvin</b>		
<b>Ward(s) affected:</b>	<b>Report for Key/Non Key Decisions:</b>		

### 1. Describe the issue under consideration

This report updates Members of the Overview and Scrutiny Committee about the scope, objectives, and benefits arising from a review of Customer Services across the Council.

### 2. Recommendations

Members are asked to note the report

### 3. Background information

3.1 The Council's vision for customer service is:

To be a trusted organisation where our customers have confidence that their current and future needs will be met in an efficient and effective way.

3.2 The vision is supported by a set of design principles. These will influence how our services are offered to customers in the future. The principles are:



**Haringey Council**

- Digital becoming the primary channel through which customers interact with the council
- Support all Haringey customers to use the most effective channels according to their needs and encourage opportunities for self-service
- Bringing more activity to the front end of the process to complete customer transactions end to end and join up services
- Separating less complex from more complex customer facing transactions and tailoring channels and services to meet both needs
- Developing a new relationship with customers that builds trust and confidence and a customer service culture that extends beyond the front office
- Staff are empowered and enabled with the appropriate training and tools to deliver the professional services and new behaviours required
- Using customer insight to design, target and build services around customer needs.

3.3 What will be different for customers? The way that residents contact and transact with the Council will change. We anticipate that:

- Face to face – will decrease as customers use digital and telephone channels. Face to face will support customers' use of self-service (and act as advocates on their behalf) who are digitally excluded and those with more complex needs that require a discussion. It also supports equal access to digital channels for all customers and initiatives to increase digital inclusion.
- Telephone – will still be an important channel but will decrease overall as more contact is dealt with digitally and through automated handling.
- Digital (web/mobile phone) – will increase, replacing both telephone and face to face as the main channel of contact for most services and for customers to complete transactions. In addition, customers will be able to complete more transactions using their mobile devices and smart phones to mirror many of the services accessed through a computer. This encourages wider social inclusion to access other services (public and private) digitally
- Social media – for now will increase as an emerging and growing channel for communication and consultation rather than to complete transactions. Social media will be used tactically to reach out to certain customer groups, including providing information about services and directing customers to the most appropriate channels to support channel shift
- Email and post – will reduce significantly as both are replaced by the digital channel and for certain transactions stopped. External email addresses will be gradually replaced with links to the website so that customers can submit a 'structured' enquiry. The use of paper based application forms will also reduce as customers complete more applications online. The council will look to



**Haringey Council**

minimise all paper based processes and information provision wherever possible.

3.4 The customer should experience these changes as follow:

- An online customer portal will allow residents to create a personalised account. Using this they complete an array of transactions with us including benefits, payments, updating their details, reporting issues to us, receiving updates and progress on services, etc.
- A new walk in centre will be available, probably based in one of our larger libraries. It will provide targeted support focussed mostly on more complex needs. The centre will operate with Council and partner presence. It will also enable those residents who want to transact online but who lack a pc to access.
- Council processes will have changed so that the majority of transactions may be completed in one visit. Those requiring verification will take place using appointments. Once we have information about a resident they will not have to represent it.
- Phone staff will be co-located with experts in the subject to allow calls to be resolved earlier.
- Where their needs are more complex, residents will experience a more joined-up service across the Council and relevant partners.

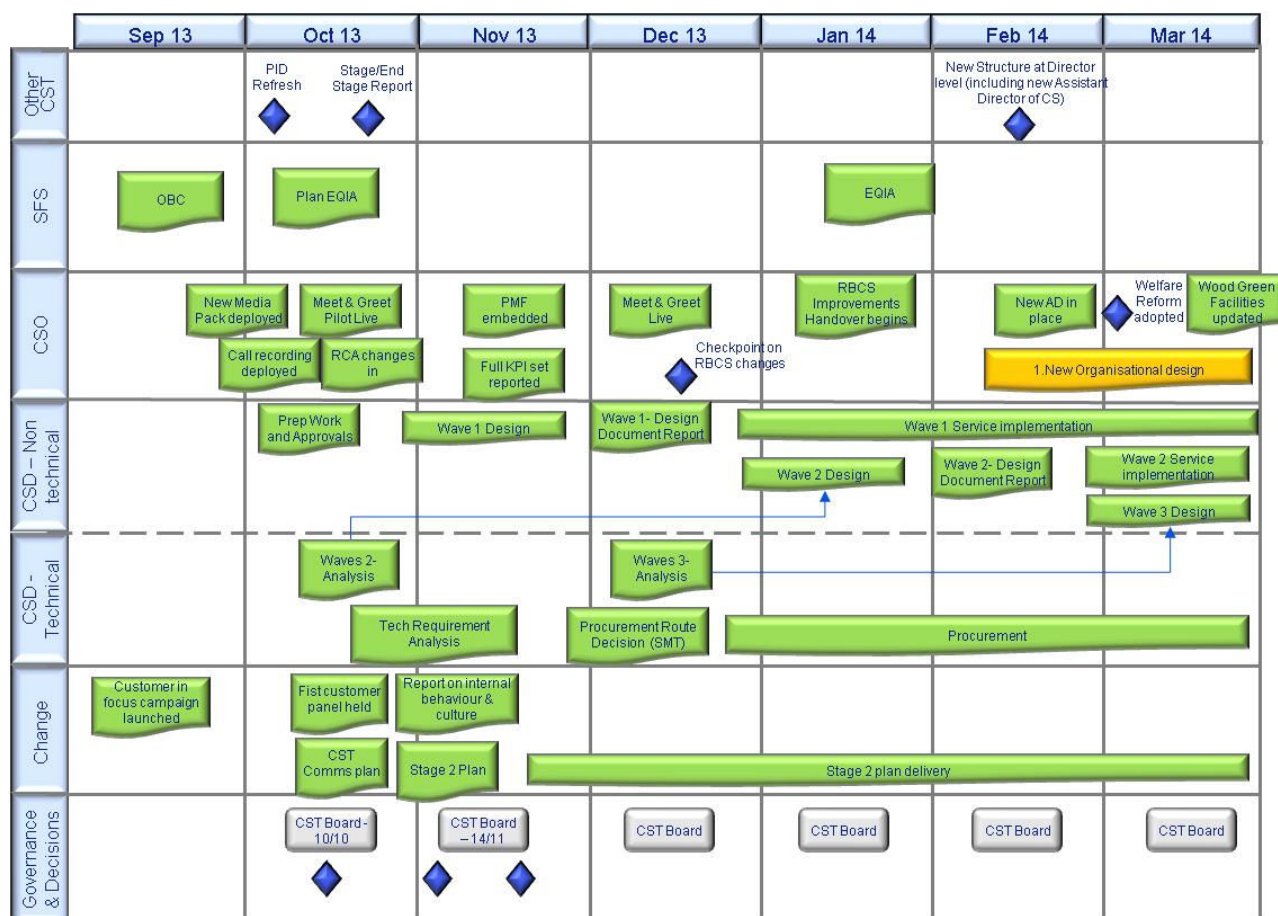
3.5 To deliver the improvements a programme of activity is underway. The programme is structured as follows:

- Shaping Future Service (SFS) - To define and develop the access strategy, operating models and business case for the transformation of Customer Services
- Customer Services Operational (CSO) - To implement key operational improvements to customer service to provide a level of stability to, and increased confidence in the current operations
- Customer Services Development (CSD)- To design and implement future changes to services and access channels
- Culture Change - To develop and implement a programme of culture change both for staff and residents



**Haringey Council**

3.6 The work is planned to deliver as follows:



Wave 1	Wave 2	Wave 3
<ul style="list-style-type: none"> <li>• Council Tax</li> </ul>	<ul style="list-style-type: none"> <li>• Adults</li> </ul>	<ul style="list-style-type: none"> <li>• CYPS</li> </ul>
<ul style="list-style-type: none"> <li>• Benefits</li> </ul>	<ul style="list-style-type: none"> <li>• Libraries</li> </ul>	<ul style="list-style-type: none"> <li>• Regulatory services</li> </ul>
<ul style="list-style-type: none"> <li>• Parking</li> </ul>	<ul style="list-style-type: none"> <li>• Planning &amp; Building Control</li> </ul>	<ul style="list-style-type: none"> <li>• Registrars</li> </ul>
<ul style="list-style-type: none"> <li>• Complaints</li> </ul>	<ul style="list-style-type: none"> <li>• Housing</li> </ul>	<ul style="list-style-type: none"> <li>• Single Front Line</li> </ul>

3.7 To date the following work has completed:

- Improvements to telephone call routing; better messaging for callers while they wait; training for customer service staff.
- A new design for processes in Council Tax, Benefits, Complaints and Parking
- Customer surveys for phone and face-to-face
- Training for reception staff
- An Access Strategy.

3.8 Currently residents access the Council as follows:





## Haringey Council

- Telephone - 760,503 (43%)
- Face to face – 255,643 (14%)
- Main web transactions – 399,463 (22%)
- Mobile / Social media – 9,271 (1%)
- Emails – 20,187 (1%)
- Post - 344, 453 (19%)

3.9 The Access Strategy aims to deliver most of our transactional services through digital media.

3.10 Initial analysis of Haringey’s population suggests that preferences for contact vary:

Group	Mosaic groups	% of postcodes	Access preferences
<b>A</b>	C10, C11, G26, G27, G29	23%	<ul style="list-style-type: none"> <li>• High preference for internet (70%+), landline and mobile phone, and post</li> <li>• Around 25% are members of a social networking site</li> <li>• Not very receptive to face-to-face</li> </ul>
<b>B</b>	E20, G28, G31	14%	<ul style="list-style-type: none"> <li>• Strong preference for using the internet -60%</li> <li>• Average preference for using telephone</li> <li>• Around 35% are members of a social networking site</li> <li>• Low preference for face to face</li> </ul>
<b>C</b>	I39, I40	16%	<ul style="list-style-type: none"> <li>• Highly likely to use internet everyday– 60%</li> <li>• High demand on face to face channels</li> <li>• Average demand on telephone</li> <li>• Around 20% are members of a social networking site</li> </ul>
<b>D</b>	I41. N62	22%	<ul style="list-style-type: none"> <li>• Below average preference for using the internet – at least 50% do most days</li> <li>• Strong preference for face to face</li> <li>• Below average preference for using landline and mobile</li> </ul>
<b>E</b>	N63, N64, N65	17%	<ul style="list-style-type: none"> <li>• Low preference for most access channels, both for finding information and accessing services, but likely to favour face-to-face</li> <li>• Average preference for using the internet to find information – at least 50% do most days</li> </ul>

[www.haringey.gov.uk](http://www.haringey.gov.uk)

3.11 The data suggests approximately 80% of customers have capacity to access services digitally and some 60-70% have a preference for accessing this way and experience of using digital channels to communicate regularly.

3.12 Approximately 88% of Haringey’s population have a smart phone and it is estimated that 78% use these to access the internet.



**Haringey** Council

3.13 Our plans for encouraging greater digital inclusion involve mediated support at the customer service centre; digital access points at other venues such as libraries; community outreach through existing community groups; an online customer account that allows residents to transact in a number of services.

#### **4. Next Steps**

4.1 An outline Business Case is scheduled for Cabinet in November 2013. This document will provide greater detail about the benefits to be secured from the Customer Service Transformation Programme. The business case will draw upon experiences gained from the first four services analysed as described at paragraph 3.6 above, and extrapolate these to the others listed.



### Update to Action Plan for implementing the recommendations of the Scrutiny Review of Corporate Parenting

No	Recommendation	Response	Commentary	Update September 2013
1	That the corporate parenting function be embedded in the performance management framework of the Council through each Council service being required to identify a specific action within their business plan that contributes to their corporate parenting responsibility. (para 2.17)	Agreed	The business plan for council departments has been put in place for 20011/12 but the recommendation can be incorporated in 2012/13.  <b>Lead:</b> Eve Pelekanos - Head of Business Intelligence	Completed: Individual business plans have been incorporated in the Corporate Plan which includes a number of indicators relating to both safeguarding and corporate parenting. In addition there is regular reporting to the Corporate Parenting Advisory Committee on a range of corporate parenting measures.
2	That, subject to minimum criteria being met for the person spec., all Council care leavers be guaranteed an interview for advertised posts within the Council for the first 5 years after leaving care. Care leavers should also be included in the Haringey Guarantee Scheme. (2.18)	Agreed in principle	Schemes of this type have been established in other Local Authorities with levels of success. A proposal will be scoped for consideration at the Corporate Parenting Advisory Committee.  <b>Lead:</b> Steve Davis – Head of Human Resources (has now left the Council)	The Haringey Guarantee has been replaced by Jobs for Haringey, which was launched in May 2012. Jobs for Haringey guarantees interviews for participants who meet the minimum criteria in person specifications for jobs across Haringey. Details of the scheme have been presented to managers in Young Adults Service. Links have been made with a Jobs for Haringey employment advisor and two employment workshops were arranged in June 2013 for care leavers with a further



				workshop is planned for October 2013. The current Deputy Head of Service in YAS will be working to develop this further.  <b>Lead: Chris Chalmers &amp; Helen Gaffney</b>
3	That each Council service and key partner agencies be requested to identify a staff member of appropriate seniority to champion the interests of looked after children and care leavers and, in particular, provide a role in service development and as a key contact for staff working directly with children. (2.21)	Agreed	The Looked After Children's Multi-agency group has senior representation from across the council and partner agencies. The group has a work plan which has been developed with reference to the Corporate Parenting Advisory Committee.	<b>Lead: Chris Chalmers</b>  A number of leads have been identified, for example with partner agencies such as Health and Housing; we need to continue to further enhance this area of work with both internal and external partners.
4	That the Council use its key strategic role to influence partners and other third party organisations to provide opportunities and support for looked after children and care leavers. (2.22)	Agreed	Through the range of commissioning activity that the council and its partners are engaged in, where services impact on LAC, consideration should be given to how services could contribute to the corporate parenting responsibility.  <b>Lead:</b> Debbie Haith – Deputy Director, Children and Families (NB Debbie no longer works for the Council. The current lead for this area is now Marion Wheeler; Assistant Director).	<b>Examples of where the Council uses its key strategic role to influence partners and other third party organisations to provide opportunities and support for looked after children and care leavers are:-</b>  <ul style="list-style-type: none"> <li>•78 young people are in further education and a further 45 at University;</li> <li>•11 young people are on a training course;</li> <li>•3 young people have gained paid</li> </ul>



				<p>employment;</p> <ul style="list-style-type: none"><li>• Young people are engaged with Colleges and Universities across London and in other parts of the UK. There are bespoke projects specifically for Haringey Care Leavers;</li><li>• Willkommen - NCAS and Catch 22 Employment projects;</li><li>• The Eighteen Project – Joint project between Tottenham Hotspur Foundation and three other North London boroughs for those aged 16-19; and</li><li>• Goals2Work NCAS and Catch 22.</li></ul> <p><b>2. Mainstream opportunities which Haringey care leavers engage with are:</b></p> <ul style="list-style-type: none"><li>• Go4it Project</li><li>• Employment/ From Care2 Work</li><li>• Haringey Youth Community and Participation;</li><li>• Haringey Youth Contract;</li><li>• Jobs for Haringey;</li><li>• Princes Trust;</li><li>• Keep It Simple Training (KIS);</li><li>• First Rung;</li><li>• CHENEL;</li></ul>
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				<ul style="list-style-type: none"> <li>• Haringey Adult Learning Service (HALs);</li> <li>• Who Cares Trust;</li> <li>• Tottenham Hotspur Foundation and Arsenal Foundation.</li> </ul>
5	<p>That, in order to enhance accountability and transparency, the Council should review and clarify the respective roles of the Corporate Parenting Advisory Committee (CPAC) and the Children’s Safeguarding Policy and Practice Advisory Committee, including whether it remains appropriate for the Cabinet Member for C&amp;YPS to chair the CPAC, and, in addition, allocate the specific role of providing scrutiny and challenge in both corporate parenting and the delivery of safeguarding policy and practice to the Overview and Scrutiny Committee. (2.24)</p>	<p>The role of both committees was considered as part of the governance review.</p>	<p>A review of the Terms of Reference has been completed. There is a joint meeting of both committees held Bi-annually to discuss issues which impact on the role of both committees.</p>	<p>Completed: A copy of the Terms of Reference is attached.</p>
6	<p>That Member engagement be enhanced through:</p> <ul style="list-style-type: none"> <li>▪ Measures being taken to ensure that that all Members attend both initial and refresher training on their corporate parenting role;</li> <li>▪ All Members of the Council receiving more regular updates on looked after children and, in particular, their achievements;</li> </ul>	<p>Agreed in principle</p>		<ul style="list-style-type: none"> <li>• Measures being taken to ensure that that all Members attend both initial and refresher training on their corporate parenting role;</li> </ul> <p>Following the May 2010 elections Safeguarding Children and Corporate Parenting member</p>



	<ul style="list-style-type: none"> <li>▪ An Annual Report to all members highlighting the Council’s Corporate Parenting performance towards delivering the 47 promises that the Council signed up to in “The London Pledge for Children and Young People in Care” and performance monitoring statistics that Councillors are considered to have a “need to know”; and</li> <li>▪ All Members being given the opportunity to participate in celebrating the achievements of looked after children. (2.27)</li> </ul>			<p>learning sessions on their Corporate Parenting role took place.</p> <p>The next training on corporate parenting will likely take place in 2014 as part of the Member induction.</p> <p>When there have been new members appointed to the committee, there has been discussion about the terms of reference and understanding provided of the corporate parenting role.</p> <p>Since October 2012, there are informal meetings between corporate parenting members and Aspire, a leadership group made up of children in care and care leavers. Where Aspire raise issues from children and young people in care which need to be taken forward corporately.</p> <ul style="list-style-type: none"> <li>• All Members of the Council receiving more regular updates on looked after children and, in particular, their achievements;</li> </ul>
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				<p>The minutes of Corporate parenting committee are included in the Cabinet papers published online and publicly available to all councillors. The LAC achievements report is considered by CPAC in September/ October, published online and available to all councillors. This will be flagged to all councillors for the next meeting on 03 October.</p> <ul style="list-style-type: none"><li>• An Annual Report to all members highlighting the Council's Corporate Parenting performance towards delivering the 47 promises that the Council signed up to in "The London Pledge for Children and Young People in Care" and performance monitoring statistics that Councillors are considered to have a "need to know";</li></ul> <p>The London Pledge was last considered by CPAC in March 2011.</p> <p>The Looked after Children</p>
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				Achievement awards take place in October and invitations go to the Leader, cabinet member for Children and all Corporate Parenting members.
7	That an appropriate scheme be developed for Members to champion the educational attainment of particular looked after children. (2.29)	Not agreed	In their capacity as school governors members should ensure that the role of designated governor and teacher for LAC is implemented and that the school and governing body are aware of how they should fulfil their responsibilities to LAC.	
8	That, in the light of concerns raised in evidence received by the panel concerning children missing from our care and especially those missing from our care homes, a scrutiny review be undertaken on the Council's policy, procedures, practices and performance in this area, including the "Missing From Care and Home" Action Plan <i>Scrutiny Review – Corporate Parenting Page 6 of 35</i> as well as the financial impact. (2.31)	This is a decision for the Overview and Scrutiny Committee		The Missing from Care Scrutiny Review has been completed.  Comprehensive guidance and procedures are now in place with regard to reporting to the Director of Children's Services (DCS) and Lead Member for Children's Services re Looked After Children (LAC) who are missing from care, in the form of a weekly summary on those missing and actions planned. So, the lead officers are held to account at the weekly meeting with the Lead Cabinet Member and DCS.



				There is now a clear system of return to care interviews for returning missing LAC, delivered by independent workers who are part of Youth, Community and Participation. These interviews are informing our onward planning for this vulnerable cohort of young people, alongside a system of monthly in-depth case file audits.
9	That enhanced local education targets be developed that provide additional challenge to further improve educational achievement for looked after children. (3.18)	Agreed in principle	The virtual school tracks attainment against projected individual student potential attainment and provides targeted support with the support of designated teachers in schools. This is set out in the Personal Education Plan which is a statutory requirement. The school's tracking system ensures that students are tracked individually and those who need additional support are identified.	Attainment results for Haringey Children in Care continue to be above the national average for attainment at GCSE. Personal Education Plans (PEPs) are quality audited with the Children in Care Service. We have devised an online system to support the gathering of attainment data to support monitoring and tracking and the school continues to monitor and track attendance through the attendance forum with multi-agency representation. This intelligence and reference to policy and research informs interventions and work. <b>Lead: Tracey Hutchings</b>
10	That a proactive approach be adopted to delivering and increasing the uptake	Agreed	Schools are given an additional pupil allowance to provide additional support	The LAC/PPG (Pupil Premium Grant) is currently set at £900 per



	of tutoring opportunities and to improve and expand the Study Centre. (3.23)		for LAC. The virtual school is working with designated teachers to ensure that this funding is directed at meeting the needs of individual Looked After Children. The work of the study club is reviewed each academic year and potential new students who will benefit from the support are identified and actively supported to attend.	<p>pupil. The Virtual School provides training, information and advice to Social Workers, Designated Teachers, Independent Reviewing Officers and carers. Including the Nursery to University booklet which provides education information.</p> <p>The Virtual School has created a working party with DT and SW to support appropriate use of LACPPG in schools. The study club continues to operate weekly in term time and support young people at secondary school, we also hold a book club 5 weeks a term twice a year for primary aged children with Haringey library service.</p> <p><b>Lead: Tracey Hutchings</b></p>
11	That funding be retained to provide specific sexual health provision for looked after children and care leavers, including advice on preventing conceptions. (4.22)	Agreed	Health partners and the local authority are committed to working to the statutory guidance on promoting the health and wellbeing of looked after children. The multi-agency working group for looked after children and the associated action plan prioritises the health of looked after children including ensuring that they receive appropriate advice on sexual health matters. The	Health partners and the local authority are committed to working to the statutory guidance on promoting the health and wellbeing of looked after children. Initial health assessments for all children in care are now carried out by paediatricians based at Bounds Green Health centre. Training for permanent members regarding



		<p>work of the group is reported to the Corporate Parenting Advisory Committee.</p> <p>As part of the review health assessment we continue to provide sexual health advice and education, age and developmentally appropriately as required</p> <p><b>Lead:</b> Judy Mace - Whittington Health, Haringey Designated Nurse for Children in Care</p>	<p>sexual exploitation of children has been attended by all members of CIC health team. We are all acutely aware of the vulnerabilities of this group of children and committed to working with partners to support and divert young people and contribute to a plan. The Designated doctor for Children in care supervises the clinical assessments of the paediatricians to monitor quality of all health assessments done. We are working with the local authority to develop risk assessment tools for young people on entering care. Where appropriate the Designated doctor and one of the CIC nurses would jointly assess a young person identified as particularly at risk and needing specialist sexual health advice.</p> <p>Children are subsequently seen for review by one of the CIC nurses for children over the age of 5 years on an annual basis. As part of the review health assessment the CIC nurses continue to provide sexual health advice and education, age and developmentally appropriately</p>
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				<p>as required. We will also signpost young people to appropriate services where possible.</p> <p><b>Lead: Marian Parks; Children in care health team Whittington Health, Haringey Specialist Nurse for Children in Care &amp; CIC health team.</b></p>
12	<p>That all of Haringey’s looked after children be provided with a free Haringey Active Pass offering 70% discount for use in Haringey leisure centres, irrespective of where they live. (4.29)</p>	Not agreed	<p>Within allowances provided to Haringey carers and commissioned placements there is already an element for recreational activities. This funding enables children and young people to pursue activities of their choice and in the local area in which they are placed.</p>	<p><b>Lead: Chris Chalmers</b></p> <p>A contract is now in place with Fusion Leisure Services (Haringey). This provides free leisure opportunities for Looked After Children (LAC). For older young people who wish to use the gym regularly etc, a monthly leisure pass is provided. This applies to LAC who feel able to travel from their placement to Haringey’s leisure centres therefore not restricted to just those who live in borough.</p>
13	<p>That the element of the carers allowance intended to provide for savings for young people be “top sliced” and used to establish individual savings plans or trust funds for children in care. (4.34)</p>	Agreed in principle	<p>A savings policy is being drafted and will be presented to the Corporate Parenting Advisory Committee.</p> <p><b>Lead: Wendy Tomlinson – Head of Service, Commissioning and Placements</b></p>	<p><b>Lead: Chris Chalmers &amp; Paul McCarthy</b></p> <p>Savings are made regularly for young people with a clear policy being drafted by the Commissioning and Placements Service, to be</p>



				rolled out to external and internal foster carers plus residential settings.
14	That all schools be encouraged to repatriate funds provided from central government for careers guidance for LACYP to either Connexions or C&YPS and that, if successful, this be used to provide a dedicated worker providing careers advice for all Haringey's LACYP. (5.12)		<p>Schools will become responsible for impartial careers advice and guidance from 2012. Discussions will be held with secondary schools to see how they intend to fulfil this responsibility, particularly for Looked-After young people.</p> <p><b>Lead:</b> Belinda Evans – Head of Youth, Community and Participation</p>	<p>Schools are now inspected on the quality of advice that they provide to young people and new legislation introduced that raises the participation age (RPA). Therefore, there are enhanced external requirements for young people to engage in post 16 education, employment and training. An officer (Sean May) now has responsibility for commissioning this work and this remains a priority within the service.</p> <p><b>Lead: Jan Doust</b></p>
15	That enhanced support be developed to assist care leavers with finding and maintaining accommodation and that this include support being provided from an earlier stage and a specific resource to assist them in bidding for properties. (5.17)	Agreed	<p>The Leaving Care Team has a staff member with lead responsibility for accommodation. There are strong links with housing and Homes for Haringey. Colleagues from Housing work with the team to provide a rolling programme of workshops for young people to help prepare them for managing tenancies. A quota system operates to provide care leavers with permanent accommodation. A senior manager from Housing is on the Multi agency LAC group.</p>	<p><b>Lead: Chris Chalmers</b></p> <p>Monthly project group with Service Managers takes place.</p> <p>Young people are now moving into their permanent social housing more swiftly at transition age. There is a push to ensure that young people attend a tenancy workshop around the age of 17 and a half so that they can start to bid promptly. Many are now securing properties at age 18,</p>



				<p>cutting out the need for long periods of temporary housing.</p> <p>The leaving care grant has been increased to £2000, from April 1<sup>st</sup> 2013, in order to make better provision for setting up home costs.</p> <p>We have established our own shared house (with a volunteer lead tenant from CSV) for young women of 17 years old to receive input with preparation for independence, moving on from this house directly to permanent social housing.</p> <p>During 2013-14 we are developing the project further to include some satellite studio/one bed flats where there will be volunteer support and a house for young men.</p>
16	That a policy be developed on semi-independent living for looked after children between 16 and 19. (5.19)	Agreed	Haringey are currently involved in a cross borough initiative to commission semi-supported accommodation.	<p><b>Lead: Paul McCarthy</b></p> <p>New semi-independent accommodation has been commissioned through a consortium of local boroughs. Young people were involved in shaping the tender specification and in the subsequent evaluation of bids.</p>
17	That initiatives to improve emotional support for care leavers and the	Agreed	Following a request from CPAC, a report was considered on the risk of	<p><b>Lead: Chris Chalmers</b></p>



	<p>development of a specific mentoring scheme for care leavers be strongly supported that a report on progress be submitted to the Overview and Scrutiny Committee in due course. (5.22)</p>		<p>social isolation of young people leaving care and how young people could be supported. CPAC has requested a further report on how a mentoring scheme could be delivered to support young people.</p> <p><b>Lead:</b> Chris Chalmers – Head of Service, Children in Care</p>	<p>There are a number of mentoring initiatives for care leavers, one of which is the Tottenham Hotspur Foundation’s Eighteen project.</p> <p>We are about to begin an initiative to use mentoring to tackle some of the issues of isolation that care leavers face. We have held set up meetings which have included members of Aspire (our Children in Care Council) and the project will progress during this autumn.</p> <p>Aspire are also planning to use mentoring by older care leavers with those who are in care or new care leavers.</p>
18	<p>That enhanced systems for monitoring of long term outcomes be developed and in particular the progress of NEETs, and that a practical way for remaining in contact with vulnerable care-leavers into their 20s be developed. (5.24)</p>	<p>Agreed in principle.</p>	<p>There is a statutory responsibility to remain in contact and provide a Personal Advisor to care leavers up to the age of 21 (and 25 if they remain in education). Recent legislation has extended the right for young people to request assistance any time up to the age of 25 if they return to education.</p> <p>The national requirement is to report on young people aged 19. The information relates to education,</p>	<p><b>Lead: Chris Chalmers</b></p> <p>There are a wide range of projects relating to employment and education. These are detailed in point 4 of this summary report.</p> <p>There is monthly reporting on outcomes for care leavers when they reach age 19, 20 and 21. This is a standard national Performance Indicator (PI). Haringey’s outcomes</p>





		<p>employment and training status, suitability of accommodation and contact with the service. The Leaving Care Service is looking into enhancing the monitoring of outcomes including for older young people.</p> <p><b>Lead:</b> Chris Chalmers – Head of Service, Children in Care</p>	<p>are similar to that of statistical neighbours (London average for care leavers in Education, Training or Employment (ETE) at these stages is 62%) but, for this service, those figures are too low. We are aiming for a 75% out-turn for 2013-14.</p>
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**Haringey Council**

<b>Report for:</b>	<b>Corporate Parenting Advisory Committee</b>	<b>Item Number:</b>	
<b>Title:</b>	<b>Terms of reference</b>		
<b>Report Authorised by:</b>			
<b>Lead Officer:</b>	<b>Ayshe Simsek</b>		
<b>Ward(s) affected:</b>	<b>Report for Key/Non Key Decisions:</b>		

**1. Describe the issue under consideration**

To ratify the terms of reference agreed by Cabinet on 12<sup>th</sup> June 2012

**2. Cabinet Member introduction**

N/A

**3. Recommendations**

To ratify the terms of reference

**4. Other options considered**

N/A

**5. Background information**

Provision exists in the Council Constitution for the Cabinet to establish advisory or consultative bodies the membership of which is not limited to Cabinet Members. The Joint Area Review report into Haringey's Children Services in 2009 identified the need to improve governance of safeguarding arrangements for children. The



**Haringey Council**

Children’s Safeguarding Policy and Practice Committee and Corporate Parenting committee were established in July 2009 in response to this and they have continued to be re-established by the Cabinet since this date.

Most council do have a Corporate Parenting Committee as they provide an overview of the Council’s role as corporate parent for children and young people who are in care. It is responsible for ensuring that the life chances of children in care are maximized in terms of health, educational attainment and access to training and employment, in order to aid the transition to a secure and fulfilling adulthood.

In April 2012 the Governance review delivery group considered decommissioning the Corporate Parenting Advisory Committee and they proposed a scrutiny panel on Children’s Services take on its functions and responsibilities. However following further study in May the group felt that as the scrutiny panels were not prescribed at this stage, and given the importance of fulfilling the Council’s role as corporate parent to children in care, they recommended that this Committee continued in 2012/13. The Committee could then be reviewed once the scrutiny panels were more firmly established.

Subsequent to this direction by the Governance Delivery Group, the Cabinet formally established the Corporate Parenting Advisory Committee at their meeting on the 12 June 2012 with the following membership and terms of reference

**Corporate Parenting Advisory Committee  
Membership**

Councillors:               Waters (Chair)  
                                      Stennett  
                                      Brabazon  
                                      Allison  
                                      Reece  
                                      Solomon  
                                      1 Labour position to be filled

**Quorum**

The quorum will be two members.

The terms of reference are set out below:

- i. To be responsible for the Council’s role as Corporate parent for those children and young people who are in care;



**Haringey Council**

- ii. To ensure the views of children in care are heard;
- iii. To seek to ensure that the life chances of children in care are maximized in terms of health, educational attainment and access to training and employment to aid the transition to a secure and fulfilling adulthood.
- iv. To ensure that the voice and needs of disabled children are identified and provided for;
- v. To provide an advocacy function within the Children's Trust and the Council on behalf of children in care;
- vi. To monitor the quality of care provided by the Council to Children in Care;
- vii. To ensure that children leaving care have sustainable arrangements for their future wellbeing.

## **6. Local Government (Access to Information) Act 1985**

### Background Papers

The following background papers were used in the preparation of this report;

Report to the Cabinet on 24 February 2009 entitled Action Plan in Response to the Joint Area Review of Safeguarding in Haringey.

Report to the Cabinet on 21 July 2009 entitled Appointment of Cabinet Advisory Committees.

Report to Cabinet on 15 July 2010 entitled Appointment of Cabinet Committees.

Report to Cabinet on 07 June 2012 entitled Appointment of Cabinet Committees

Report to Cabinet on 12 June 2012 entitled Appointment of Cabinet Advisory Committees.

The background paper is located at River Park House, 225 High Road, Wood Green, London N22 8HQ.

To inspect it or to discuss this report further, please contact Ayshe Simsek on 020 8489 2929.

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**Haringey Council**

<b>Report for:</b>	Overview & Scrutiny Committee 7 <sup>th</sup> October 2013	<b>Item Number:</b>	
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<b>Title:</b>	Under Occupation of Social Housing and Housing Benefit Entitlement – Scoping Report
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<b>Report Authorised by:</b>	Cllr Gideon Bull, Chair of Overview & Scrutiny Committee
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<b>Lead Officer:</b>	Martin Bradford, Scrutiny Officer, Strategy & Business Intelligence, <a href="mailto:martin.bradford@haringey.gov.uk">martin.bradford@haringey.gov.uk</a> Melanie Ponomarenko, Senior Scrutiny Officer, Strategy & Business Intelligence, <a href="mailto:melanie.ponomarenko@haringey.gov">melanie.ponomarenko@haringey.gov</a>
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<b>Ward(s) affected:</b> All	<b>Report for Key/Non Key Decisions:</b>
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## 1. Describe the issue under consideration

- 1.1 As part of its work programme for 2013/14, the Overview & Scrutiny Committee has agreed to assess the implications of changes to Housing Benefit rules which will see a benefit reduction for tenants deemed to be in under occupation in social housing and to identify what the Council can do to mitigate its impact. The following provides a scope of the planned work (aims, objectives and work plan) to be discussed and agreed by the Committee.

## 2. Cabinet Member Introduction

- 2.1 This is not applicable at this stage. The relevant Cabinet Member will introduce a response to any report or recommendations that result from this work at the appropriate juncture.

## 3. Recommendations

- 3.1 That the Overview & Scrutiny Committee:
- (i) Note contents of the attached scoping report;
  - (ii) Agree the aims, objectives and work plan.

#### **4. Other options considered**

- 4.1 The Overview & Scrutiny Committee agreed to scope the local impact of the Welfare Reforms. In discussions with senior officers, it was agreed that this work would focus on one aspect of the Welfare Reform; reductions in Housing Benefit for social housing tenants deemed to be in under occupation.

#### **5. Background information**

- 5.1 Under the agreed terms of reference, Overview & Scrutiny Committee can assist the Council and the Cabinet in its budgetary and policy framework through conducting in depth analysis of local policy issues.
- 5.2 In this context, the Overview & Scrutiny Committee may:
- Review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
  - Conduct research, community and other consultation in the analysis of policy issues and possible options;
  - Make recommendations to the Cabinet or relevant nonexecutive Committee arising from the outcome of the scrutiny process.
- 5.3 Cabinet Members, senior officers and other stakeholders were consulted in the development of an outline work programme for Overview & Scrutiny Committee and Scrutiny Panels. An assessment of the impact of the Welfare Reforms was agreed to be included within this work programme by the Committee at its meeting on June 17<sup>th</sup> 2013.

#### **6. Under Occupation of Social Housing – Housing Benefit Entitlement**

##### National Context

- 6.1 Housing Benefit is a benefit for people on a low income to help them pay all or part of their rent. Housing Benefit is means tested and available to eligible tenants who live in both the social and private rented sector. As of 2012, there were approximately 5 million Housing Benefit claimants, of which 3.4 million were living in the social rented sector.<sup>1</sup>
- 6.2 Expenditure on Housing Benefit has increased from £11 billion to £21 billion over the period 2000/01 to 2010/11.<sup>2</sup> As part of the Governments Welfare Reform Agenda, a number of changes have been introduced to control Housing Benefit expenditure. These have included:
- Calculating Local Housing Allowance (LHA) rates on the basis of the 30<sup>th</sup> percentile (rather than median) of local rents and applying a 'cap' on LHA rates;
  - Extending the Shared Accommodation Rate to include single people under 35;
  - Introducing a Benefit Cap that restricts, to £500 (or £350 for single people) the total benefits that most workless households can receive each week;
  - Increasing non-dependent charges for other adults in the household each year;

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<sup>1</sup> Managing the impact of Housing Benefit Reform National Audit Office, 2012

<sup>2</sup> Impact Assessment – Housing Benefit: Under Occupancy of Social Housing, DWP 2012



- Restricting the amount of Housing Benefit paid to social housing tenants who are under retirement age and deemed to be under occupying their homes (also known as the 'bedroom tax' or 'spare room subsidy').

6.3 Nationally, changes to Housing Benefit rules and entitlements are expected to reduce total annual spend on this aspect of welfare provision by £2.3 billion.

### Under Occupation of Social Housing – Housing Benefit entitlement

6.4 According to Department of Work and Pensions data, in 2010/11, there were an estimated 1.5 million spare bedrooms in the social rented sector.<sup>3</sup> This has become a definitive measure of under occupancy.

6.5 Under occupancy in the social housing sector occurs where a household lives in a property that is deemed too large for its needs. Under occupancy may arise when:

- Older tenants remain in the family home after children have left;
- Family breakdown and separation occurs;
- Tenants are initially allocated the property (due to mismatch between size of homes available and those households seeking accommodation).

6.6 In April 2013, new size criteria were introduced to determine the amount of Housing Benefit that can be awarded to social housing tenants below the age of retirement. Under the size criteria, one bedroom is allowed for each person or couple living as part of the household. Children aged 16 or over are allowed their own bedroom, but children under the age of 16 will only be allowed their own bedroom if they are aged 10 or over and their sibling is of a different gender.

6.7 There are a number of exceptions and exemptions to the new under occupancy rules, which can be summarised as:

- An extra bedroom is allowed for a non-resident carer of the claimant or their partner where overnight care is required and provided;
- Registered foster carers who have fostered in the past 12 months;
- Parents of adult children in the armed services.

6.8 Tenants of working age will have a reduction in their Housing Benefit entitlement if their home is deemed to be too large for their needs.

6.9 The rate of Housing Benefit reduction for under occupancy is set at a percentage of the rent, to reflect national variations in rent levels. Thus Housing Benefit reductions would be applied on the following basis:

- 14% where under occupying by 1 bedroom;
- 25% where under occupying by 2 or more bedrooms.

6.9 It is expected that the above changes to Housing Benefit entitlement in the social rented sector will contribute to the following national policy objectives:

- Reduce Housing Benefit expenditure by between £500-950million per annum;
- Encourage greater mobility in the social rented sector (as tenants move to properties more suited to their needs);

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<sup>3</sup> Family Resources Survey 2010/11 (DWP)

- Make better use of existing housing stock (ease overcrowding as larger properties become available);
- Improve work incentives for working age claimants;
- Establish parity in Housing Benefit rules with the private rented sector (where under occupancy rules already exist).

#### Impact of under occupancy benefit changes

6.10 Initial estimates predict that 660,000 households will be affected by new under occupancy conditions for Housing Benefit entitlement. Geographically, the region most affected in terms of the absolute number of households is the North West, where 110,000 households are anticipated to experience a benefit cut from under occupancy changes (Table 1). Though the highest rate of households affected and the greatest financial loss per working age adult is expected to be in the North East (Table 1), greater cumulative losses are likely to be experienced in the London region (where rents are higher).

	<b>Households affected</b>	<b>Estimated Loss £million per annum</b>	<b>No of households affected per 10,000</b>	<b>Financial loss per working age adults</b>
<b>North East</b>	50,000	30	440	20
<b>North West</b>	110,000	80	370	18
<b>York &amp; Humb.</b>	80,000	50	360	16
<b>London</b>	80,000	90	240	15
<b>Scotland</b>	80,000	50	340	14
<b>Wales</b>	40,000	20	310	13
<b>West Mids</b>	60,000	40	260	11
<b>East</b>	50,000	40	210	11
<b>East Midlands</b>	40,000	20	210	9
<b>South West</b>	30,000	20	130	7
<b>South East</b>	40,000	30	110	6
<b>GB</b>	660,000	490	260	10

6.11 It is estimated that the majority (81%) of households affected by the under occupancy changes will experience a benefit cut of 14%, that is, under occupation by one bedroom (Table 2). The projected average weekly loss for those affected by this change will be £12 for one bedroom under occupancy and £22 for two or more bedrooms under occupancy (Table 2).

<b>Under occupation by accommodation</b>	<b>Estimated claimants affected</b>	<b>% claimants affected</b>	<b>Average weekly benefit loss</b>
1 bedroom	540,000	81%	£12
2 or more bedrooms	120,000	19%	£22
All bedrooms	660,00	100%	£14

<sup>4</sup> Beatty & Fothergill, Hitting the poorest places hardest: the local and regional impact of welfare reform, Centre for Regional Economic and Social Research (Sheffield Hallam University)

<sup>5</sup> Family Resources Survey, DWP, 2001 Policy simulation model

6.12 In Haringey, some preliminary work has been undertaken to assess the numbers of social housing tenants affected by changes to under occupancy rules, which part of the social rented sector they reside and estimated reduction in Housing Benefit. Analysis of this data would suggest that in Haringey, under new under occupancy rules:

- 2,500 households will be affected;
- Council tenants (1,656) are twice as likely to be affected than those renting from a housing association (847);
- About 1,800 households (71%) will have their benefit cut (by 14%) for under occupancy of one bedroom which will result in an approximate £18 cut for both Council and housing association tenants.
- About 700 (29%) households will have their benefit cut (by 25%) for under occupancy of two more bedrooms which will result in an approximate £33 cut for both Council and housing association tenants.

**Table 3 – Estimated impact of under occupancy changes in Haringey**

	Council tenants – Number affected and average loss		Housing Association Tenants – Number affected and average loss	
<b>Under occupancy 1 bedroom</b>	1,233	£18.73	565	£18.46
<b>Under occupancy 2 or more bedrooms</b>	423	£33.45	282	£32.96
<b>Total</b>	1,656	-	847	

6.13 Preliminary analysis would suggest that some households may be disproportionately affected by changes to under occupancy rules. From the Governments own impact assessment<sup>6</sup> and other research<sup>7</sup> it is estimated that:

- 62% of couples without children will be affected:
- 2/3 of those affected will be women;
- 63% of those affected will be disabled;
- 50% of those affected will be single people; and
- 2/3 of those households affected will include someone with a disability or illness.

#### Options for tenants

6.14 Under occupying social housing tenants who are in receipt of Housing Benefit will experience a shortfall between their rent levels and the Housing Benefit they receive. These tenants will have a number of options to cover the shortfall which are described in the table below:

Tenant option	Commentary
<b>(1) Absorb cut in benefit</b>	Tenants may remain in their home and meet the shortfall from other (benefit) income. <ul style="list-style-type: none"> <li>▪ Research suggests that many tenants would find it very difficult (52%) or fairly difficult (31%) to absorb the shortfall.<sup>8</sup></li> </ul>

<sup>6</sup> Impact Assessment – Housing Benefit: Under Occupancy of Social Housing, DWP (2012)

<sup>7</sup> Clarke & Williams (2011) Under occupation and the New Policy Framework (Housing Futures Network)

<b>(2) Apply for Discretionary Housing Payment (DHP)</b>	<p>Tenants may claim for DHP from their local authority:</p> <ul style="list-style-type: none"> <li>▪ Local authorities do not have any duty to pay and payments are not generally ongoing;</li> <li>▪ Local Authorities allowed to contribute an additional 2.5 times the DHP allocation (i.e. boost fund by 150% from own resources);</li> <li>▪ An additional allocation has been made to Local Authorities for DHPs to help mitigate against Housing Benefit reforms: £60m in 2012/13 to £120m in 2014/15.</li> <li>▪ £25m from the above will be to specifically support disabled people living in specially adapted homes as well as foster carers;</li> <li>▪ Prior to this change, evidence suggest that there has already been a substantive increase (4x) increase in DHP applications.<sup>9</sup></li> </ul>
<b>(3) Move to a smaller home</b>	<p>Tenants move to a smaller properly matched to needs:</p> <ul style="list-style-type: none"> <li>▪ Tenants move to a smaller property for which there is no reduction;</li> <li>▪ Tenants may not be able to move due to lack of smaller housing stock;</li> <li>▪ There is some evidence to suggest that less than a third of affected tenants would seek to move to a smaller property.<sup>10</sup></li> </ul>
<b>(4) Take in a lodger</b>	<p>Under occupied room(s) are sublet to a lodger(s):</p> <ul style="list-style-type: none"> <li>▪ Tenants should apply to social landlord for consent to take in a lodger (some may have policies prohibiting this);</li> <li>▪ Room no longer considered to be under occupied;</li> <li>▪ First £20 of income from the lodger would be disregarded when calculating benefit entitlement;</li> </ul>
<b>(5) Increase income</b>	<p>Additional income generated by tenant:</p> <ul style="list-style-type: none"> <li>▪ Incentive to return to work or increase working hours for those able to do so;</li> <li>▪ Many of those affected may be older (nearing retirement) and there may limited opportunities.</li> </ul>

#### Possible implications for social landlords

6.15 Changes to Housing Benefit rules for under occupancy in the social rented sector will also have an impact for social landlords, both local councils and housing associations. As a result of these changes it is likely that social landlords will need to reassess the support that is provided to tenants, the adequacy of local housing policies and protocols and implications for wider social rented housing sector.

6.16 The following table highlights some of the key issues that social landlords may need to address to facilitate and support this change:

<sup>8</sup> Cambridge Centre for Housing and Planning Research, Under occupation and the new policy framework (2011)

<sup>9</sup> Inside Housing, Applications to Hardship fund surge by 300% 12<sup>th</sup> July (2013)

<sup>10</sup> Housing Futures Network, Under Occupation and the Housing Benefit Reform, Cambridge Centre for Housing and Planning Research (2012)

Implications for Social landlord	Commentary
<b>(1) Accruing rent arrears</b>	<p>Tenants unable to absorb cut may fall into rent arrears.</p> <ul style="list-style-type: none"> <li>▪ Social landlords will need to assess arrears policy (enforcement, debt recovery and bad debt);</li> <li>▪ Assess impact of enforcement and consequential impact (e.g. evictions and displacement to other more expensive;</li> <li>▪ Research would suggest that social landlords expect to see a rise in arrears and a decline in rental income.<sup>11</sup></li> </ul>
<b>(2) Allocations Policy</b>	<p>Ensure that allocations policies reflect benefit changes:</p> <ul style="list-style-type: none"> <li>▪ That initial allocations at bedroom standard for working age households;</li> <li>▪ Ensuring that under occupiers are prioritised in transfer policy.</li> </ul>
<b>(3) Re-designation</b>	<p>Social landlords to re-designate rooms (e.g. small box rooms, adapted facilities for disabled):</p> <ul style="list-style-type: none"> <li>▪ Re-designation must be accompanied by a corresponding rent reduction (to avoid any penalty).</li> <li>▪ Any wider policy of re-designation, may impact on social landlord income, existing loan agreements and longer term financial modelling.</li> </ul>
<b>(4) Lodger policy</b>	<p>Social landlords should review and publicise policies for tenants to take in lodgers.</p>
<b>(5) Dedicated support programmes</b>	<p>Tailored support to affected tenants to facilitate change:</p> <ul style="list-style-type: none"> <li>▪ DHP policy, practice and funding;</li> <li>▪ Effective communication, engagement and option appraisal with affected tenants;</li> <li>▪ Operation of effective downsizing scheme to support tenants wanting to move;</li> <li>▪ Supporting tenants to arrange mutual exchanges through either local or national schemes;</li> <li>▪ One-off events to facilitate change (e.g. tenant 'speed dating' to match downsize/upsized);</li> <li>▪ Partnership opportunities between social landlords.</li> </ul>
<b>(6) Inter-related policy</b>	<p>How do connecting policy and practices support change?</p> <ul style="list-style-type: none"> <li>▪ How are affected tenants referred in to local back to work schemes?</li> </ul>
<b>(7) Impact on wider housing market</b>	<p>How will Housing Benefit changes impact on broader social rented sector?</p> <ul style="list-style-type: none"> <li>▪ How will changes impact on Temporary Accommodation rates?</li> <li>▪ Impact on voids and turnaround performance resulting from people wanting to move;</li> <li>▪ Identify any longer term adjustments to the supply of affordable housing in Haringey.</li> <li>▪ How any mismatch between supply and demand for smaller properties can be rectified;</li> </ul>

<sup>11</sup> Impact of welfare reform on housing associations – 2012 baseline report Ipsos Mori Social Research Institute, University of Cambridge

	<ul style="list-style-type: none"> <li>▪ Increase availability of smaller properties.</li> </ul>
<b>(8) Impact on vulnerable groups.</b>	<p>Monitor how reforms will impact on vulnerable or marginalised groups (as in 6.13).</p> <ul style="list-style-type: none"> <li>▪ Disabled people (home adaptations etc)</li> <li>▪ Provision of specialist support,</li> <li>▪ Working in partnership with other local community and voluntary sector agencies</li> </ul>

## 7. Aims and objectives of scrutiny involvement

### Overarching aim

- 7.1 To assess how changes to Housing Benefit rules for under occupation in the social rented sector have impacted on tenants and landlords, identify local priorities for the Council, and evaluate the effectiveness of the action that landlords and the Council have taken to mitigate the effect of the under occupancy penalty.

### Component objectives

#### 7.2 *For Tenants:*

- Identify the number and characteristics of those tenants affected by under occupancy reforms;
- Ascertain what impact under occupancy reforms have had upon affected tenants;
- To assess the response of the Council and other social landlords in ensuring affected tenants:
  - Were aware of changes and options available to them;
  - Were supported in making any necessary changes or adaptations to new benefit rules;
- Identify information or service gaps which may further support tenants to respond to occupancy reforms.

#### *For Social Landlords (Council and housing associations)*

- To identify the nature of dedicated support provided by Council and other social landlords to tenants to support change (e.g. advice, support, programmes);
- To assess how the Council and other social landlords work together to support local tenants and manage change (e.g. operation of Discretionary Housing Payments, transfers);
- To assess how local policies and practice should adapt to respond to Housing Benefit changes (e.g. rent arrears, re-designation, allocations policy, lodger policy);
- To assess how initiatives to support under occupancy are coordinated with other support programmes (e.g. back to work schemes, incentives to move/downsize, reimbursement of moving costs).

#### *Strategic*

- To assess how other local authorities and specialist agencies have responded to under occupancy reforms and how this may inform policy and practice in Haringey;
- To assess broader impact of reforms on local social rented sector in Haringey and identify how can these be mitigated (e.g. temporary accommodation, voids, housing supply)?

## 8. The planned work of the Overview & Scrutiny Committee

8.1 A range of information gathering methods will be employed to ensure that Members of the panel have access to evidence necessary to assist them in this investigation of under occupancy in the social rented sector. This will include:

- Desk based reviews (local policy and performance data);
- Informal evidence gathering sessions (with local stakeholders and other informed agencies);
- Formal panel meeting (to coordinate, report and conclude work);
- Primary data collection (with affected tenants).

8.2 It is anticipated that a wide range of stakeholders will be involved in this project including the following:

Tenant consultation	Local Policy & Practice	Comparative Policy & Practice
<ul style="list-style-type: none"> <li>▪ Local tenants</li> <li>▪ Housing Scrutiny Panel representatives (Homes for Haringey &amp; RHPs)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Adults &amp; Housing (Haringey Council)</li> <li>▪ Homes for Haringey (HfH)</li> <li>▪ Registered Housing Providers</li> <li>▪ Haringey Citizens Advice Bureau</li> </ul>	<ul style="list-style-type: none"> <li>▪ National Housing Federation (NHF)</li> <li>▪ Chartered Institute of Housing (CIH)</li> <li>▪ Other Local Authorities</li> <li>▪ Shelter</li> </ul>

8.3 It is envisaged that the work programme for this project will be in 5 stages. These are summarised in the table below with estimated timeframe.

Stage	Aim	Purpose / Activity	Time line
1.	Scoping	A. Consult with senior officers B. Scoping report aims, objectives and work plan	October 2013
2.	Local Policy & Practice	A. Report providing analysis of local data, policies and practice B. Evidence gathering session 1. <ul style="list-style-type: none"> <li>▪ Homes for Haringey, Adults &amp; Housing Service and RSLs</li> </ul>	November 2013
3.	Comparative Policy and Practice	A. Evidence gathering session 2: <ul style="list-style-type: none"> <li>▪ NHF, CIH, Shelter and Other LA's</li> </ul> B. Briefing of comparative policy and practice in other authorities	December 2013
4.	Tenant consultation	A. On-line survey for tenants B. Evidence gathering session 3: <ul style="list-style-type: none"> <li>▪ Tenants affected, Housing Scrutiny Panel representatives (HfH and RSLs) and Haringey CAB.</li> </ul>	Survey (November – January) 2013  Evidence gathering: February 2014

5.	Reporting	A. Overview & Scrutiny Committee <ul style="list-style-type: none"> <li>▪ Project coordination, review evidence, develop recommendations and reporting.</li> </ul>	Ongoing  Final report March 2104
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## 9. Comments of the Chief Financial Officer and Financial Implications

9.1 It is assumed that any costs associated with this review can be contained within existing budgets for Scrutiny functions, this would include any costs of consultation events or surveys. If there are any costs associated with the recommendations of these panels these will need to be highlighted at the appropriate time for funding to be identified.

## 10. Head of Legal Services and Legal Implications

10.1 The role of the Overview and Scrutiny Committee in relation to the development of the Council's budget and policy framework is set out in the Budget and Policy Framework Procedure Rules in Part 4 of the Constitution. There are no other immediate legal implications arising from this report.

## 11. Equalities and Community Cohesion Comments

11.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern
- As a means of bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
- Identified and engages with hard to reach groups
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
- The evidence generated by scrutiny involvement helps to identify the kind of services wanted by local people
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

11.2 Section 6.13 has already highlighted particular groups that may be affected by the proposed changes which are the focus of this project. Thus particular attention will be given to assess how proposed changes impact on these particular community groups and identify any measures to ameliorate any adverse impacts.

11.3 A number of engagement processes will be used to support the work of the Environment & Housing Scrutiny Panel (survey and dedicated event) which will seek to include a broad representation from local stakeholders. It is expected that any equalities issues identified within the consultation processes will be highlighted and addressed in the conclusions and recommendations reached by the panel.



**12. Head of Procurement Comments**

12.1 Not applicable.

**13. Policy Implications**

13.1 It is intended that the work of the Overview & Scrutiny Committee will contribute and add value to the work of the Council and its partners in meeting locally agreed priorities. In this context, it is expected that the work of the Committee may contribute to improved policy and practice for the following corporate priorities:

- **Opportunities for all:** A successful place for everyone - Ensure that everyone has a decent place to live.

**14. Use of Appendices**

14.1 Any appendices are listed at the end of the report:

**15. Local Government (Access to Information) Act 1985**

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**Haringey Council**

<b>Report for:</b>	Overview and Scrutiny Committee 7 <sup>th</sup> October 2013	<b>Item Number:</b>	
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<b>Title:</b>	Scoping report – mental health and physical health
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<b>Report Authorised by:</b>	Cllr Gina Adamou Chair of the Adults and Health Scrutiny Panel
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<b>Lead Officer:</b>	Melanie Ponomarenko, Senior Scrutiny Officer, Strategy & Business Intelligence <a href="mailto:Melanie.Ponomarenko@haringey.gov.uk">Melanie.Ponomarenko@haringey.gov.uk</a> 0208 489 2933
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<b>Ward(s) affected:</b> All	<b>Report for Key/Non Key Decisions:</b>
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## 1 Describe the issue under consideration

- 1.1 The Adults and Health Scrutiny Panel have agreed to undertake two projects focused on mental health:
- Physical health and mental health;
  - Access to accommodation for people with mental health needs;
  - It is anticipated that both of these projects will have a specific BME strand.
- 1.2 . The following provides a scope of the planned work on mental health and physical health which is to be agreed by the panel.

## 2 Cabinet Member Introduction

2.1 N/A

## 3 Recommendations

- 3.1 That the Adult and Health Scrutiny Panel discuss and agree the terms of reference and objectives set out in this report.

## 4 Other options considered

4.1 N/A

## 5 Background information

5.1 Under the agreed terms of reference, the Adults and Health Scrutiny Panel can assist the Council and the Cabinet in its budgetary and policy framework through conducting in depth analysis of local policy issues.

5.2 In this context, the Adults and Health scrutiny panel may:

- Review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- Conduct research, community and other consultation in the analysis of policy issues and possible options;
- Make recommendations to the Cabinet or relevant non-executive Committee arising from the outcome of the scrutiny process.

5.3 Cabinet Members, senior officers and other stakeholders were consulted in the development of an outline work programme for Overview & Scrutiny Committee and Scrutiny Panels. Project work undertaken by the Adults and Health Scrutiny Panel on mental health was agreed as part of this work programme by the Committee on the June 17<sup>th</sup> 2013.

## 6 National context

6.1 The [Health and Social Act of 2012](#)<sup>1</sup> put a responsibility on the health secretary to secure improvement “in the physical and mental health of the people of England”.

6.2 The government’s mental health strategy, “[No health without mental health](#)”<sup>2</sup> aims to mainstream mental health. The strategy includes a number of objectives to improve the mental health of the population. Most relevant to this project is objective 3:

*More people with mental health problems will have good physical health:*

- Fewer people with mental health problems will die prematurely; and
- More people with physical ill health will have better mental health.

6.3 The following points are taken from “[Whole person care: from rhetoric to reality – Achieving parity between mental and physical health](#)”<sup>3</sup>:

6.3.1 Poor mental health is associated with a greater risk of physical health problems, and poor physical health is associated with a greater risk of mental health problems. Mental health affects physical health and vice versa.”

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<sup>1</sup> Health and Social Care Act 2012, [www.legislation.gov.uk](http://www.legislation.gov.uk)

<sup>2</sup> No health without mental health, 2011, HM Government

<sup>3</sup> Whole person care: from rhetoric to reality – Achieving parity between mental and physical health, Occasional paper OP88, March 2013, Royal College of Psychiatrists

6.3.2A 'parity response' should enable health and social care services to provide a holistic 'whole person' response to each individual and should ensure that people's mental health is given equal status to their physical health.

6.3.3 Research shows that people with mental health problems have higher rates of physical ill health and die earlier than the general population, largely from treatable conditions associated with modifiable risk factors such as smoking, obesity substance misuse and inadequate medical care. These factors lead to a reduced life expectancy and higher levels of physical ill health several decades later (relevant to Domain 2).

6.3.4 The life expectancy of those with severe mental illness is on average 20 year less for men and 15 years less for women, when compared to the population as a whole.

6.3.5 People with severe mental illness are significantly more likely to have worse physical health than those without; for example, those aged under 50 years of age are 3 times more likely and those aged 50-75 are 1.9 times more likely to die from coronary heart disease.

6.3.6 Efforts to reduce premature mortality must include a strong focus on increasing the life expectancy of people with mental health problems. This can contribute to achieving a reduction in deaths across all aspects of Domain 1 (NHS Outcomes framework Domain 1: Preventing people from dying prematurely).

6.3.7 People with mental health problems are less likely to receive interventions to address or prevent such behaviour. For example people with severe mental illness appear to be less likely to be prescribed several common medications for physical health conditions (largely cardiovascular problems).

#### 6.3.8 **Smoking**

- People with mental health problems smoke more than the general population.
- Smoking is the largest cause of health inequality in people with mental disorder yet only a minority receives smoking cessation intervention.
- NHS stop smoking services do not record whether someone has a mental health problem or is taking medication for a mental health problem, despite national guidance requiring up to 50% reduction in doses of some medications for mental health problems within 4 weeks of cessation to prevent the risk of toxicity.
- Royal College of Physicians' Tobacco Group will publish a report on smoking and mental disorder in 2013.

#### 6.3.9 **Diagnostic overshadowing**

- This describes what happens when healthcare staff incorrectly attribute symptoms of physical health to a mental health condition. For example people with diabetes who present at A&E are less likely to be admitted to hospital for diabetic complications if they have a mental illness.

6.3.10 Major public health issues, such as cardio vascular disease, cancer and obesity have complex presentations, encompassing both mental and physical health

and social care interventions must be designed to respond to this complexity. For example, depression is associated with:

- 50% increased mortality from all disease
- Two fold increased risk of coronary heart disease and diabetes
- Three fold increased risk of death in the subsequent 4 years.

Schizophrenia is associated with:

- A two fold increased risk of diabetes and a two to three fold increased risk of diabetes.
- A two and a half times increased rate of mortality from all disease.
- Reduced life expectancy of 20.5 years for men and 16.4 years for women.
- Increased likelihood of death from coronary heart disease.

*Source: Whole person care: from rhetoric to reality – Achieving parity between mental and physical health, Occasional paper OP88, March 2013, Royal College of Psychiatrists*

## **7 Local Policy context**

7.1 The Haringey [Health and Wellbeing Strategy](#) is the Borough's overarching plan to improve the health and wellbeing of children and adults in our borough and to reduce health inequalities between the east and west. The strategy is informed by the Joint Strategic Needs Assessment and supported by a delivery plan.

7.2 The Strategy sets out three objectives:

- Outcome 1 - Every Child has the best start in life;
- Outcome 2 - A reduced gap in life expectancy; and of particular reference to this project
- Outcome 3 - Improved mental health and wellbeing

*"We want all residents to enjoy the best possible mental health and wellbeing and have a good quality of life – a greater ability to manage their own lives, stronger social relationships, a greater sense of purpose, the skills they need for living and working, improved chances in education, better employment rates and a suitable and stable place to live."*

7.3 Priorities for outcome 3:

- Promote the emotional well being of children and young people
- Support independent living
- Address common mental health problems among adults
- Support people with severe and enduring mental health problems
- Increase the number of problematic drug users in treatment

## **8 Mental health needs assessment**

8.1 The Panel received a presentation by Public Health at its Panel in July 2013. This presentation, '*Mental Health and Wellbeing*' provides an overview of the demographics and mental health needs in the borough.

8.2 The presentation can be found at Appendix A.

## 9 Aims, objectives and outcomes from scrutiny involvement

### 9.1 Terms of Reference:

To make an assessment of the physical health interventions and advice given to people with mental health needs across the care pathway in order to improve their physical health and wellbeing.

To include:

- Smoking
- Obesity/weight management
- Physical activity
- Alcohol use
- Drug use

To make recommendations to improve the physical health of people with mental health needs in Haringey based on available evidence.

### 9.2 Objectives

- To gain an understanding of the link between physical health and mental health of Haringey residents.
- To identify the barriers for access to physical health intervention and advice for people with mental health needs (both personally and within the care pathway).
- To gain an understanding of the health interventions and advice available to people with mental health needs across the whole care pathway.
- To gain an overview of how partners are working together in order to improve the physical health of people with mental health needs in the borough.
- To ensure that a specific strand of the project focuses on BME communities.

## 10 Project Plan

### **Evidence session 1**

**Aim:** To gain an understanding of the physical health needs of people with mental health needs in Haringey.

- What do we know about the physical health of people with mental needs in Haringey (in acute care and in the community)?

### **Evidence session 2**

**Aim:** To gain an overview of what services are currently provided to improve the physical health of people with mental health needs.

- Current public health programmes targeting people with mental health needs.
- Current work undertaken by GPs to improve the physical health of people with mental health needs.
- Current work undertaken by BEH MHT to improve the physical health of people with mental health needs.

- Current work undertaken by the VCS to improve the physical health of people with mental health needs.

**Evidence session 3**

**Aim:** To gain an insight into patient experiences.

- Report back on patient survey
- Report back on patient/carer diaries
- VCS

**Evidence session 4**

**Aim:** to discuss and agree conclusions and recommendations.

**Stakeholders**

- BEH Mental Health Trust
- Public Health
- Clinical Commissioning Group
- Local Pharmaceutical Committee
- Healthwatch Haringey
- Haringey Association of Voluntary and Community Organisations
- Mental Health Support Association
- Mind in Haringey
- Patients
- Polar Bear Community
- Haringey User Network

	Aug. 13	Sept.	Oct.	Nov.	Dec.	Jan. 14	Feb.	Mar.	Apr.
<b>Scoping</b>									
<b>Scoping agreed by Panel</b>									
<b>Scope agreed by OSC</b>									
<b>Meetings 1</b>									
<b>Consultation</b>									
<b>Reporting</b>									
<b>OSC</b>									
<b>Cabinet</b>									



## **6. Comments of the Chief Financial Officer and Financial Implications**

- 6.1 There are no finance implications arising directly out of this report. The work to support it will be carried out by officers of the stakeholder budgets and all costs should be met from existing resources.

## **7 Head of Legal Services and Legal Implications**

- 7.1 The Head of Legal Services has been consulted on this Report. The draft Terms of Reference and Objectives are within the remit of the Panel.

## **8. Equalities and Community Cohesion Comments**

- 8.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern
- As a means of bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
- Identified and engages with hard to reach groups
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
- The evidence generated by scrutiny involvement helps to identify the kind of services wanted by local people
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

- 8.2 A number of engagement processes will be used as part of the work of the Adult and Health Scrutiny Panel and will seek to include a broad representation from local stakeholders. It is expected that any equalities issues identified within the consultation will be highlighted and addressed in the conclusions and recommendations reached by the panel.

## **9. Head of Procurement Comments**

Not applicable.

## **10. Policy Implications**

- 10.1 Haringey's Corporate Plan 2013/14 - 2014/15 sets out the council's strategic direction for the next two years and includes a number of outcomes being sought and the priorities associated with each outcome.

- 10.2 This project aims to contribute to

*Outcomes* linked to projects

*Safety and Wellbeing for all:* A place where everyone feels safe and has a good quality of life.

Priority – Reduce health inequalities and improve wellbeing for all

*Opportunities for all:* A successful place for everyone

Priority - Ensure that everyone has a decent place to live

## **11. Use of Appendices**

11.1 All appendices are listed at the end of the attached report.

10.1 Appendix A – Mental Health and Wellbeing

## **12. Local Government (Access to Information) Act 1985**



**Haringey Council**

<b>Report for:</b>	Overview and Scrutiny Committee 7 <sup>th</sup> October 2013	<b>Item Number:</b>	
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<b>Title:</b>	Scoping report – mental health and accommodation
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<b>Report Authorised by:</b>	Cllr Gina Adamou Chair of the Adults and Health Scrutiny Panel
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<b>Lead Officer:</b>	Melanie Ponomarenko, Senior Scrutiny Officer, Strategy & Business Intelligence <a href="mailto:Melanie.Ponomarenko@haringey.gov.uk">Melanie.Ponomarenko@haringey.gov.uk</a> 0208 489 2933
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<b>Ward(s) affected:</b> All	<b>Report for Key/Non Key Decisions:</b>
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## 1 Describe the issue under consideration

- 1.1 The Adults and Health Scrutiny Panel received a presentation on mental health and wellbeing in Haringey (Appendix A) at its panel meeting in July 2013.
- 1.2 Following this presentation the Panel agreed to undertake two projects focused on mental health:
  - Physical health and mental health
  - Access to accommodation for people with mental health needs
  - It is anticipated that both of these projects will have a specific BME strand
- 1.3 . The following provides scope of the planned work which is to be agreed by the panel.

## 2 Cabinet Member Introduction

2.1 N/A

## 3 Recommendations

- 3.1 That the Adult and Health Scrutiny Panel discuss and agree the terms of reference and objectives set out in this report.

## 4 Other options considered

4.1 N/A

## 5 Background information

5.1 Under the agreed terms of reference<sup>1</sup>, the Adults and Health Scrutiny Panel can assist the Council and the Cabinet in its budgetary and policy framework through conducting in depth analysis of local policy issues.

5.2 In this context, the Adults and Health scrutiny panel may:

- Review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- Conduct research, community and other consultation in the analysis of policy issues and possible options;
- Make recommendations to the Cabinet or relevant non-executive Committee arising from the outcome of the scrutiny process.

5.3 Cabinet Members, senior officers and other stakeholders were consulted in the development of an outline work programme for Overview & Scrutiny Committee and Scrutiny Panels. Project work undertaken by the Adults and Health Scrutiny Panel on mental health was agreed as part of this work programme by the Committee on the June 17<sup>th</sup> 2013.

## 6 Context

6.1 The [Health and Social Act of 2012](#)<sup>2</sup> put a responsibility on the health secretary to secure improvement “in the physical and mental health of the people of England”.

6.2 The government’s mental health strategy, “[No health without mental health](#)<sup>3</sup>” aims to mainstream mental health. The strategy includes a number of objectives to improve the mental health of the population. Most relevant to this project is objective 2:

*More people with mental health problems will recover* – More people who develop mental health problems will have a good quality of life:

- Greater ability to manage their own lives;
- Stronger social relationships;
- A greater sense of purpose;
- The skills they need for living and working;
- Improved chances in education;
- Better employment rates; and
- **A suitable and stable place to live.**

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<sup>1</sup> Overview and Scrutiny Protocol, 2012, Haringey Council

<sup>2</sup> Health and Social Care Act 2012, [www.legislation.gov.uk](http://www.legislation.gov.uk)

<sup>3</sup> No health without mental health, 2011, HM Government

6.3 A [Mental Health Network NHS Confederation briefing](#)<sup>4</sup> makes the following points:

- Good housing is critical for good mental health.
- ‘No health without mental health’ stresses the importance of housing for mental health and particularly for those recovering from mental health problems.
- Without a settled place to live, recovery can be significantly impeded.
- People with mental health problems, particularly those with a serious mental illness, can sometimes find it difficult to secure and maintain good quality accommodation.
- Mental health is frequently cited as a reason for tenancy breakdown.
- Housing problems are often given as a reason for a person being admitted or readmitted to inpatient care.
- Cooperation between commissioners and making good use of new structures such as Health and Wellbeing Boards are essential to ensure that there is a more strategic approach to commissioning health and housing support.
- Safe, secure and affordable housing is critical in enabling people to work and take part in community life.
- A lack of settled accommodation for service users can lead to unnecessary admissions and increase overall costs to the public purse.
- A national evaluation (Capgemini for DCLG, 2009) estimated that investing £1.6 billion annually in housing related support services generated net savings of £3.41 billion for the public purse. This includes an estimated £3153.2 million in health, £413.6 million in costs associated with the costs of crime and £95 million in the costs of homelessness.
- Cooperation between commissioners is essential to ensure there is a strategic approach to commissioning that includes housing.

## 7 Local context

7.1 The Haringey [Health and Wellbeing Strategy](#) is the Borough’s overarching plan to improve the health and wellbeing of children and adults in our borough and to reduce health inequalities between the east and west. The strategy is informed by the Joint Strategic Needs Assessment and supported by a delivery plan.

7.2 The Strategy sets out three objectives:

- Outcome 1 - Every Child has the best start in life;
- Outcome 2 - A reduced gap in life expectancy; and of particular reference to this project
- Outcome 3 - Improved mental health and wellbeing

“We want all residents to enjoy the best possible mental health and wellbeing and have a good quality of life – a greater ability to manage their own lives, stronger social relationships, a greater sense of purpose, the skills they need for living and

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<sup>4</sup> Mental Health Network, NHS Confederation, Briefing 2011 Issue 233 Housing and Mental Health

working, improved chances in education, better employment rates *and a suitable and stable place to live.*"

### 7.3 Priorities for outcome 3:

- Promote the emotional well being of children and young people
- Support independent living
- Address common mental health problems among adults
- Support people with severe and enduring mental health problems
- Increase the number of problematic drug users in treatment

## 8 Needs Assessment

8.1 The Panel received a presentation by Public Health at its Panel in July 2013. This presentation, '*Mental Health and Wellbeing*' provides an overview of the demographics and mental health needs in the borough.

8.2 The presentation can be found at Appendix A.

## 9 Aims, objectives and outcomes from scrutiny involvement

Access to accommodation for people with mental health needs

### 9.1 Terms of reference

*To review housing needs and availability along the whole care pathway for people with mental health problems in order to make recommendations to assist people with mental health needs maintain, return to and/or access appropriate housing to support and maintain recovery from ill mental health (whether this is high level supported housing, housing as part of the pathway to recovery e.g. recovery houses or mainstream housing.)*

### 9.2 Objectives

- To assess variety of accommodation offer available to people with mental health problems within the borough and outside the borough.
- To ascertain current utilisation of available accommodations by Haringey's residents compared to 'out of the borough' placements.
- To compare availability of accommodation and needs locally
- To consider the barriers for access to appropriate accommodation.
- To assess the practical barriers which prevent people with mental health needs returning to and/or gaining accommodation following discharge.
- To consider the practical barriers for people with mental health needs in maintaining tenancies.
- To consider the funding arrangements across the partnership.
- To gain an understanding of the care pathway from the perspective of patients and carers.
- To ensure that specific strand of the project focuses on BME communities.

### 9.3 Output of project

- To make recommendations to assist more people with mental illness gaining appropriate housing at the appropriate point in the care pathway.

## 10 Project Plan

### Evidence session 1

**Aim:** To gain an understanding of the issues relating to the availability of accommodation in Haringey and access to accommodation.

- Overview of available accommodation in Haringey
- Discharge data – reasons why people are delayed – BEH MHT
- Overview of issues - availability of accommodation
- Overview of issues – returning to and maintaining tenancies, reasons for tenancies breaking down linked to mental health
- Overview of best practice

### Evidence session 2

**Aim:** To gain an understanding of the care pathway and how different agencies work together and fit into the care pathway.

- Care pathway/Journey – admission to settled accommodation
  - Support provided to people to find suitable accommodation
  - Role of care coordinator at Panel
  - To include 'move on'
- Partnership working and role within the pathway of:
  - Voluntary and Community Sector
  - Adult Services
  - BEH MHT
  - Housing
    - Housing Related Support Team
    - Vulnerable Adults Team
- Cabinet Member

### Evidence session 3

**Aim:** To gain an insight into patient experiences.

- Report back on patient survey
- Report back on patient/carer focus groups
- Voluntary and Community Sector

### Evidence session 4

**Aim:** to discuss and agree conclusions and recommendations.

## 11 Stakeholders

- BEH Mental Health Trust
- Public Health
- Housing Services
  - Vulnerable Adults Team
  - Housing Related Support Team
- Adult Services
- Healthwatch Haringey

- Mental Health Support Association
- Mind in Haringey
- Haringey Association of Voluntary and Community Organisations
- Patients
- Polar Bear Community
- St Mungoes
- Haringey User Network

	Aug. 13	Sept.	Oct.	Nov.	Dec.	Jan. 14	Feb.	Mar.	Apr.
Scoping									
Scoping agreed by Panel									
Scope agreed by OSC									
Meeting 1									
Meeting 2									
Meeting 3									
Consultation									
Reporting									
OSC									
Cabinet									

## 12 Comments of the Chief Financial Officer and Financial Implications

There are no finance implications arising directly out of this report. The work to support it will be carried out by officers of the stakeholder budgets and all costs should be met from existing resources.

## 13 Head of Legal Services and Legal Implications

The Head of Legal Services has been consulted on this Report. The draft Terms of Reference and Objectives are within the remit of the Panel.



## **14 Equalities and Community Cohesion Comments**

14.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern
- As a means of bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
- Identified and engages with hard to reach groups
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
- The evidence generated by scrutiny involvement helps to identify the kind of services wanted by local people
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

14.2 A number of engagement processes will be used as part of the work of the Panel and will seek to include a broad representation from local stakeholders. It is expected that any equalities issues identified within the consultation will be highlighted and addressed in the conclusions and recommendations reached by the panel.

## **15 Head of Procurement Comments**

15.1 Not applicable.

## **16 Policy Implications**

16.1 Haringey's Corporate Plan 2013/14 - 2014/15 sets out the council's strategic direction for the next two years and includes a number of outcomes being sought and the priorities associated with each outcome.

16.2 This project aims to contribute to the Corporate Plan outcomes of:

- Safety and Wellbeing for all: A place where everyone feels safe and has a good quality of life.  
Priority – Reduce health inequalities and improve wellbeing for all
- Opportunities for all: A successful place for everyone  
Priority - Ensure that everyone has a decent place to live

## **17 Use of Appendices**

17.1 Appendix A – Mental Health and Wellbeing

## **18 Local Government (Access to Information) Act 1985**

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**Haringey Council**

<b>Report for:</b>	Environment & Housing Scrutiny Panel, 26 <sup>th</sup> September 2013	<b>Item Number:</b>	
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<b>Title:</b>	Strategic Enforcement (Scoping Report)
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<b>Report Authorised by:</b>	Cllr Stuart McNamara, Chair, Environment & Housing Scrutiny Panel
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<b>Lead Officer:</b>	Martin Bradford, Scrutiny Officer, Strategy & Business Intelligence, martin.bradford@haringey.gov.uk
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<b>Ward(s) affected:</b> All	<b>Report for Key/Non Key Decisions:</b>
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## 1. Describe the issue under consideration

- 1.1 The Environment and Housing Scrutiny Panel agreed to examine the strategic enforcement functions of the Council and its partners. The following provides a scope of the planned work (aims, objectives and work plan) to be discussed and agreed by the panel.

## 2. Cabinet Member Introduction

- 2.1 This is not applicable at this stage. The relevant Cabinet Member will introduce a response to any report or recommendations that result from this work at the appropriate juncture.

## 3. Recommendations

- 3.1 That the Environment & Housing Scrutiny Panel notes and agrees the contents of this scoping report.

## 4. Other options considered

- 4.1 This work stream was selected by the panel after consultation with key stakeholders.

## 5. Background information

- 5.1 Under the agreed terms of reference, the Environment and Housing Scrutiny Panel can assist the Council and the Cabinet in its budgetary and policy framework through conducting in depth analysis of local policy issues.

5.2 In this context, the Environment & Housing scrutiny panel may:

- Review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
- Conduct research, community and other consultation in the analysis of policy issues and possible options;
- Make recommendations to the Cabinet or relevant nonexecutive Committee arising from the outcome of the scrutiny process.

5.3 Cabinet Members, senior officers and other stakeholders were consulted in the development of an outline work programme for Overview & Scrutiny Committee and Scrutiny Panels. An assessment of the strategic enforcement functions of the Council was agreed to be included within this work programme by the Committee at its meeting on June 17<sup>th</sup> 2013.

## **6. Regulatory and Enforcement functions of the Council.**

6.1 The Council and its partners hold a number of regulatory functions that allow them to control the behaviour of individuals and organisations in the public interest. These regulatory services cover a wide range of areas including:

- Environmental Health (e.g. environmental pollution, food protection, noise, health and safety);
- Fire safety;
- Licensing (e.g. alcohol, entertainment, gambling, street trading );
- Trading Standards (e.g. fair trading, animal health, product safety, metrology);
- Planning (planning conditions and building control).

(A full list of local regulatory functions of the Council and its partners, together with a brief description of their relevant duties is contained in Appendix A.)

6.2 Nationally, over 18,000 officers are employed in delivering regulatory services for the local community for which the net cost of this investment is approximately £1.2billion per annum (Appendix B).

6.3 In addition to regulatory functions, Local Authorities may carry out a number of enforcement actions which may support statutory powers or duties of regulation. Such enforcement action may encompass a wide range of activities including:

- Highways and Parking (e.g. network management and obstruction);
- Local benefits and taxation (e.g. Council Tax and Housing Benefit);
- Anti Social Behaviour; and
- Waste and Recycling.

6.4 A wide range of tools and processes are used to support enforcement action taken by local regulatory and enforced services. These may include:

- Issuing of licenses or permits: which may bind the applicant to certain service standards, principles or behaviours which can be subsequently monitored and enforced;
- Inspections: to ensure compliance with statutory duties and or license conditions;
- Investigations: responding to public or member complaints or intelligence to ensure compliance or adherence to duties, standards or permissions;
- Notices: issuing of legal notifications to both residential or commercial premises outlining breaches, rectifications needed and consequences of non compliance;
- Imposition of conditions; for a license, consent or other formal permission
- Fixed Penalty Notices (FPN): on the spot fines for non compliance (e.g. litter);
- Court Prosecutions.

6.5 Preliminary scoping of this area with enforcement officers has identified a number of issues which may benefit from further scrutiny investigation and assessment:

- How internal services and external agencies work together to deliver coordinated enforcement action (e.g. joint working, shared protocols);
- How information is collected, held and shared across the Council to improve enforcement action;
- How improved compatibility of enforcement IT systems could support effective enforcement action;
- How developing a more coordinated and consistent approach to enforcement will help with local priorities and target setting and be more clearly communicated to local stakeholders.

6.6 With almost 20 individual services involved in a local regulatory or enforcement role, it is important that these services liaise and work together to ensure that any action taken to support enforcement is coordinated, consistent and effective. It is anticipated that the work of the scrutiny panel will assist in this role.

## **7. Aims, objectives and outcomes from scrutiny involvement**

7.1 It is anticipated that the through its work with local regulatory and enforcement services, the EHSP will produce recommendations that:

- Improve coordination, consistency and effectiveness of enforcement functions across the Council;
- Improve public awareness of and engagement with enforcement functions across the Council

7.2 Within these overarching aims, the panel will aim to meet the following objectives:

- Establish baseline data by conducting an audit of enforceable functions across the Council and its partners;
- Identify best enforcement practice and how this can be shared across Council enforcement services
- Identify barriers to effective enforcement and make recommendations as to how these can be overcome;
- Consult with specialist agencies and other local authorities to guide and inform enforcing policy and practice in Haringey;
- Assess local community perceptions of enforcement functions.

7.3 It is expected that in meeting the above objectives, the panel may develop recommendations that support the following outcomes:

- The development of an overarching enforcement policy or approach to enforcement across the Council;
- Establish criteria for enforceable actions (for example, fairness, proportionality, public safety, costs, public interest)
- Identify how enforcement functions can be supported to work together (e.g. IT systems, protocols, data sharing, partnership working)
- Ensure that there is an effective process for public involvement for enforcement processes (awareness, engagement and notification)

## 8. The planned work of the Environment and Housing Scrutiny Panel

8.1 A range of information gathering methods will be employed to ensure that Members of the panel have access to the necessary evidence to assist them in their assessment of enforcement services. This will include a desk based evidence, formal panel meeting, informal evidence gathering sessions, a review of local policy and performance data and possible site visits.

8.2 It is envisaged that the work programme for this work will be in 5 stages. These are summarised in the table below.

Stage	Aim	Purpose / Activity
1	Scoping	<ol style="list-style-type: none"> <li>1. Clarification of Council role in this area</li> <li>2. Informal group meeting with enforcement officers</li> <li>3. Agree scoping with the panel.</li> </ol>
2	Establish baseline data	<ol style="list-style-type: none"> <li>1. Survey of officers with enforcement functions: <ul style="list-style-type: none"> <li>▪ Enforceable functions – statutory / local policy</li> <li>▪ Enforcement data held – enforceable actions</li> <li>▪ Lead officers, staffing and resources</li> <li>▪ Liaison with other services and agencies</li> <li>▪ Data sharing, joint working, IT systems used to support enforcement function</li> <li>▪ Public engagement</li> </ul> </li> <li>2. Individual informal meetings with enforcement officers</li> </ol>
3	Identifying effective enforcement	<ol style="list-style-type: none"> <li>1. Evidence gathering sessions with enforcement officers (internal and external) <ul style="list-style-type: none"> <li>▪ Examples of effective enforcement coordination</li> <li>▪ Barriers to effective enforcement</li> <li>▪ Council support for more effective enforcement</li> </ul> </li> </ol>
4	Comparative policy and practice	<ol style="list-style-type: none"> <li>1. Evidence gathering session with other local authorities <ul style="list-style-type: none"> <li>▪ What can be learnt from their experiences</li> <li>▪ Identify informed/innovative practice</li> </ul> </li> </ol>
5	Effective public engagement within enforcement	<ol style="list-style-type: none"> <li>1. Public survey / evidence gathering session: <ul style="list-style-type: none"> <li>▪ Awareness of what the Council will and will not enforce;</li> <li>▪ How are enforcement policies or approaches communicated to the public?</li> </ul> </li> </ol>

		<ul style="list-style-type: none"> <li>▪ How can stakeholders be involved?</li> <li>▪ How can enforcement successes be communicated to public?</li> </ul>
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8.3 The proposed timeline for the completing the above stages of the panel's work is given below.

July	Aug	Sep	Oct- Dec	Jan	Feb	Mar
Scoping Informal meeting		Officer survey	<b>Evidence gathering:</b> <ul style="list-style-type: none"> <li>▪ enforcement officers</li> <li>▪ other LA's &amp; specialist agencies</li> </ul>	<b>Public consultation:</b> <ul style="list-style-type: none"> <li>▪ Survey</li> <li>▪ Evidence gathering</li> </ul>	Report to panel	Report to OSC

## 9. Comments of the Chief Financial Officer and Financial Implications

9.1 It is assumed that any costs associated with this review can be contained within existing budgets for Scrutiny functions, this would include any costs of consultation events or surveys. If there are any costs associated with the recommendations of these panels these will need to be highlighted at the appropriate time for funding to be identified.

## 10. Head of Legal Services and Legal Implications

10.1 There are no immediate legal implications arising from this report. More detailed legal comments may be provided in a subsequent report making recommendations. An overarching enforcement policy/strategy for the Enforcement Service exists for 2007-2010 and should be updated.

## 11. Equalities and Community Cohesion Comments

11.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern
- As a means of bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
- Identified and engages with hard to reach groups
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
- The evidence generated by scrutiny involvement helps to identify the kind of services wanted by local people
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

11.2 A number of engagement processes will be used to support the work of the Environment & Housing Scrutiny Panel and these will seek to include a broad representation from local stakeholders. It is expected that any equalities issues identified within the consultation processes will be highlighted and addressed in the conclusions and recommendations reached by the panel.

## 12. Head of Procurement Comments

12.1 Not applicable.

### **13. Policy Implications**

13.1 It is intended that the work of the Environment and Housing Scrutiny Panel will contribute and add value to the work of the Council and its partners in meeting locally agreed priorities. In this context, it is expected that the work of the Panel may contribute to improved policy and practice in the following corporate priorities:

1. Safety and well being:

- Making Haringey one of the safest boroughs
- Providing a cleaner, greener environment with safer streets.

2. A better council:

- Ensure that the council works in a customer focused way
- Strive for value for money.

### **14. Use of Appendices**

14.1 All appendices are listed at the end of the report:

### **15. Local Government (Access to Information) Act 1985**



**Appendix A – Local Authority Regulatory Functions -Department for Business, Innovation and Skills (www.bis.gov.uk)**

<b>Function</b>	<b>Authority</b>	<b>Detail</b>
<b>Fire Safety</b>	<b>Fire and Rescue Service</b>	Local fire and rescue authorities are the primary enforcing authority for the Fire Safety Order in their area. The Order applies to all commercial premises and other premises to which the public have access, including the common parts of multi-occupied residential buildings. It does not apply to premises which are used exclusively as domestic dwellings.
<b>Age-Restricted Sales</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating and controlling the sale and supply of goods that have an age restriction associated with them.
<b>Alcohol and Entertainment Licensing</b>	<b>Local Authority</b>	Unitary and district local authorities are licensing authorities in relation to alcohol, entertainment and late night refreshment licensing. This includes issuing and reviewing premises licences and club premises certificates, ensuring that temporary event notices have been given correctly and issuing and renewing personal licences for individuals.
<b>Animal Establishments and Animal Welfare</b>	<b>Local Authority</b>	Unitary and district local authorities are responsible for licensing of animal establishments and regulating the welfare of companion animals
<b>Animal Health</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating the movement, importation and marking of farm animals and the control of animal disease.
<b>Building Control</b>	<b>Local Authority</b>	Unitary and district local authorities are responsible for ensuring the standards set out in the Building Regulations are met. This includes making sure building work complies with the appropriate standards, that the health and safety of people in or about buildings is not compromised and that the welfare and convenience of people with disabilities are catered for satisfactorily.
<b>Consumer Credit</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating the requirements surrounding the way consumer credit license holders conduct business.
<b>Environmental Protection</b>	<b>Local Authority</b>	Unitary and district local authorities, and port health authorities where separate, are responsible for regulating in relation to the control of noise, pollution including the pollution permitting process, statutory nuisance, contaminated land and waste.
<b>Fair Trading</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating fair trading legislation. This covers business operations relating to business-to-consumer transactions, including pricing, description of goods and services, trading practices and intellectual property
<b>Food Safety and Hygiene</b>	<b>Local Authority</b>	Unitary and district local authorities, and port health authorities where separate, are responsible for

	y	regulating the safety and hygiene of food, the controls under which food is manufactured, prepared and sold, and matters of pest control. Unitary and county local authorities are responsible for regulating food hygiene at primary production premises (eg farms) and for the controls under which animal feed is manufactured.
<b>Food Standards</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating the composition and labelling of food and animal feed products
<b>Gambling Licensing</b>	<b>Local Authority</b>	Unitary and district local authorities are licensing authorities in relation to gambling regulations. This includes issuing premises licences, regulating gaming and gaming machines in certain premises, granting permits for prize gaming and registering small society lotteries.
<b>General Licensing</b>	<b>Local Authority</b>	Unitary and district local authorities are responsible for a range of licensing regimes as well as alcohol and gambling, including the licensing of taxis, house-to-house collections, sex establishments, Sunday trading, charity collections, scrap metal dealers and pavement cafes.
<b>Health and Safety</b>	<b>Local Authority</b>	Unitary and district local authorities are responsible for regulating health and safety in certain types of business, for example shops, hotels and restaurants as well as other low risk premises.
<b>Housing</b>	<b>Local Authority</b>	Unitary or district local authorities are responsible for enforcing regulations concerning housing including provisions for area improvement, responsibilities of landlords, compulsory purchase, housing in multiple occupation and licensing of housing
<b>Metrology</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating in relation to the control of weighing and measuring equipment and the sale of goods by quantity
<b>Planning</b>	<b>Local Authority</b>	Unitary and district local authorities are responsible for regulating in relation to planning controls.
<b>Product Safety</b>	<b>Local Authority</b>	Unitary and county local authorities are responsible for regulating the safety and labelling of products used by consumers
<b>Road Traffic</b>	<b>Local Authority</b>	Unitary and county local authorities have some responsibility for regulating the control of overloaded and inappropriately loaded vehicles.
<b>Explosives Licensing</b>	<b>Local Authority/Fire Authority</b>	Unitary and county local authorities, or fire authorities where separate, are responsible for the licensing and storage of explosives including fireworks in certain premises.
<b>Petroleum licensing</b>	<b>Local Authority/Fire Authority</b>	Unitary or county local authorities, or fire authorities where these are separate, are responsible for regulatory activity relating to the licensing and storage of petroleum.

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**Appendix B - Summary of expenditure & staff with Local Authority Regulatory Services (Data relates to 2010-2011)**

	Expenditure (000)		
	Gross	Income	Net
Alcohol and Entertainment Licensing	78,577	-63,892	14,685
Animal Health	30,934	-9,266	21,668
Animal Welfare – Licensing	18,933	-2,861	16,072
Environmental Protection	164,969	-24,357	140,612
Environmental Protection – Environmental Crime	32,541	-5,668	26,873
Food Safety	123,505	-8,614	114,891
Health, Safety and Welfare	62,069	-4,316	57,753
Infectious Disease Control	9,486	-1,348	8,138
Pest Control	57,386	-22,287	35,099
Port Health	10,271	-5,746	4,525
Private Sector Housing Standards	274,663	-82,438	192,225
Public Health	35,442	-6,503	28,938
Taxi Licensing	60,569	-56,524	4,045
Water Safety	5,583	-938	4,644
Other Regulatory Services	79,985	-34,659	45,327
Trading Standards	197,136	-20,856	176,280
	1,242,049	-350,273	891,776
<b>Staffing</b>			
FTEs	16,977		
Student officers	871		
Contract/Agency Staff	476		

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**Haringey Council**

<b>Report for:</b>	Children and Young People's Scrutiny Panel – 26 September 2013	<b>Item Number:</b>	
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<b>Title:</b>	Scoping report – Nursery Provision and the Two Year Old Free Early Entitlement
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<b>Report Authorised by:</b>	Cllr Martin Newton Chair, Children and Young People's Scrutiny Panel
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<b>Lead Officer:</b>	Robert Mack, Senior Policy Officer, Strategy & Business Intelligence  Rob.mack@haringey.gov.uk
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<b>Ward(s) affected:</b> All	<b>Report for Key/Non Key Decisions:</b>
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## 1. Describe the issue under consideration

- 1.1 The Panel have agreed to undertake an in-depth piece of work regarding the statutory duty that local authorities now have to ensure that the most disadvantaged two year old children are able to access a free early learning place. The report outlines the proposed scope and terms of reference for this.

## 2. Cabinet Member Introduction

- 2.1 Not applicable.

## 3. Recommendations

- 3.1 That the Panel approves the scope and terms of reference for the project.

## 4. Other options considered

- 4.1 Not applicable.

## **5. Background information**

- 5.1 Under its agreed terms of reference, the Children and Young People's Scrutiny Panel can assist the Council and the Cabinet in its budgetary and policy framework through conducting in-depth analysis of local policy issues.
- 5.2 In this context, the Panel may:
- Review the performance of the Council in relation to its policy objectives, performance targets and/or particular service areas;
  - Conduct research, community and other consultation in the analysis of policy issues and possible options; and
  - Make recommendations to the Cabinet or relevant nonexecutive Committee arising from the outcome of the scrutiny process.
- 5.3 Cabinet Members, senior officers and other stakeholders were consulted in the development of an outline work programme for Overview & Scrutiny Committee and its scrutiny panels, which was agreed at the meeting of 17 June 2013. This identified potential issues for consideration by each of the panels.
- 5.4 The Children and Young People's Scrutiny Panel agreed to undertake an in depth piece of work on nurseries and the two year old free early entitlement at its meeting on 16 July. The following scoping report provides an outline of the legislative and policy context, the aims of scrutiny involvement and the proposed plan of work to be undertaken by the Panel.

## **6. Comments of the Chief Financial Officer and Financial Implications**

- 6.1 There are no finance implications arising directly out of this report and all costs should be met from within existing resources.

## **7 Head of Legal Services and Legal Implications**

- 7.1 The Head of Legal Services confirms that the recommendations in this report are within the terms of reference of the scrutiny panel. Scrutiny panels are non-decision making bodies and the work programme and any subsequent reports and recommendations that the panel produces must be approved by the Overview & Scrutiny Committee. Such reports can then be referred to Cabinet or Council under agreed protocols. There are generic terms of reference for all of the scrutiny panels.
- 7.2 There are no other specific legal implications arising at this stage.

## **8. Equalities and Community Cohesion Comments**

- 8.1 Overview and scrutiny has a strong community engagement role and aims to regularly involve local stakeholders, including residents, in its work. It seeks to do this through:

- Helping to articulate the views of members of the local community and their representatives on issues of local concern
- As a means of bringing local concerns to the attention of decision makers and incorporate them into policies and strategies
- Identified and engages with hard to reach groups
- Helping to develop consensus by seeking to reconcile differing views and developing a shared view of the way forward
- The evidence generated by scrutiny involvement helps to identify the kind of services wanted by local people
- It promotes openness and transparency; all meetings are held in public and documents are available to local people.

8.2 Engagement processes will be used as part of the work of the Panel and will seek to include a broad representation from local stakeholders. It is expected that any equalities issues identified within the consultation will be highlighted and addressed in the conclusions and recommendations reached by the panel.

## **9. Head of Procurement Comments**

9.1 Not applicable.

## **10. Policy Implications**

10.1 It is intended that the work of the Panel will contribute and add value to the work of the Council and its partners in meeting locally agreed priorities.

## **11. Use of Appendices**

11.1 All appendices are listed at the end of the attached report:

## **12. Local Government (Access to Information) Act 1985**

## Children and Young People's Scrutiny Panel

### Scope and Terms of Reference for Project on Nurseries and the Two Year Old Free Early Entitlement

#### 1. Introduction

- 1.1 The Panel have agreed to undertake a short in-depth piece of work regarding the statutory duty that local authorities now have to ensure that the most disadvantaged two year old children are able to access a free early learning place.

#### 2. Background

##### *Statutory Duty and Entitlement*

- 2.1 From September 2013, all local authorities in England have had a statutory duty to provide free part time early education for the 20% most disadvantaged 2 year olds. This will be extended to the 40% most disadvantaged in September 2014. Children whose parents meet the eligibility criteria will become eligible for a place from the start of the term after they turn two years old until the start of the term after they turn three.
- 2.2 The entitlement is for 570 hours per year, which equates to 15 hours per week for term time only. It is for the individual provider to determine what hours and weeks they can offer parents.
- 2.3 The national eligibility criterion are as follows:
- Children looked after by Local Authorities;
  - Children meeting the criteria for entitlement to Free School Meals (FSM), where the child's parents are in receipt of any one or more of the following support payments:
    - Income support (IS);
    - Income-based jobseeker's allowance (IBJSA);
    - Income-related employment and support allowance;
    - Support under Part 6 of the Immigration and Asylum Act 1999;
    - The guarantee element of State Pension Credit;
    - Child Tax Credit but not to Working Tax Credit and have an annual income not exceeding £16,190 (as of 6 April 2012), as assessed by Her Majesty's Revenue and Customs
    - Entitled to Working Tax Credit four week run-on
- 2.4 The eligibility criteria for Phase Two has recently been announced and is as follows:
- Children meeting eligibility criteria for FSM
  - Families receiving WTC and have annual gross earnings of no more than £16,190 a year
  - Children receiving a current statement of SEN or an education, health and care plan
  - Children attracting Disability Living Allowance



- Children looked after by the LA
- Children leaving care through special guardianship or through an adoption or residence order

2.5 The Department for Education (DfE) is supplying local authorities with a termly list of parents who have a child they believe may be eligible for a place. This is based on benefits data held by the Department of Work and Pensions. Local authorities have the discretion to agree their own local criteria, which will allow vulnerable and disadvantaged children whose parents do not meet the eligibility criteria to access a place.

2.6 The DfE provides revenue funding allocations to local authorities to secure the necessary places. This forms part of the ring-fenced Dedicated Schools Grant (DSG) in 2013-14. The DfE has also provided capital funding allocations.

#### *London Wide Position*

2.7 London Councils commissioned the Daycare Trust to undertake research into the challenges facing London boroughs in delivering the new entitlement and reported on this in December 2012. They estimated that a minimum of 24,100 new places would be needed throughout London by September 2013 and 31,700 by September 2014. In addition to the shortage of places, the research revealed the following:

- The revenue funding that the government had provided might not be sufficient to make it financially viable for some providers to participate in providing the free places. The revenue funding to London boroughs provides for funding of between £5.28 and £6.08 per hour to commissioners. In several boroughs, good or outstanding providers were intending to opt out of delivering free places as the funding would not cover costs;
- London authorities had faced higher than expected costs in delivering the offer due to a combination of demographic factors, the childcare market and the large numbers of children who qualify for free places in some boroughs;
- The delivery model could cause difficulties for providers as it was based on term time only provision, whilst nurseries and childminders tended to work over 50-52 weeks. In addition, the offer of 15 hours per week might not be enough to make it attractive to many providers as it could leave them with unfilled hours;
- The most effective way to close the gap between the poorest children and their peers before they start school was considered to be the provision of support for the whole family. London local authorities were of the view that a dual offer of support, as provided by children's centres, would be of greater benefit;
- Significant capital investment was needed to enable providers to adapt and expand premises in order to provide the necessary additional capacity; and
- Whilst some of the costs of delivering the offer were likely to level off after 2015, future revenue costs would need to fully take into account the additional

costs of providing places within London.

- 2.8 The research outlined the approach being followed in a number of boroughs and, in particular, how some individual boroughs were addressing the challenges. Further research is being undertaken by London Councils on progress made by boroughs in identifying and delivering the places required.

#### *Haringey Position*

- 2.9 The DfE projected that Haringey would require places for 882 two year olds for the the academic year September 2013 to July 2014. This represented 22% of Haringey's two year olds. In the following academic year, the entitlement will be extended to a further 800 children, representing 42% of two year olds. The DfE has also estimated that only 80% of eligible children are likely to take up their entitlement.
- 2.10 A report on the issue was submitted to Cabinet on 9 July 2013. The entitlement presented was identified by the Director of Children and Young People's Services (C&YPS) as presenting three significant challenges:
- Ensuring there are sufficient good quality places to meet statutory responsibilities;
  - Developing a funding formula that has the capacity to sustain the required number of places within the agreed financial settlement; and
  - Ensuring high levels of participation.
- 2.11 The provision of free early education targeted at two year olds from the most economically deprived communities forms a key part of the Council's Child Poverty and Health and Well Being strategies. The programme was viewed as presenting an exciting opportunity to:
- Deliver early help to the most disadvantaged young children;
  - Support the Council's 'Outstanding for All' improvement programme for education in the borough;
  - Ensure there was continuity of provision for children from early education into primary school; and
  - Support parents into training and work as well as the creation of jobs and training opportunities.
- 2.12 All three and four year olds are entitled to 15 hours per week of free early education from the term after their third birthday. The current take-up levels for this within the borough are around 77%. The challenge of providing access to this entitlement is that, whilst it is a statutory duty for the Council to ensure the provision of places, there is no legal obligation on parents to take up places.
- 2.13 It was reported that there was a need to improve take up levels across the two, three and four year old age range in order to avoid potential reductions in future levels of DSG funding. It was considered that the expansion of the two year old programme over the next two academic years will contribute significantly to improving participation levels at age three as these children will already be known.

- 2.14 C&YPS are using a place planning approach and in line with the principles contained within the 'Outstanding for All' Education Commission Report. There is an expectation that settings will all have been judged as good or outstanding by Ofsted, with settings judged as satisfactory/requiring improvement only approved if there is a shortage of places in the area concerned as well as evidence that it is progressing towards a good outcome. New settings can also be included on the scheme
- 2.15 An analysis of the need for places has been undertaken, including mapping of the quality of provision and an intensive training and support programme to improve the quality of provision being delivered. The intensive improvement programme is being delivered using funding provided for this purpose by the DfE. All current providers have participated in induction and training programmes and the Haringey Early Years Quality Assurance programme in order to ensure that the quality of provision is at least good.
- 2.16 Children accessing the programme will be tracked so that the impact of the programme can be measured and the outcomes of successful interventions are shared across other programmes.
- 2.17 601 places have so far been secured in Haringey, with another 60 places coming on stream in January 2014. Participating settings include private, voluntary and independent providers, children's centres, schools and childminders.
- 2.18 The Council's Cabinet endorsed the Haringey Schools Forum recommendation to ring-fence the funding for the entitlement. The revenue funding comprises of:
- £2.656 million revenue funding for statutory place provision; and
  - £1.043 million trajectory funding to support the expansion of the programme.
- 2.21 Trajectory funding has been provided to develop the infrastructure required to support both phases of the programme and will be used for a range of purposes, including to:
- Develop systems for the allocation of places and payments to providers;
  - Further develop systems for tracking the progress of children;
  - Improve the quality of provision so that more providers are good or outstanding;
  - Stimulate the local market and encourage new providers to set up;
  - Support the sustainability of new providers to deliver good quality places by initially funding on planned places rather than actual participation. From April 2015, Councils will only be able to fund settings based on actual participation; and
  - Promote and advertise the programme and deliver outreach to families.
- 2.22 The DfE provided capital funding for the Council of £736,659 to support the expansion of the programme. The Cabinet noted that comments of Chief Financial Officer that this was an extremely modest amount taking into account the work that was required. The criteria for allocating this funding are:
- Need for places in the area;
  - Number of new places that the setting will offer; and

- Value for money e.g. number of places delivered compared to cost of adaptations.
- 2.23 Further work is being carried out to encourage new providers to set up and deliver places in the areas of greatest need for September 2014. A significant proportion of the capital funding will be required to support developments involving large building projects.
- 2.24 Guidance on expectations of how funding should be allocated to providers was issued by the DfE when the two year old funding was announced in November 2012. This included a requirement on local authorities to fund two year old places through an Early Years Single Funding Formula (EYSFF). The borough's Schools Forum appointed an Early Years Working Group, comprising of forum members, Headteachers and Governors, to work with officers to develop the formula. The initial work of the Group focused on consideration of the cost of provision across different providers in order to inform the setting of base rates. However, a DfE consultation on the issue suggested that this might not be sustainable beyond March 2014 as it proposed to require a single flat rate for *all* two year old provision.
- 2.25 The two year old formula must use a base hourly rate and can also include a quality supplement. The Council receives funding based on a notional rate of £5.28 an hour.
- 2.26 The Early Years Working Group consulted with potential providers for their views on a number of issues:
- The number of places that could be offered at a variety of rates;
  - Whether these places would be provided if a flat rate was introduced; and
  - Whether the Local Authority should provide place-led funding during the initial stages of delivery.
- 2.27 The consultation looked at what places might be available and what providers considered to be a reasonable rate. In the consultation, differential rates of between £4 and £6 per hour were considered. The advantage of differential rates was that they more closely reflected the costs faced by different providers and could allow additional funding in settings dealing with children with more complex needs or facing higher unavoidable costs. This could be offset by lower payments to establishments dealing with less complex need and facing lower costs. The advantage of a flat rate was that it was easier to administer and more transparent. It was also an incentive for providers to develop cost effective provision along the lines of a playgroup.
- 2.28 The results of the consultation were inconclusive due to the low response rate and the wide variance amongst feedback on rates. The feedback from the majority of those who did respond suggested that very few providers felt able to deliver places for less than the funded rate of £5.28. Most respondents indicated that a rate of £6.00 per hour would be most appropriate but it was not considered possible to fund all potential eligible places at this rate within current levels of funding.
- 2.29 The Cabinet meeting of 9 July agreed that the Council would adopt a formula model underpinned by the following approach:

- A flat rate for all types of providers;
- A modest top slice of 2% on the rate to meet the cost of administering the programme; and
- Maintaining existing levels of provision by continuing to fund an existing, fixed number of places at the current provider rate to the end of March 2013.

2.30 The flat rate that was agreed for all providers was £5.18 per hour and reflected a 2% top slice on the funded rate of £5.28. It was acknowledged that this was a challenging rate for maintained childcare provision and some private providers. It was therefore also agreed that further work would be done to support some providers to develop sustainable models for the delivery of places at this funding rate. It was noted by Cabinet that there was a risk that there may be a statutory requirement for a flat rate from September 2014.

#### *Support for providers*

2.31 The first capital and resource funding grant round to support providers in delivering two year old places has now been completed by the Council. This will assist through making changes to the internal and external environment of premises so that they better meet the needs of the current intake of children. It was also aimed at enabling providers to purchase additional resources where appropriate. Further rounds of grant funding will focus on the development of new places in areas where it is anticipated that demand will be greatest.

2.32 Further action is being taken to address the shortfall in number of places required in Haringey. There is a need to focus on the wards with either the highest shortfalls or the greatest need. The following approach is being adopted to develop the additional 221 new places needed in the short term and the additional places required in September 2014:

- Working with the Council's Corporate Property and Leisure colleagues to identify and secure sites where there is the potential to develop places.
- A market development event is being planned for October 2013. Work is being undertaken with Regeneration to ensure a comprehensive approach to job creation and developing local economies. This will focus particularly on Tottenham where significant numbers of places are needed by September 2014.
- Encouraging new providers to establish settings in areas where supply is low but expected demand is high. This will include the engagement of schools where there is the potential for on-site provision.
- Continuing to stimulate interest from newly established and existing providers who are not currently participating.
- Targeting current providers, where there is the capacity to expand.

2.33 Some providers have declined to participate due to the hourly rate. In addition, in the areas of most need, the level of good and outstanding providers is low.

Sustainability of provision and the likely impact on sufficiency are also acknowledged to be issues.

### **3. Scope of Work by Children and Young People's Scrutiny Panel**

- 3.1 It is proposed that the Panel's project will look in detail at plans by the Council to implement the early entitlement offer and, in particular, ensuring that there are sufficient high quality places available for two year olds in all areas of the borough where they are needed and that take up levels meet targets. In addition, it will also look at the transition process for places for three year olds. The objective of the project will be to make recommendations for endorsement by the Overview and Scrutiny Committee and submission to the Cabinet on potential measures that could be taken by the Council and its partners to improve support for the most disadvantaged children and maximise the benefits and outcomes of the new entitlement.

#### *Terms of Reference/Objectives*

- 3.2 To consider and make recommendations to the Overview and Scrutiny Committee on local arrangements to implement the early entitlement offer for two year olds and, in particular, measures to ensure that;
- Sufficient high quality places are available for two year olds in all areas of the borough where they are needed;
  - Take up levels meet targets;
  - There is a smooth transition to provision for three year olds.

#### *Sources of Evidence*

- 3.3 The work of the Panel will be informed by evidence from a number of sources:
- The Children and Young Peoples Service (C&YPS) have already provided a briefing to the Panel on the new entitlement and progress with implementation locally and can provide further input on developments and additional progress in due course.
  - London Councils have undertaken specific research on the issue and are currently monitoring the implementation of the entitlement across London. Input could be requested from them on the findings of their work as well as approaches adopted by other boroughs and, in particular, any innovative measures of note that have been taken.
  - Input from a range of providers, including maintained and independent ones, on the challenges that they face. This will be representative of the different areas of the borough.
  - The Chair of the Early Years Working Group of the Schools Forum on the work undertaken by them on the issues and the conclusions that they reached.
  - Other London boroughs. It is proposed that specific evidence be sought from Camden on the approach taken there, which involves the topping up of the

number of hours entitlement. In addition, both Barnet and Lewisham are also undertaking scrutiny exercises on similar issues and information and evidence could be shared with them.

*Methodology*

- 3.4 The project will obtain its evidence through consideration of relevant documentary evidence and a small number – maximum two – of evidence gathering meetings to interview relevant stakeholders. It is proposed that the meeting where evidence is obtained from local stakeholders should, if possible, be held at a local nursery.
- 3.5 The meetings will be arranged as follows:

*Meeting 1:*

Evidence from the following:

- A maintained and an independent provider from both the east and the west of the borough; and
- The Chair of the Early Years Working Group of the Schools Forum

*Meeting 2:*

1. Evidence from the following:

- London Councils;
- Camden Council.

2. Conclusions and Recommendations

*Timescale*

- 3.6 The Panel will need to ensure that its work on this issue is completed in time for approval by the final Overview and Scrutiny Committee of the Municipal Year on 17 March.

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## **REPORT OF THE CHILDREN AND YOUNG PEOPLE'S SCRUTINY PANEL TUESDAY 16 JULY 2013**

The draft minutes of the Children and Young People's Scrutiny Panel are herewith attached. Key items discussed were as follows:

### **1. PROGRESS REPORT - RESPONSE TO THE OUTSTANDING FOR ALL COMMISSION'S FINAL REPORT**

Our Chair stated that, although recommendations 1 to 4 were particularly significant, the other recommendations of the Commission's report were also important. We noted that parent governors had been invited to meet with the interim Head of Governor. Role profiles had now been developed in order to ensure clarity in terms of expectations. Two prototypes had also been developed for pupil passports. One of these had now been agreed for trialling. In respect of recommendation 10, three dates had now been agreed for open public meetings. It was hoped to attract as many parents as possible to these. In response to the suggestion that area forums could be used for this purpose, the Cabinet Member stated that the audience would not necessarily be the same. They could nevertheless be used to get people interested in relevant educational issues.

We noted that the government aimed to promote a mixed economy of schools. Its ultimate aim was to remove the authority of local Councils in respect of schools and this was acknowledged as the direction of travel. Schools could now choose which services they bought back from local authorities. Haringey currently went above and beyond what some other Councils offered and did not currently bill schools for services, although this approach might need to be reconsidered. The Council's role was now more one of influence rather than command and control.

The Cabinet Member stated that academies were not obliged to collaborate with the Council in the work that was being done but the converted schools were still very committed to working with the borough and had stated that they wished to remain as part of the borough's family of schools.

We noted that, in respect of additional recommendation 1, Christine Gilbert, the former Head of OFSTED, had been appointed as schools champion. Her role would be to scrutinise and challenge and provide an expert perspective. It was also noted that the role was now paid rather than voluntary.

We **AGREED** that the Panel be provided with further information on the 29% of schools within the borough that are currently not classified as good or outstanding by OFSTED and, in particular, whether they are maintained schools.

### **2. HARINGEY 54000 PROGRAMME UPDATE**

We noted that work to inform the Haringey 54000 project was still being undertaken with other local authorities in order to learn from their experience. In addition, meetings had been taking place with external providers who had relevant experience. There were various different models that could be used to deliver the project. For example, it was possible for providers to be remunerated according to the outcomes that they achieved and this could be targeted around particular services. There was also the social enterprise model where local authorities put resources into an organisation to deliver particular services. Savings above a certain threshold could be shared between the provider and the

**REPORT OF THE CHILDREN AND YOUNG PEOPLE'S SCRUTINY PANEL  
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Council. Alternatively, the local authority could opt to set up a social enterprise organisation to undertake this work and not benefit directly from any of the savings made.

We noted that an external provider had undertaken a needs analysis using some software which the Council did not have and had been able to show where the blockages with referrals occurred. They had also been able to give the Council the benefit of their expertise on areas such as unit costs and benchmarking, as well as best practice from elsewhere. Although the aspiration was to deal with referrals quickly, if too many cases were referred, delay could be caused. Work was being undertaken to identify the source of the most effective referrals.

We **AGREED** that the brief for the outline strategic partner be shared with the Panel.

We **RECOMMEND** that clarity in respect of responsibility for the monitoring and scrutiny of the strategic partner be sought and included within the procurement process.

**3. CHILD POVERTY STRATEGY 2013-15 DELIVERY PLAN**

Our Chair suggested that, in addition to minimising the number of children living in temporary accommodation, the Council should also aspire as part of the strategy to reduce the time that they spent there. We noted that an analysis of how the pupil premium was being spent was to be produced and that OFSTED were interested in this particular issue. This work would need to be commissioned in due course as the service did not currently have the capacity to do this. The analysis would be submitted to the Panel when it was available.

The Council was currently working with 337 families as part of the troubled families initiative but needed to identify a number more. 20% of the funding was payable by results and the first claim had now been made. The programme provided the opportunity to explore new ways of working with families. Outcomes to date had been promising and included better attendance at school and less anti social behaviour. However, employment initiatives had been less successful so far.

We expressed concern at the numbers of children living in overcrowded households and noted that the Strategy was Council-wide and included housing services. There was a continuing need for engagement between C&YPS and housing services. It was possible to undertake some actions to mitigate the effects of overcrowding on children through, for instance, the provision of quiet study areas.

We noted that the target for the provision of nursery places for two year olds was 882 places as opposed to the number quoted in the delivery plan. We felt that the target for take up should be higher. The Director of C&YPS commented that she felt that the 85% target was not aspirational enough and stated that the target would be reviewed. The government expectation was a take up of 90%. A Big Lottery fund bid had been made to fund work with families in four wards in the east of the borough. The bid had successfully got past the first stage of the bidding process.

We **AGREED** that:

1. The comments made by the Panel be incorporated into the updated Delivery Plan and a further report made to the Panel in due course; and

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2. An analysis of how the pupil premium is being spent be submitted to a future meeting of the Panel.

**Cllr Martin Newton  
Chair**

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**MINUTES OF THE CHILDREN AND YOUNG PEOPLE'S SCRUTINY PANEL  
TUESDAY, 16 JULY 2013**

Councillors: Browne, Bull, Christophides, Engert and Newton (Chair)

Co-opted Members: Ms Y Denny (Church representative), Ms M Ezeji (parent governor representative) and Mr. E Reid (parent governor representative)

**LC46. WEBCASTING**

The Chair welcomed all present and informed them that the meeting was being webcast.

**LC47. APOLOGIES FOR ABSENCE**

An apology for absence was received from Councillor Brabazon. The Panel noted that Councillor Browne was attending the meeting as a substitute Member in her place.

**LC48. URGENT BUSINESS**

None.

**LC49. DECLARATIONS OF INTEREST**

None.

**LC50. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS**

None.

**LC51. TERMS OF REFERENCE**

**AGREED:**

That the report be noted.

**LC52. MINUTES**

In respect of the item concerning the Youth Offer, the Chair stated that responses to the recommendations were still awaited. The Deputy Director of the Children and Young People's reported that there had been agreement to provide the budgetary information requested and arrangements would be made to circulate this shortly. The Cabinet Member for youth had also circulated two documents regarding the future model for services for young people – "Hunch – A Vision for Youth in Post Austerity Britain" and "Youth Services in England". It was felt that, rather than focussing on the past, it would be a better use of resources to consider instead future plans for the offer. A report would be submitted to Cabinet in September on these. This would include a response to issues raised in the "Misspent Youth" document, plans for the future arrangements for the offer as well as relevant performance targets.

The Chair stated that he felt that a response was still needed to the issues that had been raised by the authors of the Misspent Youth in recognition of their efforts and enthusiasm for youth services. The Deputy Director stated that the report was anonymous and it had therefore been difficult to engage with the authors. She would nevertheless raise the issue with the Cabinet Member.

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In respect of the item on Children's Centres, Cllr Engert requested that a report come to a future meeting of the Panel on future provision for health visiting. In particular, she wished to know when it would revert to being a universal service. The Director of Children's Service stated that the Children's Public Health Commissioner had put together a report on such services. She noted that school nurses were now able to provide a wider service as capacity was now 30% higher due to less resources being required for safeguarding. It was hoped that, when health visiting switched to Council control, similar progress could be made in this area.

**AGREED:**

That a report be submitted to a future meeting of the Panel regarding health visiting services and their future development.

**LC53. CABINET MEMBERS QUESTIONS - CABINET MEMBER FOR CHILDREN**

The Panel received an update from Councillor Anne Waters, the Cabinet Member for Children, on the main areas of work that were currently taking place within her portfolio.

She reported that the schools adjudicator had supported Haringey's recommendation regarding the closure of the John Loughborough School. The Children and Young People's Service was now working with the school to address the needs of children and young people affected by the closure. The Council's admissions team would assist any of them who wished to transfer to another Haringey school, although many students had come from outside of the borough. The school was scheduled to close at the end of term.

The schools adjudicator had commented that the Council had managed the consultation very well, particularly the formal element. He/she had nevertheless felt that informal engagement could have been improved. The school had been critical of the consultation. However, the Council had endeavoured to work closely with them. The decision to close the school had come after a long period of poor results and should not therefore have been a surprise to them. It had hoped to find a sponsor but the only one that they had found had not been acceptable to the Department for Education (DfE). The Council's view had been that it could not wait any longer for improvements to be made. All other secondary schools within the borough were now rated as either good or outstanding.

In response to a question regarding the setting up of free schools, Cllr Waters reported that the Council had worked effectively with proprietors and they had all so far been located in areas where they were of benefit to the Council. There were currently proposals for a third free school to be set up within the borough but no site had as yet been identified for it. It was noted that officers were currently working on a response to the government's recent consultation of children's homes.

The Cabinet Member stated that whilst most of the focus had been on addressing the needs of children and young people who were at risk of under achieving, consideration also needed to be given to ensuring that gifted and talented children met their potential and agreed to submit a paper to a future meeting of the Panel on this issue.

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The Chair requested an update on proposals to expand St James' and St Mary's schools. He also raised the issue of the possible adoption of revised admission procedures for faith schools which became academies and the possible impact of this on the availability of school places. The Cabinet Member stated that the development of the two schools was still at an early stage and a report was likely to go to Cabinet in the autumn. She reported that five church schools had recently converted to academy status but none had so far changed their admission arrangements, although they had nevertheless retained their faith element. It was clearly in the Council's interests to keep the criterion open and was an important part of the expansion discussion. She agreed to report back to the Panel on this issue in due course.

The Panel noted that Haringey 6<sup>th</sup> Form Centre had recently only been rated as satisfactory. The Cabinet Member reported that that the Centre had decided to become an academy and there was therefore less scope to influence its future direction. It was nevertheless important that there was a good 6<sup>th</sup> form centre in the borough. Jon Abbey, Assistant Director (School Improvement) stated that data regarding the Centre had been looked at. Overall achievement was good but there was challenge with particular subjects. The Centre also needed to address the aspirations of students more effectively. In addition, consideration needed to be given to marketing so that it was an attractive option to prospective students.

The Panel noted that all schools in the west of the borough had their own 6<sup>th</sup> forms and it was therefore unlikely that young people from them would decide to go to the 6<sup>th</sup> form centre. Its catchment area therefore tended to be Wood Green and Tottenham. The Assistant Director agreed to provide data on where students attending the Centre came from. It was also noted that the number of admissions was slowly dropping, including a 5% reduction in those attending from out of borough.

Concern was expressed by Panel Members that parents had not been informed of the outcome of the recent OFSTED inspection on the Centre. The Cabinet Member stated that it was the responsibility of the Centre to provide the necessary information and expressed surprise that this might not be the case. She had no doubt that it would be available on the Centre's website. She pledged that the Council would work with the Centre to make improvements. There was faith in the capacity of its leadership to bring about the necessary changes.

The Deputy Director of C&YPS reported that the inspection had been undertaken under the previous inspection framework and, under this, the Centre would have been obliged to make the report available. It had been allowed to convert to academy status without the need for an external sponsor, which was a clear indicator that it not considered to be failing. The Panel noted that the Centre was not failing but were nevertheless of the view that parents should be made aware of the outcome of the recent OFSTED inspection.

**AGREED:**

1. That an update be made to a future meeting of the Panel on plans to expand St James and St Mary's schools; and
2. That the Assistant Director (School Improvement) be requested to circulate admission data on where students of Haringey 6<sup>th</sup> Form Centre come from.

**MINUTES OF THE CHILDREN AND YOUNG PEOPLE'S SCRUTINY PANEL  
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3. That a paper on ensuring gifted and talented children met their potential be submitted to a future meeting of the Panel.

**LC54. PROGRESS REPORT - RESPONSE TO THE OUTSTANDING FOR ALL COMMISSION'S FINAL REPORT**

The Chair reported that there had been discussion of this issue at the recent Council meeting and, in particular, recommendations 1 to 4. However, the other recommendations were also important. He requested further information regarding how the issue of ineffectual governing body Chairs was to be addressed as well as the introduction of the pupil passport.

The Assistant Director (School Improvement) reported that, in respect of governance, parent governors had been invited to meet with the interim Head of Governor. Role profiles had been developed in order to ensure clarity in terms of expectations. Two prototypes had also been developed for pupil passports. One of these had now been agreed for trialling. In respect of recommendation 10, three dates had now been agreed for open public meetings. It was hoped to attract as many parents as possible to these. In response to the suggestion that area forums could be used for this purpose, the Cabinet Member stated that the audience would not necessarily be the same. They could nevertheless be used to get people interested in relevant educational issues.

Lisa Redfern, Deputy Director (Commissioning) reported that one of the 12 recommendations for Outstanding for All was to commission an advocacy service for parents who may require advice on appealing when their choice of school had been turned down and on school exclusions and similar.

The Panel noted that the government aimed to promote a mixed economy of schools. The government's ultimate aim was to remove the authority of local Councils in respect of schools and this was acknowledged as the direction of travel. Schools could now choose which services they bought back from local authorities. Haringey currently went above and beyond what some other Councils offered and did not currently bill schools for services, although this approach might need to be reconsidered. The Council's role was now more one of influence rather than command and control.

The Panel requested information on the 29% of borough schools that were not good or outstanding and how many were Council maintained. It was agreed that the service would respond in writing to this.

The Panel noted that, in respect of additional recommendation 1, Christine Gilbert, the former Head of OFSTED, had been appointed as schools champion. Her role would be to scrutinise and challenge and provide an expert perspective. It was also noted that the role was now paid rather than voluntary.

The Cabinet Member stated that academies were not obliged to collaborate with the Council in the work that was being done but the converted schools were still very committed to working with the borough and had stated that they wished to remain as part of the borough's family of schools.

**AGREED:**



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That the Panel be provided with further information on the 29% of schools within the borough that are currently not classified as good or outstanding by OFSTED and, in particular, whether they are maintained schools.

**LC55. HARINGEY 54000 PROGRAMME UPDATE**

Kostas Androulakis, Programme Manager for Haringey 54000, reported on the further development of the project. He stated that work to inform the project was still being undertaken with other local authorities in order to learn from their experience. In addition, meetings had been taking place with external providers who had relevant experience. There were various different models that could be used. For example, it was possible for providers to be remunerated according to the outcomes that they achieved and this could be targeted around particular services. There was also the social enterprise model where local authorities put resources into an organisation to deliver particular services. Savings above a certain threshold could be shared between the provider and the Council. Alternatively, the local authority could opt to set up a social enterprise organisation to undertake this work and not benefit directly from any of the savings made.

It was noted that an external provider had undertaken a needs analysis using some software which the Council did not have and had been able to show where the blockages with referrals occurred. They had also been able to give the Council the benefit of their expertise on areas such as unit costs and benchmarking, as well as best practice from elsewhere. The Director of C&YPS commented that the Police were the majority referrer. Although the aspiration was to deal with referrals quickly, if too many cases were referred, delay could be caused. Work was being undertaken to identify the source of the most effective referrals. It was agreed that the outline brief for the external provider would be shared with the Panel.

The Panel requested further information on how the contract and the work undertaken by the external provider would be monitored and scrutinised. It was agreed that the service would raise this with the Council's procurement team. It was noted that this role was undertaken in Birmingham by the Council's Cabinet and Overview and Scrutiny Committee.

**AGREED:**

1. That the brief for the outline strategic partner be shared with the Panel; and
2. That it be recommended that clarity in respect of responsibility for the monitoring and scrutiny of the strategic partner be sought and included within the procurement process.

**LC56. CHILD POVERTY STRATEGY 2013-15 DELIVERY PLAN**

The Chair suggested that, in addition to minimising the number of children living in temporary accommodation, the Council should also aspire as part of the strategy to reduce the time that they spent there. It was noted that the Delivery Plan had not yet been signed off by the Children's Trust.

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The Panel noted that an analysis of how the pupil premium was being spent was to be produced and that OFSTED were interested in this particular issue. The Director of C&YPS reported that this would have to be commissioned in due course as the service did not currently have the capacity to do this. It was agreed that the analysis would be submitted to the Panel when it was available.

In respect of ensuring that sufficient high quality provision for the September Guarantee, the Deputy Director reported that the indications were that there were enough places. The service was trying to ensure that these were well matched to what young people wished to do. This was a developing offer

In response to a question, the Director of C&YPS reported on the troubled families initiative. The Council was currently working with 337 families but needed to identify a number more. 20% of the funding was payable by results and the first claim had now been made. The programme provided the opportunity to explore new ways of working with families. Outcomes to date had been promising. These included better attendance at school and less anti social behaviour. However, employment initiatives had been less successful so far.

The Panel expressed concern at the numbers of children living in overcrowded households. It was noted that the Strategy was Council-wide and included housing services. There was a continuing need for engagement between C&YPS and housing services. It was possible to undertake some actions to mitigate the effects of overcrowding on children through, for instance, the provision of quiet study areas.

The Panel noted that the target for the provision of nursery places for two year olds was 882 places as opposed to the number quoted in the delivery plan. It was felt that the target for take up should be higher. The Director of C&YPS commented that she felt that the 85% target was not aspirational enough and stated that the target would be reviewed. The government expectation was a take up of 90%.

The Panel noted that a Big Lottery fund bid had been made to fund work with families in four wards in the east of the borough. The bid had successfully got past the first stage of the bidding process.

**AGREED:**

1. That the comments made by the Panel be incorporated into the updated Delivery Plan and a further report made to the Panel in due course; and
2. That an analysis of how the pupil premium is being spent be submitted to a future meeting of the Panel.

**LC57. UPDATE ON AB AND CD JUDGEMENT**

The Chair queried why, in respect of Section 47 enquires, reviews were only taking place on samples constituting 30% of cases, as well as 10% of these on whether parental consent to share information had been obtained. The Director responded that this was due to the large volume of such cases. Another separate review regarding the issue of consent was also being undertaken alongside the review on Section 47 cases.

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The Panel noted that the volume of Section 47 enquiries was comparatively high due to local thresholds sometimes being low. This was a legacy of past issues that had affected the borough. The consent review would look at what had become custom and practice and report back to the MASH Board.

In respect of the specific case that had led to the judgement, the Director of C&YPS stated that the issue of whether it had crossed thresholds had been a matter of judgement for the social worker concerned. It had been in response to an anonymous tip off which had needed investigation. The IT system at that time did not provide for the recording of parental consent.

The Panel noted that Section 47 required a judgement on whether a child was at risk from serious harm. The Director reported that, in the case in question, a judgement was made that a child was at risk. Such a judgement might not have been made in other boroughs where thresholds for intervention were not normally as low. The vast majority of referrals came from the Police and the general expectation was that any concerns would be raised with parents in the first instance. There were currently 10-15 Section 47 referrals per week.

The Director reported that the case and the judgement had been subject to detailed discussion at the Children's Safeguarding Policy and Practice Advisory Committee. There were aspects of the judgement that had surprised professionals and it had been the subject of debate internally. Several reports had been made to Members and, in addition, a letter had been sent to them all explaining what had happened.

The judgement had included consideration of the circumstances where it might be possible to dispense with the need for parental consent before sharing information with partners. The pattern of working had now changed in response to the judgement and referrers were now regularly being advised to go back and engage with parents before proceeding further. The quality of engagement was also being improved. The average number of MASH meetings per week had declined from 20 to 2. Record keeping had also been improved. This included a record of why any decision not to obtain parental consent had been made.

**AGREED:**

That a further report be submitted to the Panel in due course on the outcome of the external reviews arising from the judgement.

**LC58. UPDATE ON SOCIAL WORK TRAINING AND RECRUITMENT**

The Panel noted 33.5 staff had resigned in the last year from their social work roles with the Council. The Assistant Director (Children and Families) reported that this represented 14.9% of the total which was not cause for concern although figures in recent years had been slightly better. In response to this, exit interviews were now being promoted so that a clearer understanding of how staff regarded working for the service could be obtained. Large investment had been made by the government in work with troubled families and this had created new posts and opportunities for qualified staff. It had therefore become a more competitive market. In such circumstances, Haringey needed to be seen as an attractive place to work.

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The Panel commented that that the number of staff that had undertaken to have an exit interview was very low and, in view of the increase in the number of staff leaving, increasing this needed to be made a priority. The Assistant Director stated that a plan was in place to offer an exit interview for all leavers. This was driven by a genuine desire to gain an understanding of their motivation. 29 new staff had also been recruited meaning that the service was only currently 3 posts down.

**AGREED:**

1. That the Children and Young People's Service be recommended to prioritise increasing the number of social workers undertaking exit interviews after resigning from their posts; and
2. That a further update on social work training and recruitment be made to the Panel in three months time.

**LC59. WORK PLAN**

Panel Members were of the view that there needed to be an in-depth discussion on the future of services for young people and that a special meeting of the Panel should be arranged for this purpose.

**AGREED:**

1. That the draft work place be approved; and
2. That a special meeting of the Panel be arranged to consider the future development of the youth offer.

**Cllr Martin Newton  
Chair**

**REPORT OF THE COMMUNITIES SCRUTINY PANEL  
25 JULY 2013**

The draft minutes of the Communities Scrutiny Panel are herewith attached. The main items discussed were as follows:

**1. CRIME STATISTICS**

We noted that there had been an unprecedented reduction in crime levels, with the vast majority of crimes seeing significant reductions. This was possibly due to a number of factors:

- “Hot spot” targeted policing;
- More young people were now living at home with their parents;
- Technological advances had helped to reduce many forms of crime.

Haringey’s performance figures were better than their statistical neighbours and other London boroughs, particularly in respect of violent and property crime. Recorded incidents of domestic violence had nevertheless shown a large increase. However, this was due to more being reported rather than the incidence being greater. There had been 715 cases of domestic violence with injury, which was higher than statistical neighbours and other London boroughs. This particular statistic had not been looked at before and had been included as part of the development of a more sophisticated set of data.

Although the figures for the number of first time young offenders entering the system showed a considerable reduction, the level of re-offending was higher than statistical neighbours. This could be due to the successful use of triage as the percentage of those entering the system who were likely to re-offend was now a lot higher.

Our Chair commented that the overall figures were very good news for the borough. We noted that 40% of crime within the borough originated from just six wards. Reductions in crime had nevertheless been shared across all wards within the borough.

We raised the issue of the role of youth services in providing diversionary activities for young people. The Cabinet Member reported that a meeting was being organised with officers responsible for youth services as well as the relevant Cabinet Member. There was considerable cross over between community safety and services for youth and a co-ordinated approach was important. The Cabinet Member responsible for the youth offer was on the Community Safety Partnership and that there was clear strategic direction but there was scope for improved co-ordination at operational level.

We noted that the youth offer was within the terms of reference of the Children and Young People’s Scrutiny Panel, who would be looking at future plans for it in due course. As there was cross over with the work of the Communities Panel, our Chair agreed to seek clarification from Overview and Scrutiny Committee on how best the issue might be approached.

The Police Service reported on clear up rates. There was good performance in two particular areas but performance was less good in other areas. Q Cars had been effective in dealing with robbery and the find my i Phone app had proven to be very successful. Q Cars had also challenged false reports of robbery. There were, on average, 5 to 6 of these per week and were normally due to individuals wishing to claim on their insurance. Dealing with these had had an impact on clear up rates. Burglary clear up rates had been helped by improved forensics and CCTV focussing on particular hot spots.

We **AGREED**:

1. That a further report on improvements to domestic violence services be submitted to the next meeting of the Panel and that this include a breakdown on ethnicity, religion and age;
2. That, in view of the links with community safety, the Chair raise the issue of the appropriate scrutiny body to consider the youth offer at the next meeting of the Overview and Scrutiny Committee; and
3. That the next presentation of crime statistics to the Panel include, as an integral part of it, detection rates as well as figures for racially and religiously motivated crime.

## **2. WHITE HART LANE COMMUNITY SPORTS CENTRE - LEASING**

We noted that the Council had withdrawn its subsidy for the White Hart Lane Community Sports Centre in 2011 in the light of the reduction in the Council's budget. In order to make the Centre commercially viable, significant capital investment was required. The option of a long term lease of 50 years had been pursued and three bids received. The bid from Fusion was significantly better than the other two and removed the need for further revenue subsidy by the Council and ongoing liability for maintenance. It had been approved by Cabinet on 9 July. The lease included a range of milestones. Key to the achievement of these was the obtaining of planning permission. Fusion were a charitable organisation and the agreement secured the accessibility of the site to residents for the next 50 years.

Various periods for the lease had been considered and 50 years was a compromise. A shorter period of time might not have been attractive to prospective bidders. There had been in depth consultation with stakeholders and they had worked together with Fusion to develop the bid. The procurement had been challenging and complex. There had been a target level of investment and the scoping had looked at the two particular aspects:

- Who might take it on; and
- Would it achieve the necessary level of investment?

There were not many organisations that were in a position to bid. External advice had been sought and this had led to the recommendation that the lease be offered for 50 years.

Our Chair reported that Overview and Scrutiny had expressed concern at the large losses that the Centre was making as part of budget scrutiny in 2010/11.

We noted that the lease for the Centre would allow Fusion to control pricing, including concessions. The proposals would have the potential to bring investment into the borough and improve leisure facilities. The Council's leasing out of facilities at Finsbury Park had worked along similar lines and was hoped to attract external funding. Sports funding bodies appeared to be more inclined to assist in such circumstances.

The Cabinet Member for reported that service users were pleased with the performance of Fusion in running the borough's other leisure centres. Fusion also had had a community involvement officer who would be working closely with local organisations. In terms of pricing and concessions, although the Council would no longer have ultimate control, it was unlikely that the pricing would be any different from the other leisure facilities across

the borough as the provider would probably wish to have consistent pricing across all of their facilities. However, they had not wanted to be bound by conditions regarding this being included in the lease.

The Panel drew attention to the lack of facilities for cricket in the east of the borough. The Head of Commissioning for Leisure reported that the demand for particular sports and activities had been looked at. It was considered that football, tennis, fitness and swimming had unmet demand. It was not considered viable to build a swimming pool on the site so the focus had been on the remaining activities. It was recognised that there was a shortage of cricket facilities in the east of the borough but this would need to be addressed by the voluntary and community sectors as the Council did not have the resources to act, although support for a particular group that might be able to play a role could be considered. The Panel suggested that an approach be made to the England and Wales Cricket Board (ECB) who might be able to assist.

We **RECOMMEND** that an approach be made by leisure commissioners within the Council to the England and Wales Cricket Board regarding assistance in the development of facilities for cricket in the east of the borough.

**Councillor Dave Winskill**  
**Chair**

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**MINUTES OF THE COMMUNITIES SCRUTINY PANEL  
THURSDAY, 25 JULY 2013**

Councillors Adje, Basu, Bull, Reid and Winskill (Chair)

Co-opted Mr F. Andrew  
Member:

**LC46. WEBCASTING**

The Chair welcomed all to the meeting and informed them that the meeting was being webcast.

**LC47. APOLOGIES FOR ABSENCE**

None.

**LC48. URGENT BUSINESS**

None.

**LC49. DECLARATIONS OF INTEREST**

None.

**LC50. DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS**

None.

**LC51. TERMS OF REFERENCE**

The Panel noted that Paul Njoku had been nominated by Haringey Youth Council and Fitzroy Andrew nominated by Haringey Association of Voluntary and Community Organisations (HAVCO) to act as co-opted members of the Panel. A representative from the 19 Safer Neighbourhood Panels was still being sought.

**AGREED:**

1. That the terms of reference for the Panel, as approved by the Overview and Scrutiny Committee on 17<sup>th</sup> June 2013, and replicated at paragraph 4.2 of this report, be noted; and
2. That Paul Njoku from Haringey Youth Council and Fitzroy Andrew from HAVCO be appointed to act as non-voting co-opted members of the Panel.

**LC52. MINUTES**

In respect of item LC36 (Minutes), the Panel asked for confirmation that an update had been circulated regarding the outcome of the Council's bid for MOPAC funding. They also requested an update on progress in obtaining footfall figures in respect of attendance at Haringey Police stations. In respect of Member enquiries, it was reported that a Member Development session on the issue had taken place. Members of the Panel felt that it had been very useful.

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In respect of the item regarding Community Hubs, Cllr Richard Watson, the Cabinet Member for Communities, reported that four meetings had been arranged with library users. There had also been a meeting with staff, who were happy with the direction of travel. Panel Members were welcome to come along to any of these. The possible use of libraries to pay parking fines and purchase visitor's permits was still being considered and would be taken forward once the necessary staffing resources required to take this forward had been put in place. There were no issues with the principle of doing this but practical ways of putting it into practice needed to be identified. The Panel hoped that this could be prioritised to make it more convenient for residents and visitors.

In respect of the item on the MOPAC Police Plan 2013-17, the Cabinet Member noted with concern the drop in public confidence in the Police that there had been locally and which had been reported at the last meeting of the Panel. The Panel noted that a letter had been sent to the MOPAC on its behalf requesting clarification of how the new arrangements for neighbourhood policing would operate. No reply had so far been received to this.

In respect of the item on tasers, the reply that the Chair of Overview and Scrutiny Committee had received from his letter to the Metropolitan Police Commissioner had suggested that a further reply relating to engagement with the wider community would be sent to him from the Assistant Commissioner for Territorial Policing. It had been agreed that the Chair would be asked if this had happened. It was noted that no further correspondence had been received on this issue. However, the Chair had given evidence to the investigation being undertaken by the Police and Crime Committee of the London Assembly into the issue. The report on their findings was due shortly. It was agreed that this would be circulated to Panel Members.

**AGREED:**

1. That the minutes of the meeting of 28 March 2013 be approved; and
2. That updates be provided to the Panel on their previous request for information on the outcome of the application for MOPAC funding and footfall figures for Haringey Police stations.

**LC53. CABINET MEMBERS QUESTIONS - CABINET MEMBER FOR COMMUNITIES**

Councillor Richard Watson, the Cabinet Member for Communities, updated the Panel on matters arising from his portfolio and answered questions. He reported that in the aftermath of the killing of Trooper Lee Rigby and the arson that had been committed against an Islamic centre in Muswell Hill, a meeting had been held by the Police and community safety partners with representatives of the local Muslim community to provide them with reassurance. Support would be provided for the community and the Safer Neighbourhood Teams would be available to address any issues that might arise. Funding was being identified to help re-establish the Muslim network. It was felt important that inter faith forums were put in place where any tensions could be addressed.

Panel Members noted that the Council's Race Equality Joint Consultative Committee (REJCC) had been disbanded. It had been proposed at the time that a replacement body should be established but nothing had been put in place. It was suggested that

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it might be appropriate to re-visit this issue. The Cabinet Member stated that he was agreeable to this suggestion. He also felt that the new Safer Neighbourhood Board might have a role to play.

In response to a question regarding area forums/committees, the Cabinet Member stated that it was not possible to allocate any additional money to fund publicity or refreshments at meetings. If there was an issue about the availability of water at recent meetings where it had been unusually hot, he was happy to take this up. He was also happy to take up any other specific issues relating to area committees that Members might wish to raise if they e-mailed them to him.

Panel Members raised the issue of plans by the Council to celebrate Black History Month. The Cabinet Member stated that there was currently no budget for events. There was, however, 0.5 of a post in the Policy and Equalities team to assist with events as well as 0.5 of a post within the Library Service. However, the Chief Executive and the Director of Strategy and Performance had been asked to look at the issue and consideration would be given to identifying a small budget for events. He was happy to report back in due course. He was also happy to deal with any specific issues that there might be regarding the arrangements for this year. He agreed to circulate details of what had taken place last year and what was planned for the forthcoming year to the Panel. The Chair stated that he did not feel that he was receiving notifications of Council events to the same extent as previously and suggested that the Cabinet Member might wish to remind the Council's Communications Team that Members were often interested in Council wide events.

In response to a question, the Cabinet Member reported that the consultation on the Gypsy and Romany communities finished four months ago. It had been praised by national organisations as the only one that had been commissioned by a local Council on the communities in question. An action plan had been developed as a result of this and could be circulated to the Panel. The Panel might also wish to have the issue as an agenda item. In response to a question on Member enquiries, he stated that if there was an issue relating to a specific case, Members should contact him in the first instance. He would accept that the quality of responses could be variable but this was not the direct responsibility of the Complaints Team, who acted as a conduit for services and had much reduced resources. In respect of the new Police Safer Neighbourhood structure, he reported that he had had a very useful meeting with the Borough Commander, who had clarified the new model of policing and how it would work. The changes had been publicised through an article in Haringey People and letters to every household in the borough. Safer Neighbourhood Panels had also received briefings and the Borough Commander had offered to come along to all area committees.

Concern was mentioned by a Member of the Panel on the issue of street prostitution towards the east of borough, particularly in areas close to the border with Hackney. This had been an issue for many years and could affect the quality of life of local residents. The Cabinet Member stated that he was happy to raise the issue with the Police. There were now more front line Police officers who were also working later shifts at weekends so it was not a question of resources. If further details were passed to him, he would take the issue up. It was noted that there had been an in depth scrutiny review into the issue and agreed that this would be circulated to Panel Members.

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**AGREED:**

1. That the Cabinet be recommended to give further consideration to the establishment of a replacement body for the Race Equality Joint Consultative Committee;
2. That details of the programme for Black History month for last year and the forthcoming year be circulated to the Panel;
3. That the Action Plan arising from the Gypsy, Roma and Traveller Needs Assessment and consultation be circulated to the Panel; and
4. That the Cabinet Member be requested to raise the issue of street prostitution in the east of the borough with the Police and the report of the Scrutiny Review on this issue be circulated to the Panel.

**LC54. CRIME STATISTICS**

Claire Kowalska, Community Safety Manager, reported that there had been almost unprecedented reduction in crime levels in the last year. The vast majority of crimes had seen significant reductions. This was possibly due to a number of factors:

- “Hot spot” targeted policing;
- More young people were now living at home with their parents;
- Technological advances had helped to reduce many forms of crime, particularly vehicle theft.

Haringey’s performance figures were better than their statistical neighbours and other London boroughs. There had been particularly strong performance in respect of violent and property crime.

The Panel noted that incidents of reported domestic violence had nevertheless shown a large increase. However, this was due to more being reported rather than incidence being significantly greater. There was now a new Domestic Violence Co-ordinator in post and she was currently commissioning mapping work. Call outs did not necessarily indicate an incident. There had been 715 cases of domestic violence with injury which was a higher rate than statistical neighbours and other London boroughs. This particular statistic had not been looked at before and was part of the development of a more sophisticated set of data.

There had also been an increase in sexual offences within the borough and the level was higher than statistical neighbours and other London boroughs. It was not clear why this had happened. The reduction in personal robbery and residential burglary figures was unprecedented. In terms of robbery, the use of Q Cars had been a factor. The higher risk of being caught acted as deterrent. There was evidence that criminals were instead turning to internet crime.

Although the figures for the reduction in the number of first time young offenders entering the system showed a considerable improvement, the level of re-offending was higher than statistical neighbours. However, this could be due to the successful use of triage as the percentage of those entering the system who were likely to re-offend was a lot higher.

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The Chair of the Panel commented that the figures were very good news for the borough. The Panel noted that 40% of crime within the borough originated from just six wards. The Community Safety Manager reported that reductions in crime had been shared across all wards within the borough. Ward data was available and could be shared with the Panel. In terms of statistics for race and religiously motivated crime, officers agreed to report back to the Panel. However, it was noted that the volume of such crime was low.

In terms of domestic violence, although the bulk of the increase was likely to be linked to higher levels of reporting, there were nevertheless issues that needed to be addressed. The Cabinet Member commented that not nearly enough had been invested in relevant services. Additional funding as well as resources from the MOPAC had now been allocated. There was now more funding than was being provided in other boroughs. As well as the new Domestic Violence Co-ordinator, the number of Independent Domestic Violence Advocates had been increased from 1 to 4. In addition, a mapping exercise was being undertaken. Improvements would nevertheless take time to be delivered.

The Panel noted that very comprehensive and sophisticated data was now available on this issue. The Panel commented that domestic violence was also an issue for mainstream services. In addition, perpetrators needed to be dealt with as well as support provided for victims.

Members of the Panel raised the issue of the role of youth services in providing diversionary activities for young people. The Cabinet Member reported that a meeting was being organised with officers responsible for youth services as well as the relevant Cabinet Member. There was considerable cross over between community safety and services for youth and a co-ordinated approach was important. In particular, consideration needed to how services engaged with people on the cusp of gang activity. It was noted that the Cabinet Member responsible for the youth offer was on the Community Safety Partnership and that there was clear strategic direction. It was at operational level where there was scope for improved co-ordination.

It was noted that the youth offer was within the terms of reference of the Children and Young People's Scrutiny Panel, who would be looking at future plans for it in due course. As there was cross over with the work of the Communities Panel, the Chair agreed to seek clarification from Overview and Scrutiny Committee on how best the issue might be approached.

Karl Thomas from the Police Service reported on clear up rates. There was good performance in two particular areas but performance was less good in other areas. Q Cars had been effective in dealing with robbery and the find my i Phone app had proven to be very successful. Q Cars had also challenged false reports of robbery. There were, on average, 5 to 6 of these per week and were normally due to individuals wishing to claim on their insurance. Dealing with these had had an impact on clear up rates. Burglary clear up rates had been helped by improved forensics and CCTV focussing on particular hot spots.

**AGREED:**

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1. That a further report on improvements to domestic violence services be submitted to the next meeting of the Panel and that this include a breakdown on ethnicity, religion and age;
2. That, in view of the links with community safety, the Chair raise the issue of the appropriate scrutiny body to consider the youth offer at the next meeting of the Overview and Scrutiny Committee; and
3. That the next presentation of crime statistics to the Panel include, as an integral part of it, detection rates as well as figures for racially and religiously motivated crime.

**LC55. WHITE HART LANE COMMUNITY SPORTS CENTRE - LEASING**

Paul Ely, the Head of Commissioning for Leisure Services reported that the Council had withdrawn its subsidy for the White Hart Lane Community Sports Centre in 2011 in the light of the reduction in the Council's budget. In order to make the Centre commercially viable, it was considered that significant investment was required. The option of a long term lease of 50 years was pursued and three bids had been received. The bid from Fusion was significantly better than the other two and removed the need for further revenue subsidy by the Council and ongoing liability for maintenance. It had been approved by Cabinet on 9 July. The lease included a range of milestones. Key to the achievement of these was the obtaining of planning permission. Fusion were a charitable organisation and the agreement secured that accessibility of the site to residents for the next 50 years. The long term security of the site was considered an important issue for potential bidders which was why a 50 year lease was chosen.

The Panel noted that various periods for the lease were considered and 50 years was a compromise. A shorter period of time might not have been attractive to prospective bidders. There had been in depth consultation with stakeholders and they had worked with Fusion to develop the bid. The procurement had been challenging and complex. There had been a target level of investment and the scoping had looked at the two particular aspects:

- Who might take it on; and
- Would it achieve the necessary level of investment?

There were not many organisations that were in a position to bid. External advice had been sought and this had led to the recommendation that the lease be offered for 50 years.

The Chair reported that Overview and Scrutiny had expressed concern at the large losses that the Centre was making as part of budget scrutiny in 2010/11. He noted that the lease allowed Fusion to control pricing, including concessions.

It was noted that officers had worked closely with voluntary sector sports organisations and bodies including Tottenham Hotspur and Haringey Sports Development and there was support from amongst them for the Fusion proposals. In particular, the proposals would have the potential to bring investment into the borough and improve leisure facilities. The Councils leasing out of facilities at Finsbury Park had worked along similar lines and was hoped to attract external funding. Sports funding bodies appeared to be more inclined to assist in such circumstances.

**MINUTES OF THE COMMUNITIES SCRUTINY PANEL**  
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The Cabinet Member reported that service users were pleased with the performance of Fusion in running the borough's other leisure centres. Fusion also had now had a community involvement officer who would be working closely with local voluntary and community organisations. In terms of pricing and concessions, although the Council would no longer have ultimate control, it was unlikely that the pricing would be any different from the other leisure facilities across the borough as the provider would probably wish to have consistent pricing across all of their facilities. However, they had not wanted to be bound by conditions regarding this being included in the lease. It was noted that Fusion was a charitable trust and inclusiveness was part of their stated aims.

The Panel drew attention to the lack of facilities for cricket in the east of the borough. The Head of Commissioning for Leisure reported that the demand for particular sports and activities had been looked at. It was considered that football, tennis, fitness and swimming had unmet demand. It was not considered viable to build a swimming pool on the site so the focus had been on the remaining activities. It was recognised that there was a shortage of cricket facilities in the east of the borough but this would need to be addressed by the voluntary and community sectors as the Council did not have the resources to act, although support for a particular group that might be able to play a role could be considered. The Panel suggested that an approach be made to the England and Wales Cricket Board (ECB) who might be able to assist.

The Cabinet Member suggested that the Panel may wish to visit the Fusion leisure facility in Southgate to observe the facilities that were available there.

**AGREED:**

That the Panel recommend that an approach be made by leisure commissioners within the Council to the England and Wales Cricket Board regarding assistance in the development of facilities for cricket in the east of the borough.

**LC56. PREVENT UPDATE**

Claire Kowalska, Community Safety Manager, reported that Haringey had been chosen by the Home Office as a Prevent priority borough and had obtained funding to 2015 for a number of projects through this. These included:

- Safe space debates;
- Web guardians, which was aimed at working with Muslim women who were worried about their sons; and
- Establishing the Muslim voice in Haringey, which would play a part in reassurance and preventative work.

In addition, training was being provided for appropriate front line staff.

The Panel noted that the scheme also dealt with right wing extremism. It was also noted that khat had now been re-classified as a class c drug and work was being undertaken with the Haringey DAAT team to address the issue, particularly amongst the Somali community.

The Community Safety Manager reported that the delivery plan 2013-14 still required final approval. Research was also being undertaken but had been delayed.

**AGREED:**

**MINUTES OF THE COMMUNITIES SCRUTINY PANEL**  
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That the report be noted.

**LC57. SAFER NEIGHBOURHOOD BOARD**

The Cabinet Member reported that a workshop, led by the MOPAC, had been arranged on this issue for 1 August. This would address what Safer Neighbourhood Boards were likely to look like at borough level. It was an issue that was providing challenge for the MOPAC and it was hoped that the workshop would provide greater clarity. It would include a wider range of people than those who normally attended meetings of the Community Safety Partnership.

The Panel noted that arrangements in Haringey were more advanced than was the case in other boroughs. They were of the view that it was important that a suitable replacement was put in place for Haringey Community Police Consultative Group.

**AGREED:**

That the Panel recommend that a letter be sent on behalf of the Overview and Scrutiny Committee to the Deputy Mayor for Policing and Crime requesting clarity on how the Safer Neighbourhood Boards will operate and, in particular, their structure and how they will be expected to operate.

**LC58. WORK PLAN**

The Panel were of the view that the issue of Black History Month should be an item on the agenda for the next meeting of the Panel. Many local authorities arranged events under the banner of Black History Month but these were not always directly relevant to the issue. As discussion of what might be appropriate would be useful. In addition, it was important that the occasion was not marginalised. The aim of the discussion would be to refresh and re-affirm the Council's commitment. It was agreed that Councillors Adje and Reid and Fitzroy Andrew would draft a short discussion paper to assist with the issue. It was noted that Black History Month was in October, which might make it difficult for the Panel to influence the arrangements for this years events.

It was noted that the issue of the development of the voluntary sector would be on the agenda for the next meeting and the Chief Executive had confirmed that he would be attending. It was agreed that Mr Andrew would also present on this issue.

In respect of the Panel's proposed project on community safety and mental health, it was noted that race was an important issue in respect of this and would need to be taken into account.

**AGREED:**

1. That the issue of Black History Month be placed on the agenda for the next meeting of the Panel and that Councillors Adje and Reid and Mr Andrew be requested to draft a discussion paper on this issue;



**MINUTES OF THE COMMUNITIES SCRUTINY PANEL**

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2. That, in respect of the agenda item for the next Panel meeting regarding the voluntary sector, Mr Andrew be requested to present his views on the further development of volunteering within the borough; and
3. That, subject to the above, the draft work plan for the Panel be approved.

**Cllr Dave Winskill**  
**Chair**

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## Overview and Scrutiny Committee

### Forward plan – working document

Meeting Date	Item	Lead/contact Officer
7/10/13	<u>Cabinet Member Q&amp;A</u> Cllr Goldberg	
	<u>Zero Based Budgeting evidence base (Deferred)</u>	<i>Cllr Goldberg, Julie Parker</i>
	<u>Budget monitoring report</u> (items covered by OSC)	Julie Parker, Corporate Resources
	<u>St Ann's Redevelopment</u>	Andrew Wright, BEH MHT
	<u>Corporate Parenting review update</u>	Libby Blake, CYP
	<u>OSC Project work</u> (scopes)	Scrutiny Officers
	<u>Panel scoping reports and feedback</u>	Scrutiny Officers
4/11/13	<u>Special OSC</u> <u>Customer Services Business Case</u>	Stuart Young
25/11/13	<u>Cabinet Q&amp;A</u> Cllr Strickland Cllr Kober	
	<u>Corporate Plan</u>	Leader/Nick Walkley
	<u>Performance monitoring report</u> (items covered by OSC)	Margaret Gallagher, Strategy & Performance
	<u>Tottenham Regeneration</u>	Bernadette Marjoram
	<u>Breast Screening Scrutiny Review update</u>	Dr Tamara Djuretic
	<u>OSC Project work feedback</u>	Scrutiny Officers
	<u>Panel report back</u>	
16/12/13	<u>Budget Scrutiny</u> Consideration of proposals (savings) arising from MTFP	

23/01/13	<u>Cabinet Member Q&amp;A</u> Cllr Goldberg	
	<u>Treasury Management Strategy Statement</u>	Ian Talbot, Finance
	<u>Budget Scrutiny report</u>	Cllr Winskill/Melanie Ponomarenko
	<u>OSC Project work</u>	Chair
	<u>Men's Health Review update</u>	Fiona Wright/Vanessa Bogle, Public Health
	<u>Panel report back</u>	Panel Chairs
17/03/14	<u>Cabinet Member Q &amp; A</u> Cllr Strickland	
	<u>High Streets</u>	TBC
	<u>Support Fund</u>	Paul Ellicott/Carla Segel
	<u>Children Missing from Home and Care scrutiny review update</u>	Libby Blake, CYP
	<u>Final reports for Panels and OSC projects</u>	

**One off evidence sessions to be scheduled**

- Lee Valley Regeneration Park Authority (early 2014)

**TBC agenda item or session**

- Property – follow on from OSC report in 2012/13.
- Cllr Bull meeting with Jon McGrath to discuss

**Deferred/noted as possibility for 14/15 work plan**

- North London Waste Authority

**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE  
MONDAY, 17 JUNE 2013**

Councillors Councillors Bull (Chair), Winskill (Vice-Chair), Adamou, McNamara and Newton

Also Present: **Co-optees:** Yvonne Denny and Evan Reid  
**Councillors:** Goldberg, Kober and Watson  
**Officers:** Nick Walkey (Chief Executive), Julie Parker (Director of Corporate Resources), Hazel Simmonds (Community Safety Review Manager), Claire Kowalska (Community Safety Strategic Manager), Stephen Lawrence-Orumwense (Legal), Melanie Ponomarenko (Scrutiny) and Felicity Parker (Clerk).

MINUTE NO.	SUBJECT/DECISION
<b>OSCO223.</b>	<p><b>WEBCASTING</b></p> <p>The Chair welcomed all present to the meeting and informed them that the meeting was being webcast.</p>
<b>OSCO224.</b>	<p><b>APOLOGIES FOR ABSENCE</b></p> <p>There were no apologies for absence.</p>
<b>OSCO225.</b>	<p><b>URGENT BUSINESS</b></p> <p>NOTED that a copy of the Overview and Scrutiny Annual Report had been circulated with the 'To Follow' pack and would be discussed at item 14 of the agenda.</p>
<b>OSCO226.</b>	<p><b>DECLARATIONS OF INTEREST</b></p> <p>Councillor Newton declared an interest in respect of item 11 as he was a member of the Community Safety Partnership.</p> <p>Yvonne Denny declared an interest in respect of item 9 as she was the core group representative for residents in respect of Decent Homes.</p>
<b>OSCO227.</b>	<p><b>DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS</b></p> <p>None.</p>
<b>OSCO228.</b>	<p><b>OVERVIEW AND SCRUTINY COMMITTEE AND SCRUTINY PANELS - TERMS OF REFERENCE AND PROTOCOL</b></p> <p>The Chair introduced the report as set out in the agenda pack and asked Members for their comments.</p> <p>NOTED:</p> <p><u>Protocols</u></p>

**MINUTES OF THE OVERVIEW AND SCRUTINY COMMITTEE  
MONDAY, 17 JUNE 2013**

- Paragraph 5.3 – requested amendment to “Hard copies of the agenda and papers for OSC shall be circulated to all members and relevant partners at least 5 clear days before the meeting”.
- Paragraph 5.6 – requested amendment to “Pre-decision scrutiny on forthcoming Cabinet decisions should only be undertaken at scheduled OSC meetings, in adherence with the Council’s Forward Plan”.
- Paragraph 5.7 – requested amendment to “It is intended that each Scrutiny Review Panel shall hold 4 scheduled meetings each year, plus 1 meeting for Budget Scrutiny”.
- Paragraph 6.2 – requested addition “The format for the item shall be agreed prior to the meeting by the OSC Chair and the Leader”.
- Paragraph 8.2 – requested amendment “a lead OSC member” with “the Vice-Chair”.

**Actions:**

- Child poverty to stay under the children and Young People Scrutiny Panel.  
**ACTION: Scrutiny Officers**
- Children’s Safeguarding to be added to the Children and Young People Scrutiny Panel remit.  
**ACTION: Scrutiny Officers**
- Adults Safeguarding policy to be added to the Adults and Health Scrutiny Panel remit.  
**ACTION: Scrutiny Officers**
- Councillor Newton and Rob Mack to receive copies of the Children’s Safeguarding Policy and Practice Advisory Committee minutes.  
**ACTION: Scrutiny Officers**
- Cllr Adamou and Melanie Ponomarenko to receive Safeguarding Adults Members Panel minutes.  
**ACTION: Scrutiny Officers**
- The Leader’s portfolio areas to be added to the OSC remit.  
**ACTION: Scrutiny Officers**
- Legal to provide advice on the scrutiny of Alexandra Palace.  
**ACTION: Stephen Lawrence-Orumwense**
- Comments from OSC, as outlined above, on OSC procedure rules and protocols to be fed into the Constitutional Working Group in due course.  
**ACTION: Chair**
- Property to be added to OSC work programme.  
**ACTION: Scrutiny Officers**
- Environment and Housing Scrutiny Panel work on planning enforcement to be amended to ‘planning and licensing’.  
**ACTION: Scrutiny Officers**

**RESOLVED to**

- (i) **Note the Terms of Reference and Protocol for the Overview and Scrutiny Committee.**
- (ii) **Establish the following Scrutiny Review Panels:**  
**Adults and Health Scrutiny Review Panel**  
**Children and Young People Scrutiny Review Panel**  
**Communities Scrutiny Review Panel**

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	<p><b>Environment and Housing Scrutiny Review Panel</b></p> <p>(iii) <b>Approve the Terms of Reference for the Panels.</b></p> <p>(iv) <b>Approve the Panel Membership.</b></p>
<b>OSCO229.</b>	<p><b>OVERVIEW AND SCRUTINY COMMITTEE AND SCRUTINY PANELS - MEMBERSHIP AND WORK PROGRAMME</b></p> <p>The Chair introduced the report as set out in the agenda pack.</p> <p>Action:</p> <ul style="list-style-type: none"> <li>Nursery Places and Provision to be added to Children and Young People Scrutiny Panel under 'other issues'.</li> </ul> <p style="text-align: right;"><b>ACTION: Scrutiny Officers</b></p> <p><b>RESOLVED that</b></p> <p>i) <b>The OSC work programme be agreed for 2013/14 based on the list of possible areas in section 4 of the report.</b></p> <p>ii) <b>The list of possible areas for the Scrutiny Panels to scrutinise in 2013/14 be approved.</b></p>
<b>OSCO230.</b>	<p><b>NORTH CENTRAL LONDON JOINT HEALTH OVERVIEW AND SCRUTINY COMMITTEE - APPOINTMENT OF HARINGEY REPRESENTATIVES</b></p> <p>The Chair introduced the report as set out in the agenda pack.</p> <p><b>RESOLVED that</b></p> <p>i) <b>Councillors Bull and Winskill be appointed as the two Haringey representatives to the Joint Health Overview and Scrutiny Committee.</b></p> <p>ii) <b>That Councillor Adamou shall also attend JHOSC meetings and be added to the distribution list to receive agendas and minutes of meetings.</b></p>
<b>OSCO231.</b>	<p><b>COUNCIL PRIORITIES 2013/14</b></p> <p>The Chair welcomed Councillor Kober – Leader of the Council – and Nick Walkley – Chief Executive – to the meeting. Councillor Kober outlined the priorities for the next two years, as set out in the agenda pack. The Corporate Plan contained 5 main principles, with outcomes sought and priorities for Haringey.</p> <p>The following responses were provided to questions from the Committee:</p> <ul style="list-style-type: none"> <li>Although income generation was important, it could not be the sole driver of any course of activity.</li> <li>Haringey schools were on an upwards trajectory in terms of improvement, although exam results were still lower than London and National averages. There were ambitious plans and a three year target to achieve above these</li> </ul>

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	<p>averages. A 'Schools Champion' had been appointed to help drive improvements in school performance and pupil attainment across the borough.</p> <ul style="list-style-type: none"> <li>• The Schools Champion – Christine Gilbert – will report directly to Nick Walkley, but the work carried out would cover the entire school partnership.</li> <li>• The Education Commission had been reviewed after a year and an action plan published, setting out the progress so far and key milestones.</li> <li>• A recommendation from the Education Commission was to establish a connection between Haringey schools and the Russel Group of universities.</li> <li>• Housing needs for older people was linked to the wider housing challenge facing the borough, for example under occupancy, over occupancy, vulnerable groups being placed in on bedroom flats in specific areas etc.</li> <li>• Automatic pay progression for senior staff – Hays Group had been commissioned to conduct an external review which would create a benchmark and a set of recommendations for Haringey. This may include contact renegotiations. The report and recommendations would fit into the corporate restructure in the Autumn.</li> <li>• A customer services report would be presented to Cabinet in July/September and would set out medium to long-term improvements, for example getting more back office operating at the front line.]</li> <li>• It would be fruitful for OSC to look at the focus on prevention and early intervention in areas such as health, public health, social care and children's services.</li> <li>• There was an Early Years Strategy.</li> <li>• There would be a focus for staff on Value for Money over the next two months, this would be followed by a focus on Safeguarding.</li> <li>• There had been a change in priorities from Government and the GLA in relation to Decent Homes which had caused challenges alongside already complex issues being dealt with currently. Procurement issues were focused on whether an OJEU notice (Official Journal of the European Union) could be issued before a Section 20 notice. This had only been clarified recently. There were lessons to be learned with regards to communication with people. A member briefing on Decent Homes would be circulated to all Councillors on 18 June.</li> <li>• Councillor Newton commented that the Education Commission Action Plan was due to be an agenda item on a forthcoming Children and Young People's Scrutiny Panel.</li> </ul> <p>Actions:</p> <ul style="list-style-type: none"> <li>• Chief Executive to attend a future Communities Scrutiny Panel for discussions on the HAVCO initiatives for supporting community groups. <b>ACTION: Councillor Winskill / Rob Mack</b></li> <li>• A member briefing on Decent Homes would be circulated to all Councillors on 18 June. <b>ACTION: Leader</b></li> <li>• To email OSC the link to the Education Commission report. <b>ACTION: Scrutiny Officers</b></li> </ul>
OSCO232.	<b>FINANCIAL POSITION OF THE COUNCIL</b>



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The Chair welcomed Councillor Goldberg and Julie Parker – Director of Corporate Resources – to the meeting. Councillor Goldberg provided a short overview of the financial position of the Council.

**NOTED**

- In 2010, the Government announced a four year austerity programme – this was now likely to be seven years. The authority had experienced a 13 fold hit compared to some less deprived boroughs, and a 30 fold hit compared to the least deprived borough, Dorset.
- The authority was in a dangerous situation and there were challenges to be faced with regards to changes to Council Tax and Business Rates collections.
- The Public Administration Committee was very concerned about the fiscal resistance of local authorities.
- It was important that the authority had reserves in place to enable the right choices to be made.

The following responses were provided to questions from the Committee:

- Although there could be change of Government by 2015, one could not speculate as to whether the cuts would continue, or for how long.
- Paragraph 9.3 related to Alexandra Palace and was revenue rather than capital fundings. Councillor Goldberg had set a challenge for the Palace to reduce their overheads and running costs in order to identify savings – these savings could then be used to support the regeneration plans. With regards to match-funding, Alexandra Palace were likely to request some funding from the authority at a later stage of the regeneration process.
- Paragraph 6.1 – the general underspend was 2.2%. When put into perspective with the whole budget this was not a significant sum. A benefit of producing a provisional outturn was that savings could be made earlier, for example Adult Services were able to manage their projected over spend quickly.
- Treasury Management savings of £2m a year were anticipated as these had been achieved previously, however this saving would depend on being able to continue to borrow internally and on interest rates.
- Paragraph 6.5 – there were different rules for different schools becoming academies in different ways. This meant that some schools would leave behind a deficit with the authority and some would not. This was not something that the authority could control. The aim would be to get schools out of any deficit at all. Where schools had a ‘licensed deficit’ the local authority can work with them to give support. However, schools did not always want this support.
- Work was being done on Zero Based Budgeting. The process was about where the Council was, where we would like to be by 2020 and how we can get there. The ZBB work would feed into the 2015/16 budget setting process, not the 2014/15. Work currently being done included:
  - Speaking to residents
  - Benchmarking with other authorities
  - Internal challenge
 The ZBB work would begin in the Autumn, and would be an opportune time for scrutiny to consider the evidence base.
- Some services had been lost as part of the cuts. When making the

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	<p>decision to deal with challenges, sometimes the most obvious solution was to look at where services could be commissioned and use the expertise of others in the borough.</p> <ul style="list-style-type: none"> <li>• By providing savings proposals earlier in the year, this provided the opportunity to implement them earlier and minimise the impact. It also meant that there would be more opportunity for scrutiny.</li> <li>• The Looked After Children (LAC) underspend was due to a redirection of services from LAC to early intervention, and was part of a managed process.</li> <li>• Appendix B, Line 8 ('reducing care packages where possible') – this would involve improving commissioning, costs and negotiating with suppliers.</li> <li>• The centralisation of procurement had been successful in rationalising spends, and allowing procurement to be involved in contracts can produce better results.</li> <li>• Troubled Families – there was a name change to 'Families First'. A Co-ordinator had been appointed, and a team made up from services within Children's Services. The Chief Executive monitored the progress on a regular basis. The underspend was partly due to £500k being taken by central Government by mistake and following lobbying, had been returned to the Council (and other authorities, who had also had the same experience). There was a published report available on the website.</li> <li>• There was a need for more homes and more businesses in the borough. More business would mean an increase in Business Rates receipts. Haringey were in a favourable position relative to other authorities in relation to how Business Rates money can be used.</li> <li>• Risks by having RAG status outlined in the provisional savings proposals was about the deliverability for the savings as opposed to the impact of the savings being made.</li> </ul> <p>Actions:</p> <ul style="list-style-type: none"> <li>• For a training session to be provided to Members on Zero Based Budget and a glossary to be developed, ahead of OSC considering evidence base. <b>ACTION: Julie Parker / Kevin Bartle</b></li> <li>• The Zero Based Budget pack to be circulated to OSC. <b>ACTION: Cllr Goldberg</b></li> <li>• OSC to look at evidence base of Zero Based Budget work later this year. (to be added to work programme timetable). <b>ACTION: Scrutiny Officers</b></li> <li>• UNISON report on quality of care to be circulated to the Adults and Health Scrutiny Panel Members. <b>ACTION: Scrutiny Officers</b></li> </ul>
<p><b>OSCO233.</b></p>	<p><b>COMMUNITY SAFETY PARTNERSHIP STRATEGY 2013-17</b></p> <p>The Chair welcomed Councillor Watson – Cabinet Member for Communities – Hazel Simmonds – Community Safety Review Manager - and Claire Kowalska – Community Safety Strategic Manager - Councillor Watson introduced the report as set out.</p>

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**NOTED:**

- The previous strategy was no longer fit for purpose – it was too wide, with too many objectives.
- A strategic needs assessment had been produced, and this was used to bid for community safety funding from MOPAC.
- The strategy now had six key priorities:
  - Community confidence
  - Domestic Violence / abuse
  - Gangs
  - Reducing re-offending
  - Reducing Anti-Social Behaviour
  - 'Prevent' agenda
- Public consultation had been carried out twice, with a very good response rate.
- The strategy had been presented to the Community Safety Partnership, and would be presented to Cabinet and full Council.

The following responses were provided to questions from the Committee:

- The Youth Council Chair and members had been engaged with. Currently there were no plans to include a member of the Youth Council in the membership of the Community Safety Partnership, but the CSP were looking at other ways to engage and include young people.
- There would be a 20% reduction to the Safer Neighbourhood Teams, however there would be some positive changes to local policing. There would be issues with accessing police services, but the Deputy Borough Commander was keen to work in partnership with the Council to continue the work of SNTs.
- The Community Confidence outcome may be impacted due to the SNT reductions.
- There had been a slight increase in the numbers of police locally.
- Members were encouraged to raise any issues directly to Councillor Watson.
- The Action Plan would be going to the Communities Scrutiny Panel for their input.
- Changes to the Probation Service would be a huge challenge for the strategic partnership to manage.
- Engagement with the Health and Wellbeing Board led to the inclusion of mental health in the strategy.

**Actions:**

- For a written briefing to be provided on the MOPAC funding – how much funding had been allocated and how it would be used.  
**ACTION: Councillor Watson**
- For a 'ready guide' of contact information for members / residents to be created on enforcement – what issues can be reported, what teams were responsible, how issues can be reported. Councillor Watson agreed to speak to Councillor Canver or Stephen McDonnell to see if this was possible.  
**ACTION: Councillor Watson**

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<p><b>OSCO234.</b></p>	<p><b>FEEDBACK FROM CHAIRS OF AREA COMMITTEES</b></p> <p>The Chair introduced the item and explained that although this was a standing item on the agenda, thought needed to be given as to how the Area Chairs could provide feedback to OSC.</p> <p>Action: To arrange a meeting between OSC and Chairs of Area Committees to discuss how to improve links between OSC and Area Committees.</p> <p style="text-align: right;"><b>ACTION: Scrutiny Officers</b></p>
<p><b>OSCO235.</b></p>	<p><b>SCRUTINY PANEL REPORT BACK</b></p> <p>NOTED the minutes of the Environment and Housing Scrutiny Panel held on 16 April 2013.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• An informal meeting of the OSC to be arranged to discuss the work programme for the forthcoming year.</li> </ul> <p style="text-align: right;"><b>ACTION: Scrutiny Officers</b></p> <ul style="list-style-type: none"> <li>• OSC to await Decent Homes briefing before deciding whether any further scrutiny involvement was needed.</li> </ul> <p style="text-align: right;"><b>ACTION: Chair</b></p>
<p><b>OSCO236.</b></p>	<p><b>NEW ITEMS OF URGENT BUSINESS</b></p> <p>NOTED the Overview &amp; Scrutiny Annual Report.</p> <p>Actions:</p> <ul style="list-style-type: none"> <li>• The shortlisting of the Men's Health Review to be added to the Annual Report.</li> </ul> <p style="text-align: right;"><b>ACTION: Scrutiny Officers</b></p> <ul style="list-style-type: none"> <li>• Ensuring minutes of the shadow Health and Wellbeing Board were made available on the website to be added to the A&amp;HSP section of the Annual Report.</li> </ul> <p style="text-align: right;"><b>ACTION: Scrutiny Officers</b></p> <ul style="list-style-type: none"> <li>• Outline of new organisations under the health structure to be added to the A&amp;HSP section of the Annual Report.</li> </ul> <p style="text-align: right;"><b>ACTION: Scrutiny Officers</b></p>
<p><b>OSCO237.</b></p>	<p><b>MINUTES</b></p> <p>The minutes of the meeting held on 29 April 2013 were approved as a correct record.</p>
<p><b>OSCO238.</b></p>	<p><b>FUTURE MEETINGS</b></p> <p>NOTED the dates of future meetings.</p>
<p><b>OSCO239.</b></p>	<p><b>SCRUTINY COMMITTEE ACTIONS REQUESTED</b></p>

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	<p>NOTED the responses to actions.</p> <p>Action:</p> <ul style="list-style-type: none"><li>• The Chair to speak with the Chief Executive to discuss a better way of following up actions from future meetings.</li></ul> <p style="text-align: right;"><b>ACTION: Chair</b></p>
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The meeting ended at 20:50

Signed .....

**COUNCILLOR GIDEON BULL**

**CHAIR**

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Councillors Councillors Bull (Chair), Winskill (Vice-Chair), Adamou, Newton, Bull (Chair) and Christophides

Apologies Councillor McNamara  
Yvonne Denny, Mariatta Ezeji and Evan Reid

Also Present: **Councillors:** Allison, Goldberg and Wilson  
**Officers:** Kevin Bartle (AD, Finance), Stuart Best (Legal), Paul Ellicott (Head of Revenues Benefits & Cust Service), Melanie Ponomarenko (Scrutiny), Andrew Rostom (Super Project Manager), Michael Wood (Head of Procurement), Victoria Wyatt (Legal), Stuart Young (Assistant Chief Executive) and Felicity Parker (Clerk)

**MINUTE  
NO.**

**SUBJECT/DECISION**

<b>OSCO240.</b>	<b>WEBCASTING</b>  The Chair welcomed all present to the meeting.  As the meeting was held in Committee Room 1, it was not webcast.
<b>OSCO241.</b>	<b>APOLOGIES FOR ABSENCE</b>  Apologies for absence were received from Councillor McNamara, Yvonne Denny, Mariatta Ezeji and Evan Reid.  Councillor Christophides attended as a substitute for Councillor McNamara.  Apologies for lateness were received from Councillor Adamou.
<b>OSCO242.</b>	<b>URGENT BUSINESS</b>  It being a special meeting, under Part 4, Section B, Paragraph 17, of the Council's Constitution, there was no urgent business to discuss.
<b>OSCO243.</b>	<b>DECLARATIONS OF INTEREST</b>  There were no declarations of interest.
<b>OSCO244.</b>	<b>DEPUTATIONS/PETITIONS/PRESENTATIONS/QUESTIONS</b>  There were no such items.
<b>OSCO245.</b>	<b>CALL-IN OF HSP05 - PROCUREMENT OF A STRATEGIC PARTNER TO SUPPORT THE CUSTOMER SERVICES TRANSFORMATION PROGRAMME</b>  The Chair requested that Members and Officers be mindful of the exempt

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information included in the report, and to keep as much of the discussion in the public domain if possible. If exempt information needed to be discussed, a resolution would be passed to exclude the press and public from proceedings.

The Chair added that he had raised concerns over the high volume of Leader/Cabinet Member signings. There was a fair argument that had this decision been taken at Cabinet, then Members would have had the opportunity to raise issues and ask questions, and the decision may not have been called in. The Chair stated that he was going to discuss this issue with the Leader.

Councillor Wilson introduced the call-in:

- There was an urgent need to improve the interaction with residents – one in three calls to customer services were not answered, and one in six were not answered within the timeframe.
- The decision to spend £1.6m on consultants was a large sum of money to spend, and was not how residents wanted to see money spent. The decision to spend this amount of money was equivalent to appointing several highly paid officers – why spend this money when there were many high level officers already in the authority? The spend could pay for 53 social workers, or to reopen facilities which had been closed as a result of budget cuts.
- The Council's Corporate Committee had already expressed its concerns over appointing consultants.
- An online petition had been launched, with 550 residents signing it over a couple of days. The decision to appoint consultants would not resolve many of the issues experienced by residents and Members. The Council needed to look at improving frontline services, and look at the root cause of problems which would result in fewer people needing to call the Council to complain.

Councillor Wilson added that the report was not understandable, and described it as fitting the definition of 'gobbledegook'. Many residents also did not understand the report. There needed to be a clear scope, with clear expectations and outcomes. Councillor Wilson referred to the budget paper from earlier in the year and stated that it had made no mention of consultants.

Councillor Wilson requested that the report be referred back for a rethink before a decision was taken.

The Chair informed Councillor Wilson that page 11 of the report made it clear that the decision was taken to allocate a maximum spend of £814k and that any other allocation would require a further decision to be taken. He added that he shared some concerns over how the Council engaged with residents and that new ways of working needed to be looked at in terms of dealing with residents. It was also concerning that this budget allocation was not included in the budget scrutiny papers.

In response to questions from the Committee and Councillor Wilson, Councillor Goldberg made the following points:

- It was important that customer services were improved.
- There was a need to accept external challenge in order to make



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improvements.

- Due to budget cuts it had been necessary to close two customer service centres. However it had not been possible to consider the processes behind customer services at the time.
- The contract was a zero hours contract, and any spend would be subject to project board approval of a business case. If the full £800k was spent, it would equate to about £3 per resident. There was a critical need to bring each service closer to the front line – this would enable callers to speak to people who had experience in service areas who can resolve issues quickly and on the first phone call.
- Councillor Goldberg met weekly with the Project Sponsor and the Head of Transformation to ensure that he maintained an oversight of the project.
- Each strand of work for the 12 services would need to make clear savings. The projected savings would have to be clear prior to work commencing.
- Councillor Goldberg added that he was keen to involve members, and would be happy to share project documents with scrutiny.
- The reason for the decision being taken by the Leader was due to the framework ending in the same month – if the decision had waited until the next Cabinet meeting, the opportunity to use the framework would have been lost.
- Councillor Goldberg informed the Committee that he would look into why the item was not on the Forward Plan.

Stuart Young, Assistant Chief Executive, explained the project in more detail. The initial spend on the contract was £0. The consultants would be working through 12 services, and produce a business case for work which would fundamentally change how that service operated. The contract was structured so that each business case must show a return on spend. If it was felt that further work was required then the project would move to stage 3, and a further decision would be taken. He assured the Committee that payment to the consultants was dependent upon proof by them that they would deliver benefits.

The Committee were informed that the projected savings figures did not form part of the report to the Committee as there was a need to be clear on what savings would be made and where. These would form part of the outline business plan.

The Committee raised concerns that the spend had not formed part of the Draft Medium Term Financial Plan which formed the basis of Budget Scrutiny and was informed that the agreement to go ahead with the project had been made following the Draft MTFP being published. The spend was, however, in the final MTFP Cabinet papers which were agreed by Full Council.

The Chair invited Councillor Allison to address the Committee. Her main point raised was that the figures in the report with regards to the procurement did not match the procurement process. The Chair asked Councillor Allison to email the enquiry to Councillor Goldberg and Stuart Young, so that the figures could be explained.

Councillor Winskill suggested that the project should go back to the Leader to allow a month for engagement with Councillors in the project as there were

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	<p>concerns over a lack of member understanding. The Chair responded that concerns had been addressed around the role of members and that any further spend at Stage 3 would be a Cabinet decision.</p> <p>The Chair <b>MOVED</b> that no further action be taken.</p> <p>A vote was taken and <b>CARRIED</b>; 3 in favour and 2 abstentions.</p> <p><b>AGREED</b> that the outline business case would be shared with the Committee.</p> <p><b>ACTIONS:</b></p> <ul style="list-style-type: none"><li>• <b>Stuart Young</b> would provide the Committee with a list of services which would form part of the project.</li><li>• <b>Councillor Allison</b> would email <b>Councillor Goldberg</b> and <b>Stuart Young</b> with the queries on the procurement process for a response.</li></ul> <p><b>RESOLVED</b> that no further action be taken.</p>
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Councillor Gideon Bull  
Chair

The meeting ended at 19:00hrs

**Actions arising from OSC on 17<sup>th</sup> June 2013**

<b>Agenda Item</b>		<b>Action</b>	<b>Responsible Officer/Member</b>	<b>Update/response</b>
<b>6. OSC &amp; Scrutiny Panels ToR and Protocol</b>	1.	Child poverty to stay under the Children and Young People Scrutiny Panel.	Scrutiny Officers	Done
	2.	Children's Safeguarding policy to be added to the Children and Young People Scrutiny Panel remit.	Scrutiny Officers	Done
	3.	Adults Safeguarding policy to be added to the Adults and Health Scrutiny Panel remit.	Scrutiny Officers	Done
	4.	Cllr Newton and Rob Mack to receive copies of the Children's Safeguarding Policy and Practice Advisory Committee minutes	Scrutiny Officers	Done
	5.	Cllr Adamou and Melanie Ponomarenko to receive Safeguarding Adults Members Panel minutes.	Scrutiny Officers	Done
	6.	Leaders portfolio areas to be added to the OSC remit.	Scrutiny Officers	Done
	7.	Legal to provide advice on the Scrutiny of Alexandra Palace.	Stephen Lawrence-Orumwense	See attached
	8.	Comments from OSC, as outlined in the minutes, on OSC procedure rules and protocol to be fed into the Constitutional Review Working Group in due course.	Chair	Melanie collating queries to send to Legal

	9.	Property to be added to OSC work programme	Scrutiny Officers	Done
	10	Environment and Housing Panel work on planning enforcement to be amended to 'planning and licensing'.	Scrutiny Officers	Done
<b>7. OSC &amp; Panels Membership and Work programme</b>	11	Nursery Places and Provision to be added to Children and Young People's Panel under 'other issues'	Scrutiny Officers	Done
<b>9. Council Priorities 2013/14</b>	12	Chief Executive to attend a future Communities Scrutiny Panel for discussions on the HAVCO initiatives for supporting community groups.	Cllr Winskill/Rob Mack	Done – Chief Executive to attend on 30 September 2013.
	13	A Member Briefing on Decent Homes would be circulated to all Councillors on 18 <sup>th</sup> June.	Leader	Done. Member briefing also held on 20 September 2013.
	14	Education Commission link to be circulated to OSC Members.	Scrutiny Officers	Done <a href="http://www.outstandingforall.org.uk/">http://www.outstandingforall.org.uk/</a>
<b>10. Financial position of the Council</b>	15	For a training session to be provided on Zero Based Budget and a glossary to be developed, ahead of OSC considering evidence base.	Julie Parker / Kevin Bartle	Scrutiny Officer & Strategic Support Manager met with Kevin Bartle to discuss training requirement. ZBB will be included in Budget Scrutiny training session. Date TBA.
	16	The Zero Based Budget pack to be circulated to OSC	Cllr Goldberg	
	17	OSC to look at evidence base of ZBB work later this year. To be added to work programme timetable.	Scrutiny Officers	Note – this was scheduled for 7 October 2013 OSC meeting, but has been deferred.

	18	UNISON report on quality of care to be circulated to the Adults and Health Scrutiny Panel Members.	Scrutiny Officers	Done
<b>11. Community Safety Partnership Strategy 2013-17</b>	19	For a written briefing to be provided on the MOPAC funding – how much funding had been allocated and how it would be used.	Councillor Watson	Circulated to Members by email 27.9.13
	20	For a 'ready guide' of contact information for Members / residents to be created on enforcement – what issues can be reported, what teams were responsible, how issues can be reported. Councillor Watson agreed to speak to Councillor Canver or Stephen McDonnell to see if this was possible.	Councillor Watson	Circulated to Members by email 27.9.13
<b>12. Feedback from Chairs of Area Committees</b>	21	Arrange a meeting between OSC and Chairs of Area Committees to discuss how to improve links between OSC and Area Committees.	Scrutiny Officers	Chair has written to the Area Chairs with the dates of future panel and OSC meetings, inviting their input.
<b>13. Panel report back</b>	22	An informal meeting of the OSC to be arranged to discuss the work programme for the forthcoming year.	Scrutiny Officers	Done – took place on 24 June 2013
	23	OSC to await Decent Homes briefing before deciding whether any further scrutiny involvement was needed.	Chair	<i>Chair to feed back</i>
<b>14. New items of Urgent Business</b>	24	The shortlisting of the Men's Health Review to be added to the Annual report	Scrutiny Officers	Done
	25	Ensuring minutes of the shadow Health and Wellbeing board were made available on the website to be added to the A&HSP section of the Annual report.	Scrutiny Officers	Done
	26	Outline of new organisations under the	Scrutiny Officers	Done

		health structure to be added to the A&HSP section of the Annual report.		
<b>17. Scrutiny Committee Actions Requested</b>	27	The Chair to speak with the Chief Executive to discuss a better way of following up actions from future meetings.	Chair	<i>Chair to feed back</i>

Advice Note

Scrutiny Powers: NLWA & AP&P

1. Advise is sought by Cllr Bull on whether Overview and Scrutiny Committee (OSC) have the legal powers to review and scrutinise the North London Waste Authority (NLWA), a body corporate, established under The Local Government Act 1985 and Waste Regulation and Disposal (Authorities) Order 1985 and responsible for the disposal of waste on behalf of member authorities. Also, whether there are powers to scrutinise Alexandra Palace and Park (AP&P) which is held on trust by the Council and registered as charity<sup>1</sup>. For the purpose of this advice, I have briefly set out the nature and extent of OSC powers and then considered whether they apply at all to NLWA and AP&P.

OSC Powers

2. The legal powers of OSC were consolidated by the Localism Act 2011<sup>2</sup> but are still formally located in the Local Government Act 2000 under sections 9F to 9FI. They provide that local authority executive arrangements must include provision for OSC and with powers to:
  - a) review or scrutinise “decisions made, or other action taken, in connection with the discharge of any functions”<sup>3</sup> of the executive or council;
  - b) make reports or recommendations to the executive or the council with respect to the discharge of any of their respective functions;
  - c) review or scrutinise executive decisions made but not implemented and to recommend that the decision be reconsidered by the person who made it;
  - d) make reports or recommendations to the executive or the council “on matters which affect the authority’s area or the inhabitants of that area”,

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<sup>1</sup> See The Charities (Alexandra Park and Palace) Order 2004 and the following “Whereas the Charity known as Alexandra Park and Palace (“the Charity”) is now regulated by the “Alexandra Park and Palace Acts and Orders 1990 to 1985” : And whereas the Council of the London Borough of Haringey being the Trustees of the Charity....”

<sup>2</sup> This incorporates powers originally brought in through measures such as the Health and Social Care Act 2001, Local Government and Public Involvement in Health Act 2007 and the Local Democracy, Economic Development and Construction Act 2009.

<sup>3</sup> In *Hazell v Hammersmith & Fulham LBC* [1996] Woolf LF considered the definition of “functions” under the LGA 1972. “functions refers to the multiplicity of specific statutory activities the council is expressly or impliedly under a duty to perform or has power to perform under the other provisions of the Act of 1972 or other relevant legislation..”

- e) give notice in writing requiring the executive or council to consider OSC published report or recommendations and to respond indicating what (if any) action the council, or the executive, proposes to take. The notice must require the council or executive to comply with it within two months;
  - f) to review and scrutinise matters relating to the health service in the authority's area, and to make reports and recommendations;
  - g) to review and scrutinise matters relating to crime and disorder in the authority's area, and to make reports and recommendations;
  - h) to require members of the executive, and officers of the authority, to attend before it to answer questions and they have a duty to comply with the request to attend;
  - i) to invite other persons to attend meetings of the committee;
  - j) to give notice in writing to relevant partner authority requiring the relevant partner authority to have regard to the report or recommendations that relates to the exercise of its functions in the Council's area or the inhabitants of that area. The notice must be accompanied by a copy of the report or recommendations. It is the duty of a relevant partner authority to which a notice is given to comply with the requirement specified in the notice<sup>4</sup>; and
  - k) to request information from a relevant partner authority that is required in order for OSC to discharge its functions.<sup>5</sup>
4. The Council's Constitution gives effect to these scrutiny arrangement and powers. Where the Constitution is silent on these powers, reference can be made to the legislative provision as a source of authority.
5. OSC substantive powers i.e. to review and scrutinise, require attendance of persons, and make reports and recommendations (Paragraph 2 a) – h) above) can only be exercised in respect of the following bodies: the executive and council (including senior officers), health and police and in respect of the discharge of their functions. For other bodies, the residual or minor powers i.e. to invite to attend meetings, give notice to have regards to reports or recommendations and to request for information (Paragraph 2 i) – k) above) may apply.

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<sup>4</sup> Section 9FF. Partner authorities are defined in the Local Government and Public Involvement in Health Act 2007 Act, Chapter 1 and Part 5. There is an exemption for health service bodies.

<sup>5</sup> Section 9FI. Local Authorities (Overview and Scrutiny Committees) (England) Regulations 2012 (SI 1021) (LAR 2012)



NLWA

6. As indicated above, NLWA is a body corporate created in 1986 by statute. OSC do not have the substantive powers described above in respect of NLWA and similar to those exercised in respect of the Police and Health.
7. However, OSC has the residual powers referred to in 2(i) and (k) above. NLWA can be invited to attend OSC meeting but they are not obliged to attend and can lawfully decline the invitation. NLWA falls within the definition of partner authority.<sup>6</sup> Where OSC prepares a report or makes any recommendation to the executive or the council that relates to the exercise of NLWA waste disposal function in Haringey and/or that affects residents, OSC can serve a notice on NLWA to have regard to the report or recommendations. NLWA are obliged to comply with the Notice.
8. Implied within Paragraph 7 above is that although OSC substantive powers cannot be exercised in respect of NLWA, they can be in respect of the executive's discharge of its waste management functions or on matters relating to NLWA that affects the authority's area or residents.

AP&P

9. The functions and responsibilities in respect of AP&P are discharged by council who hold the Palace and Park as a trustee and "under a statutory duty to uphold, maintain and repair the Palace and to maintain the Park and Palace as a place of public resort and recreation and for other public purposes".<sup>7</sup> The trusts arrangement constitutes a charity and was registered under the Charities Act 1960<sup>8</sup>. The AP&P Charitable Trust principal activity is the maintenance as an open space and provision of the Park and Palace for the free use and recreation of the public forever.<sup>9</sup>
10. To discharge its statutory functions in respect of the Park and Palace, council established the following decision making committees: a) Alexandra Palace and Park Board; and b) Alexandra Palace and Park Panel; and the following advisory committees: c) Alexandra Palace and Park Consultative Committee; d) Alexandra Palace and Park Consultative Forum.

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<sup>6</sup> Section 104 Local Government and Public Involvement in Health Act 2007

<sup>7</sup> Alexander Park and Palace (Public Purposes) Act 1990 and Alexander Park and Palace Act 1985.

<sup>8</sup> Recital (8) to the Alexandra Park and Palace Act 1985

<sup>9</sup> The Charity Commission website

11. There are also other bodies (that are not part of or established by council) exercising some function in respect of the Palace and Park. The Alexandra Park and Palace Statutory Advisory Committee an external body established under the terms of the Alexandra Park and Palace Act 1985 to assist and advise council as trustee to discharge its duties. Alexander Palace and Park Trading Co Ltd (APTL) is a trading arm also exercising a role in respect of the Park and Place. There is also external accountability and regulation through Auditors and the Charity Commission.
12. The substantive OSC powers to review and scrutinise decision or other action, require the attendance of members of the executive or officers to account, make reports and recommendations (in 2 a) - b) and d) - e) and h) above) apply only in respect of the discharge of the council's Palace and Park functions and to the decision making committees created for this purpose.
13. The fact that there are established council committee, sub-committee and advisory committee with delegated function and oversight of the Palace and Park function is something OSC should consider before engaging its review and scrutiny powers. The 2006 Guidance to the new Executive Arrangement produced by the then Department of Communities and Local Government (DCLG) "New council constitution: guidance to English Authorities" provides that:

#### Overview and scrutiny arrangements

- 3.15 To achieve enhanced accountability and transparency of the decision making process, effective overview and scrutiny is essential. Overview and scrutiny committees are the key element of executive arrangements. Their roles should, therefore, include both:
  - developing and reviewing policy; and
  - holding the executive to account.
- 3.16 Where an overview and scrutiny committee is reviewing the work of another committee of the local authority it should not normally scrutinise individual decisions made by such committees, particularly decisions in respect of development control, licensing, registration, consents and other permissions. In particular a local authority will need to ensure such scrutiny is not an alternative to normal appeals procedures. However, overview and scrutiny committees do have the power to make reports and recommendations on functions which are not the responsibility of the executive and the Secretary of State recommends that this should normally be used as part of wider policy reviews.
14. The advice that OSC should engage its powers to review other committees (exercising council functions) as part of a wider policy review should be considered. Further, any such review and scrutiny, will require (as is always the case) prior discussion and consultation with the committees concerned.

15. The substantive and residual scrutiny powers (save the power to invite to a meeting) would not apply to Alexandra Park and Palace Statutory Advisory Committee and Alexander Palace and Park Trading Co Ltd (APTL) as they are external bodies and not council committees.

#### Conclusion

16. There are no substantive OSC powers in respect of NLWA and such that exist in respect of the executive, council, police and health. OSC scrutiny powers over NLWA are very limited.
17. The substantive OSC powers do apply to the council's AP&P functions. There are established committees currently discharging the council's function. Any proposed review and scrutiny may overlap with the work of these committees and the external bodies such as the Statutory Advisory Committee and Charity Commission. Therefore, some clarity will be required of the nature and scope of any OSC review and the outcome sought. This will require discussion and consultation between OSC and the committees and senior officers with responsibility for AP&P.
18. Further, the unique nature of council's function as a charity trustee of AP&P that is regulated by the Charity Commission, and its obligation to consult with and have due and proper regard to the advice from the Statutory Advisory Committee<sup>10</sup>, requires thoughtful consideration to be given to the additional benefits of engaging OSC powers.

Stephen Lawrence-Orumwense  
Legal Services  
15<sup>th</sup> July 2012

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<sup>10</sup> Section 9 Alexandra Park and Palace Act 1985

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